



SFS Weekly Communications Digest

July 27, 2016

The SFS Weekly Communications Digest contains information for the coming week and a summary of last week's communications from the SFS mailbox. We hope you find this digest and its links helpful. If you have questions at any time, please contact us by emailing the SFS Help Desk (helpdesk@sfs.ny.gov).

The Week Ahead

SFS Self-Paced Training Updates

SFS updated nine self-paced training courses published to the Statewide Learning Management System (SLMS) during the month of July. SFS's training release notes, available on SFS Secure's [Training and User Education page](#), detail each course and lesson or topic that has been updated.

SFS has developed more than 40 self-paced training courses with more than 400 individual training topics covering all SFS modules. This material represents the core, foundational training for SFS users, is updated monthly to support system changes and user needs. All the self-paced trainings are located in the [Statewide Learning Management System](#) (SLMS) and can be found by searching: SFS-9.2-SPT. For optimal functionality when launching the self-paced trainings, we recommend you use Internet Explorer rather than Google Chrome. If you are having difficulty enrolling in a class or launching the content, please clear your web browser's cache and relaunch the browser before logging back into SLMS.

Daily Defect Report Now With Summer Update BETA Test Environment Data

The [SFS Defect Listing](#), updated daily, now contains a list of defects from the Summer Update BETA test environment, as well as the SFS Production environment. It is available in an Excel file, through SFS Secure (Support > Support Data > Defect Listing). Use this valuable resource to stay informed about all defects being addressed in these environments as we approach the availability of Summer Update improvements in SFS Production on August 29.

Communications Digest – Week of July 18

[June 2016 Accounting Period Close – Documents as of July 19](#)

Distribution Date: Wednesday, July 20

Audience: Agency Chief Financial Officers, Agency Coordinators, and OSC Operations Bureau Directors

Introduction

[OSC has asked SFS to close the June 2016 accounting period in the sub-ledgers. SFS will perform the close process on Friday, August 5.](#)

[Agencies expecting their transactions and allocations to be recorded in the June 2016 accounting period will need to complete them by close of business on Thursday, August 4. This is to ensure they will be processed in the Thursday \(8/4\) night batch. Any transactions completed after this date will not be recorded in the June 2016 accounting period.](#)

Web and Job Aids Updates – Week of July 18

Tracking web additions and updates, including updates to the array of available job aids, can help you stay up to date on the latest changes in a variety of SFS functional areas. Turn to the [Latest Web Updates page](#), located in the Spotlight section of SFS *Secure*, for a list of the most recent edits.

Distribution: SFS distributed this digest to Agency Coordinators, Bulkload Liaisons and the SFSinfo ListServ on July 27 via email.

SFSinfo is an unmonitored email box. All emails to SFSinfo are automatically forwarded to the SFS Help Desk. To reach the Statewide Financial System (SFS), please contact the SFS Help Desk (helpdesk@sfs.ny.gov | 877-737-4185 toll-free | 518-457-7737).