



SFS Weekly Communications Digest

February 1, 2016

The SFS Weekly Communications Digest contains information for the coming week and a summary of last week's communications from the SFS mailbox. We hope you find this digest and its links helpful. If you have questions at any time, please contact us by emailing the SFS Help Desk (helpdesk@sfs.ny.gov).

The Week Ahead

Winter Update Release Completed

SFS successfully released updates and patches known as the Winter Update into the SFS Production environment this weekend. The Winter Update release included updates and patches provided by SFS's software vendor that will improve the SFS's performance and functionality as summarized in Thursday's [announcement](#) to Agency Chief Financial Officers and Agency Coordinators. SFS users can review the [January 20 checkpoint call presentation](#) for additional detail on the Winter Update.

Updated Defect Resolution Summary Document Available (Updated 2/1)

The latest [SFS Defect Resolution Summary](#) has been posted to SFS*Secure*. This document shows high impact defects, each defect's resolution status, the anticipated resolution date, and, if the defect is not resolved, steps the agency can take until the defect is resolved. Visit the [EE1 Stabilization Resources page](#) to download your copy.

SFS Self-Paced Training Refreshed

SFS refreshed the self-paced training available via the Statewide Learning Management System on Wednesday, January 27. Updates to self-paced trainings included system functionality changes as a result of the Winter Update release. More information regarding specific self-paced training updates are outlined in the Release Notes published on the [Training and User Education page](#) on SFS*Secure*.

SFS Job Aids Refresh

SFS anticipates that all updates to SFS job aids resulting from the Winter Update release will be available on the [SFS*Secure* job aids page](#) by Wednesday, February 3.

EE1 Stabilization Note: Contracts in an "On-Hold" Status

SFS has completed corrections to all on-hold contracts. SFS placed several agency contracts in an on-hold status this month to correct issues affecting contract amendments that were non-approved by OSC / SFS in

the SFS Production environment.

Reminder: Scheduled Maintenance and Downtime for eMarketplace

Perfect Commerce has advised users of their upcoming maintenance requiring downtime. SFS users trying to access catalogs and potentially dispatch purchase orders during the times listed below could be affected.

Date and Time	Environment	Product	Summary
2/4, 8:00 a.m. – 5:00 p.m.	UAT (Stage)	US ALL	Application Maintenance
2/6, 9:00 a.m. – 5:00 p.m.	Production	WebProcure	Application Enhancements

The impact for all maintenance windows is intermittent.

Perfect Commerce Customer Support

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Communications Digest – Week of January 25

Winter Update on track for Feb. 1 release

Distribution Date: Thursday, January 28

Audience: Agency Chief Financial Officers and Agency Coordinators

Introduction

[SFS is on track to go live with the Winter Update release in the SFS Production environment this weekend.](#)

Environment Availability and Bulkload Processing During Winter Update Implementation

Distribution Date: Monday, January 25

Audience: Bulkload Agency Coordinators and Bulkload Liaisons

Introduction

[Read the announcement for important bulkload information related to the Winter Update.](#)

Web and Job Aids Updates – Week of January 25

Tracking Web additions and updates, including updates to the array of available Job Aids, can help you keep abreast of progress in a variety of SFS functional areas. Turn to the [Latest Web Updates page](#), located in the Spotlight section of SFS*Secure*, for a list of the most recent edits.

Looking For Additional Information?

Log into [SFSSecure](#) to view additional information and resources. You will find driving directions and an updated campus map to our offices on the [Contacting and Visiting SFS](#) page of SFSSecure.



Distribution: SFS distributed this digest to Agency Coordinators and the SFSinfo ListServ on February 1 via email.

SFSinfo is an unmonitored email box. All emails to SFSinfo are automatically forwarded to the SFS Help Desk. To reach the Statewide Financial System (SFS), please contact the SFS Help Desk (helpdesk@sfs.ny.gov | 877-737-4185 toll-free | 518-457-7737).