

# SFS Batch Processing Schedule

Publication date: 12/27/16

*The schedule is subject to change and will be updated as needed.*

## Daytime Processing (Monday thru Friday) for ALL SFS 9.2 Environments

Times	Functional Process	New
Runs every 1 hour First run - 8:00 AM Last Run - 5:00 PM	Budget Posting (All Ledgers)	No
	GL Journal Edit, Budget Check and Post	New
	Advance successfully budget checked GL Journals to OSC for approval	New
Runs every 2 hours First run - 8:00 AM Last Run - 4:00 PM	Budget Check for Requisitions, Purchase Orders, Expenses, Travel Authorizations, Vouchers	No
	Voucher Matching and MIR Calculation	No
	P-Card Budget Chartfield validation	No
	Advance successfully budget checked Vouchers to OSC for approval	No
	PSP Allocation and Budget Check	No
	AR Payment Predictor	No
	AR Receivable Update	No
	Load Bills to AR	No
Runs at 5:00 AM, 5 and 6:00 PM	Budget Check for P-Cards / NET Cards	No
Runs at 11:00 AM, 1:00 PM, 3:00 PM, and 9:00 PM	PO Auto Sourcing	No
Runs in nightly batch – 11:00PM	PO Dispatch (online)	No
Runs once Daily at 12:30PM	eSettlements Voucher Build	No
	Budget Check GL API entries	No
Runs at 12:30PM, 7:00PM and 11:00PM	PO Dispatch (bulkload only)	No

## Overnight Processing (Monday thru Friday)

After business hours SFS runs a nightly schedule to process Accounts Payable transactions, and other transactions including General Ledger, Accounts Receivable, Billing and Project Costing. Also included is an additional run of the processes listed as running every one hour or every two hours in the table above.

Batch Processing:	Starts at 5:00 PM daily Monday through Friday
Outbound Extracts:	12:00 AM to 3:00 AM

**NOTES:** Some processes in the overnight schedule are sequential. Delays in processing one group of processes may delay the start of other processes.