

EE1 ESA In\_Out of Scope Requirements Detail

Req ID	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.002.001	Ability to capture CFDA No. numbers and a period format (e.g. 47.076)	FIT		Configure CFDA numbers and attach to Awards.	Full	In-Scope	In-Scope Fit
PCG.002.002	Indirect Rates: Ability to setup multiple rates and rate types	FIT		Defining Rate Set Categories, Rate Sets, and Rate Plans.	Full	In-Scope	In-Scope Fit
PCG.002.003	Ability to record award extension request and approval date.	FIT		Updates to an award are performed using Contract Amendments functionality in the Contracts module.	Full	In-Scope	In-Scope Fit
PCG.002.004	For Federal Grants, the ability to enforce CF validation	FIT		Chartfield Validation is enforced through Combo Edits.	Full	In-Scope	In-Scope Fit
PCG.002.005	Ability to associate multiple projects to a Grant.	FIT		During proposal creation one or more projects could be associated to the grant.	Full	In-Scope	In-Scope Fit
PCG.002.006	Ability to roll project costs to it's corresponding Grant for reporting and Federal Draw Downs.	FIT		Costs are collected into projects. Grants/Projects and Grants/Contracts/Projects relation will enable to summarize project costs to Grant for federal draw downs and reporting.	Full	In-Scope	In-Scope Fit
PCG.002.007	Ability to indicate in the system the date a report was submitted to the sponsor, i.e. technical, progress reports.	FIT	Requirement and FIT navigation inconsistent Action-milestones check	Create Milestone(s) to record date. Agency Business Process to record reporting requirements as milestones on the grant and update those milestones accordingly	Full	In-Scope	In-Scope Fit
PCG.002.009	The ability to classify the grant by type of grant e.g. block grant	FIT		Use the Award page . "Award Type" to set up award profiles.	Full	In-Scope	In-Scope Fit
PCG.002.010	Ability to capture comment field on a grant.	FIT		Comments could be capture using description, title, long description, attributes, and comments field(s) on grant record.	Full	In-Scope	In-Scope Fit
PCG.002.012	Ability to copy from one grant to another.	FIT		System doesn't allow copying one grant to another. The same can be achieved by copying existing proposal to new proposal and generating an award.	Full	In-Scope	In-Scope Fit

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PCG.002.013	Ability to apply F&A at different percentage rates for a specific project, based on the type of expense. Example: can only apply F&A to 25% of the total for salary expense.	FIT	Project allocation is the Likely solution as opposed to F&A rates	F&A process with accounting rules may likely be used, but the preferred solution is to use project allocation	Full	In-Scope	In-Scope Fit
PCG.002.014	Ability to attach multiple pdf/Visio/excel/word related grant, contract and other award information for tracking and reporting purposes and view contract as an image (e.g. federal amendment of the grant change)	FIT	It was discussed that the reporting aspect of this requirement is not applicable. Without the reporting piece it is considered a FIT	Attaching documents to Grant is delivered feature. Reporting on attachments is not applicable.	Full	In-Scope	In-Scope Fit
PCG.002.015	Ability to establish Grant Awards with project and procurement contract number and sponsor	FIT	Ability to get from grants to contract to AP contract exists. Group agrees that the requirement can be viewed as 'The ability to track procurement contracts, projects, and sponsors associated with a grant' . Changed to FIT	The requirement is to have the ability to track procurement contracts, projects and sponsors associated with a grant.	Full	In-Scope	In-Scope Fit
PCG.002.016	Ability to establish an award having multiple funding sources (e.g. state/local/in-kind/private)	FIT		Utilize Project, Activities, Rate sets, Funds Distribution. Once the KK design is in place, PC will be configured to capture/identify transactions.	Full	In-Scope	In-Scope Fit
PCG.002.017	Ability to track a record/diary of communications for a specific grant.	FIT		Use Description, Comments with Date/Time Stamp	Full	In-Scope	In-Scope Fit

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PCG.002.019	Ability to build a cost sharing budget with multiple funding sources that crosses multiple time periods	FIT	Effective dating. Funding not on the state books. When locality is billed, then it's a funding source	Utilize Project, Activities, Rate sets, Funds Distribution. Once the KK design is in place, PC will be configured to capture/identify transactions. Similar to PCG.002.016	Full	In-Scope	In-Scope Fit
PCG.002.020	Ability to capture notes online about an award, especially issues requiring follow-up	FIT		Use Description, Comments with Date/Time Stamp	Full	In-Scope	In-Scope Fit
PCG.002.022	Ability to calculate allowable overhead recovery and automatically distribute it to other accounts using user defined formulas. (e.g. travel, communication, supplies, rent)	FIT		Utilize GL allocation.	Full	In-Scope	In-Scope Fit
PCG.002.023	Ability to sub allocate Grant funds to another agency	FIT	before award - in the proposal after the award - project budget	Utilize Sub-recipient Budget in the proposal. After award, utilize project budgets.	Full	In-Scope	In-Scope Fit
PCG.002.024	Ability to maintain subsequent versions of an award notice (e.g., amendments).	FIT	Once the grant becomes a contract all modification activities will be through contract amendments	Utilize contract amendments.	Full	In-Scope	In-Scope Fit
PCG.002.025	Ability to capture and modify terms and conditions as required at any point during the grant lifecycle.	FIT	Once the grant becomes a contract all modification activities will be through contract amendments	Choose Terms and Conditions, and enter Description and Explanation. Once the grant becomes a contract, utilize contract amendments.	Full	In-Scope	In-Scope Fit
PCG.002.026	Ability to setup awards containing multiple subprojects conducted by different PIs.	FIT		Select Allow Multiple PI's on Proposal Page. Use EGV05 / CON00000000082	Full	In-Scope	In-Scope Fit

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PCG.002.027	Ability to setup programs containing multiple projects awarded by different sponsors.	FIT		Award and Projects will be done in GM. Setting up Programs and associating Projects will be done in PC. Program Project tree	Full	In-Scope	In-Scope Fit
PCG.002.029	The system has the ability to identify and manage various Program Income: - Additive - Reduce the draw - Pay back Earned Interest (refund) - Vendor sub recipient keeps - Support the match	FIT	manage is 'accounting'	Further analysis of how to handle program income is required. Budget Items to define various types of Program Income. Will be addressed during Program Income Design.	Full	In-Scope	In-Scope Fit
PCG.002.031	Ability to enter a customer contract related specifications and data elements covering a grant, contract: -including billing frequency requirements: when to draw (e-g- daily/quarterly/monthly) -reporting requirement: frequency, report format -Bill type (attribute)	FIT		These elements are in the billing contract configuration	Full	In-Scope	In-Scope Fit
PCG.002.032	Ability to establish early cost centers and allow for expenditures prior to formal receipt of award (i.e., pre-award and "at-risk" spending).	FIT	cost centers are irrelevant in this requirement - pre-award spending Match and MOE as well	cost centers are irrelevant in this requirement - pre-award spending Match and MOE as well  PO: In-scope partial for pre-award spending. Out for CCs	Full	In-Scope	In-Scope Fit
PCG.002.034	Ability to define cost sharing components	FIT		Refer to PCG.002.016, PCG.002.019	Full	In-Scope	In-Scope Fit
PCG.002.036	Ability to capture the grant matching restrictions	FIT	restrictions are - -the conditions that the award details -type of costs that can be used as match	Type of costs that can be used as a match.	Full	In-Scope	In-Scope Fit

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PCG.002.037	The system shall provide functionality for users to edit and update the grant record and capture all edits and updates in an electronic audit trail including: Time stamp indicating when the change was made; User ID of the person who made the change; Field altered; Value in the field before it was altered; and Value in the field after it was altered	FIT	System can meet portions of this requirement through contract amendment process.	System allows Edits and Amendments to Grant record . PO: Assumption: Page audits to record detailed changes are out of scope PO: not turning on audit. Use the amendment process and make in scope with no complexity	Full	In-Scope	In-Scope Fit
PCG.002.041	Ability to approve budgets online by a user different than the budget entry person.	FIT		Grant workflow or KK budget approval		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.002.042	Ability to route grant proposal through multi level workflow approval with final approval by certification officer	FIT	Work Flow	Work Flow  PO: see if proposal workflow exists. If so, in-scope Response: Yes, it does	Full	In-Scope	In-Scope Fit
PCG.002.043	Ability for PI or administrators to view an award and all of its attributes, including changes, online.	FIT		Security	Full	In-Scope	In-Scope Fit
PCG.002.045	The ability to restrict transactions by Account Code by grant/project	FIT	PS services might not be able to be charged to a project. Travel rolls to a node at a segregation level that passes, but could fail at the project child level depending on setup.	Combo edits can determine this or budgets or project controls		Out-of-Scope	9 - Contrary to Best Practice Design (Gap Out-of-Scope)

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PCG.002.052	Ability to collaborate on the preparation of the grant proposal by multiple users including other state agencies	FIT		Manual Process to be adapted.  PO: see if proposal workflow exists. If so, in-scope <i>Response: Yes, it does.</i>	Full	In-Scope	In-Scope Fit
PCG.002.055	Ability to generate standard reports with data to sponsoring agencies (SF425) (assumption: SF269 and SF272 been replaced by SF425)	FIT	report should be generated with correct data. Can't over match time period considerations some are filed on an accrual and some cash basis.	SF-425 Federal Financial Report is a delivered report.	Full	In-Scope	In-Scope Fit
PCG.002.056	The ability to set up a grant activity and be able to report all transactions associated with the activity at both the detail and summary level broken down by budgetary chart fields and transactional chart fields.	FIT		Grants relationship to projects/activities will provide this information.	Full	In-Scope	In-Scope Fit
PCG.002.057	Ability to check online the status of awards by grant ID, project ID, organizational hierarchy, PI, or sponsor.(e.g. active, pending, closed/expired)	FIT	what is causing this to be a gap?	Based on the organizational hierarchy setup search record to be built for pulling grant records.  PO: Partial Fit (org Hierarchy/department not available on award)	Full	In-Scope	In-Scope Fit
PCG.002.058	Ability to have Pending New Proposals Report, to include proposals initiated during a user specified period in time	GAP		Build Query Assumption: Simple query		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)

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PCG.004.097	Require the following fields when creating procurement and revenue contracts: <ul style="list-style-type: none"> <li>• Contract amount</li> <li>• Customer Name/Id</li> <li>• Contract number/id</li> <li>• Contract Description</li> <li>• Contract period (start/end date)</li> <li>• Contract execution date</li> <li>• Contract type</li> <li>• Audit Type</li> </ul>	GAP	Audit type is the field that determines if it comes to OSC-revenue contract subtype. Contract type in GFO (related to ) signed date for execution date - CAM integration	Audit Type not an available field. Can use User defined field DOL-High PO: Action-Are these in sync with what has been covered through Revenue Contract requirements? Response: Yes, it came from the BOC representatives		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)
PCG.004.094	The ability to identify Business unit, Department and Contract number associated to a contract	GAP	ok	Department is not at the contract or Project level PO: in-scope for CAM integration		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)
PCG.002.061	Ability to generate a final financial report for projects level and its sub-components.	FIT	sub-components-details within the projects such as budgetary CFs DOL uses sf425 as final financial report Action-need to breakout further Grant and the associated projects	Build report Assumption: Data will need to be extracted from multiple cross module tables. Refer to SF425 delivered report. PO: SF425 FFR is at the grant level. Similar reporting for project level data should be gathered from other project level reporting (NYC88888)	Full	In-Scope	In-Scope Fit
PCG.004.100	The ability for OSC to update a contract begin, contract end and add/update Renewal begin dates for contracts under OSC review	GAP	contract will start upon OSC approval. Agency mistake can be more quickly resolved by OSC. CAM integration-GAP	Not sure why this is a GAP PO: in-scope for CAM integration. Contract start and end dates are updated on the contract, not enforced for each version/amendment		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)

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PCG.004.114	The ability to route contract for BOC approval	GAP		CAM integration. PO: in-scope		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)
PCG.003.061	Ability to allocate leave charges on a periodic basis (e.g., bi-weekly by payroll) based on the proration of direct hours charged by department rolled up to a division level to projects and indirect cost pools for the pay period. If no direct hours are charged to the division, the ability to charge based on the agency direct hours	GAP	Allocation for a portion. For the exception of no charged hours (all leave hours), need manual intervention or customization to handle. Note: current indirect cost pool is a project.	GL Allocation DOL-High PO: In-scope		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)
PCG.002.067	Ability to have New Fully Executed Awards (signed grant agreement and first notice of grant award) Report user defined for a period of time: -Grant ID and description -Grant ref # -CFDA # -Sponsor -Grant award amount -Grant begin and end date	FIT		Build report Assumption: All the data available on Grant Record(s) PO: Business process to look at award status, not deliver a report.	Full	In-Scope	In-Scope Fit
PCG.002.068	Ability to capture award amount	FIT		Total Award Amount Funded Amount	Full	In-Scope	In-Scope Fit

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PCG.002.069	Ability to report on all grants that have been amended -Original grant end date and revised end date -Grant -Change in amount (before and after amount) -Effective date -Original grant obligation end date and revised end date	FIT		Build report  Assumption: Data will need to be extracted from multiple cross module tables.  PO: Partial FIT use delivered inquiry and report. Action for communication-what does the delivered report provide?	Full	In-Scope	In-Scope Fit
PCG.002.072	Ability to have one-stop shop area to view Grants data (workbench/dashboard). E.g. total value of the awards; encumbrances/obligations; expenditure; disbursements, and uncommitted funds	GAP	DOH - High Priority Action-DOT wants cash drawdown. Submit change request	Build report under the assumption that data will need to be extracted from multiple cross module tables. If work centers will provide the majority of the data. The disbursement posted to grant will most likely not be available.	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)
PCG.002.073	Ability to capture/maintain Principal Investigator contact information on a grant -email -phone -address -fiscal and program primary contact -title -name	FIT		Employee information in Professional Data table (PROFESSIONAL_DATA)	Full	In-Scope	In-Scope Fit
PCG.002.074	Ability to track the Grant name/title -short desc -long desc	FIT		Describe proposal and define proposal details	Full	In-Scope	In-Scope Fit

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PCG.002.078	The system shall provide functionality for users to link multiple grants to a project with associated allocation (e.g. Multiple grants by percentage FHWA and FTA)	FIT		A project can have multiple activities. Each activity could be associated with a Grant. Design.	Full	In-Scope	In-Scope Fit
PCG.002.079	Ability to capture Federal Account Code assigned by the Federal Gov. for cash draw process	FIT		Create an attribute type and enter attribute value. Pass this value for drawdown. Design.	Full	In-Scope	In-Scope Fit
PCG.003.105	The ability to allocate NPS disbursements for the prior fiscal year during the liquidation period based on an agency's determined allocation method such as the last pay period hours paid for the prior fiscal year.	GAP	liability date captured at journal header. Disbursement is expenditure	GL Allocation  DOL-High  PO: cost allocations can be built as long as the data resides in the system. Outside the system factors not in-scope.		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)
PCG.002.091	Ability to capture /display the amount of outstanding encumbrances posted to the grant as of a specific time broken down by budgetary chart fields and transactional chart fields.	FIT		Grants, Grants Portal, Transaction Inquiry, Encumbrance Inquiry	Full	In-Scope	In-Scope Fit

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PCG.002.093	The system shall provide functionality for users in different agencies to create different grant calendars and link different tasks to the calendar including: Deliverable due from the grantee; inspections, invoice dates, Audit to be performed at the grantee site; State and federal reporting dates.	FIT		Grant Milestone dates with multiple types and dates		Out-of-Scope	7 - Charter - Outside of Charter Scope (Gap Out-of-Scope)
PCG.002.096	The system shall provide functionality for users to apply calendar functionality to a variety of tasks, including: Grant application, Reconciliation reports, Drawdown requests, Other state/federal reports, and Close out process.	FIT	action - make sure this is best approach	action - make sure this is best approach	Full	In-Scope	In-Scope Fit
PCG.002.099	The system shall provide functionality to notify users via email or workflow when a grant calendar is established	FIT	action - make sure this is best approach	action - make sure this is best approach		Out-of-Scope	7 - Charter - Outside of Charter Scope (Gap Out-of-Scope)
PCG.002.100	The system shall provide functionality for users to edit the grant calendar throughout the year	FIT	action - make sure this is best approach	action - make sure this is best approach		Out-of-Scope	9 - Contrary to Best Practice Design (Gap Out-of-Scope)

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PCG.002.101	The system shall provide functionality to notify users via email or workflow when a grant calendar is modified	FIT	action - make sure this is best approach	action - make sure this is best approach		Out-of-Scope	9 - Contrary to Best Practice Design (Gap Out-of-Scope)
PCG.002.102	Ability to capture and validate CFDA (Catalogue of Federal Domestic Assistance) number	FIT	what is it validated against? If it's able to be chosen and saved in the field, then it is validated.	CFDA is established part of configuration and is selected on proposal. If you can choose and save the proposal, it is validated.	Full	In-Scope	In-Scope Fit
PCG.002.103	Ability to perform a drawdown based on Finance office determination of the timing of the state disbursement (e.g. Medicaid check clearing pattern)	FIT		Grant, Contract, Billing functionality	Full	In-Scope	In-Scope Fit
PCG.002.104	The system shall provide functionality for users to formulate funding priorities when there are multiple sources of reimbursement including: . 100% of one source is expended before another source is expended (e.g. food and nutrition service spending). Sources are expended simultaneously based on percentage allocations provided , or choosing the priority based on user defined effective date	FIT	DOT currently breaks out separate projects because of separate federal fund codes (sometimes fund code is called program code)	DOT currently breaks out separate projects because of separate federal fund codes (sometimes fund code is called program code)  PO: Out-of-Scope. Project acct role		Out-of-Scope	9 - Contrary to Best Practice Design (Gap Out-of-Scope)

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PCG.002.107	The ability to have flexibility to indicate indirect rate to be applied to the grant	FIT		The system uses the information on the Project Activity F&A Rates page (Grants, Awards, Project Activity, FA Rates) for the actual computation	Full	In-Scope	In-Scope Fit
PCG.002.109	Ability to track whether or not project deliverables have been delivered.	FIT	What are deliverables? Demonstration grants whose product is a report. FHA does not require reporting. FTA requires report on progress(e.g. bus purchases). Immunization counts reporting required for extra funding. Action-what is the requirement interpretation?	What are deliverables? Demonstration grants whose product is a report. FHA does not require reporting. FTA requires report on progress(e.g. bus purchases). Immunization counts reporting required for extra funding. Action-what is the requirement interpretation? PO: Action-Check for Milestone requirements. If not then this is in-scope. Response: requirements for Project/grant deliverables will be met with milestone/deliverables configuration	Full	In-Scope	In-Scope Fit
PCG.002.111	Ability to capture funding sources (match req/multiple types and match rate)	FIT		Utilize Project, Activities, Rate sets, Funds Distribution. Once the KK design is in place, PC will be configured to capture/identify transactions.	Full	In-Scope	In-Scope Fit
PCG.002.112	Ability to capture standard overhead rates (e.g. fringe, indirect, and leave) by effective date range at the grant level to be applied against the grant (disbursement and accruals)	FIT	some grants may have different basis for Fringe (PS, or PS and NPS)	Projects burden rate set along with funding distribution, GL allocation	Full	In-Scope	In-Scope Fit

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PCG.002.113	Ability to capture federal program year associate to a grant	FIT	Requirement interpreted as 'Federal program year impact to drawdowns, reporting, and control for the grant contract.' Use of project/activity, contracts lines, and funds distribution. Changed to FIT	Requirement interpreted as 'Federal program year impact to drawdowns, reporting, and control for the grant contract.' Use of project/activity, contracts lines, and funds distribution.	Full	In-Scope	In-Scope Fit
PCG.002.115	Provide an audit trail for grant proposal requests and approvals and extension, who and when.	FIT	Proposal Workflow requirement. Business process change. Changed to FIT	Proposal Component Approval Process workflow will be used to track the users making changes.	Full	In-Scope	In-Scope Fit
PCG.002.118	The ability to have the separation of duties between programmatic and fiscal users to update programmatic versus fiscal data on the grant or project	FIT		security roles and permission lists, workflow approval	Full	In-Scope	In-Scope Fit
PCG.002.119	Provide the ability to process a request for no-cost time extensions and re-budgeting requests and automated routing of the requests.	FIT	Customer Contracts. Internal agency request. Approval is at a lower level than initial grant approval.	Recommendation: Utilize customer contract amendment feature and workflow for routing.  Approvals at a lower level than initial grant approval will need to be considered during workflow design.  PO: Partial-no workflow. Contract date change will cause an amendment to the contract to be approved. Business process to determine approvers	Full	In-Scope	In-Scope Fit

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PCG.002.122	<p>The system shall provide functionality to update the status of a grant record based on business rules and/or events</p> <p>Examples of Business rules : funding start date and lapse date so that the system knows the timeframe within spending transactions can be processed, with transactions outside of that timeframe rejected; Terms of an award have changed (e.g., budgeted cost categories and/or amounts) ..e grant record would be updated for these new terms. ***</p> <p>Examples of Events: application has been awarded or denied, changing the grant record status; receipt of an additional increment of funding; rescission of all or a portion of the funding; or obligations and expenditures against the funding.</p>	FIT	Project statuses and effective dating at the project level	Project statuses and effective dating at the project level	Full	In-Scope	In-Scope Fit

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PCG.002.123	The system shall provide functionality for users to establish business rules to indicate when a field in the grant record is required and/or optional	GAP		PS provides the required/optional fields and is <b>not recommended</b> to change the record structure, as the impacts will be system wide and will have a negative effect on future upgrades.		Out-of-Scope	9 - Contrary to Best Practice Design (Gap Out-of-Scope)
PCG.002.124	The system shall provide functionality to automatically update an identifier in the primary grant record if a data field in a secondary grant record exceeds or meets a value	GAP	what value? Action-Need to find out more about the requirement.	There is no clarity in requirement. PO: no change		Out-of-Scope	9 - Contrary to Best Practice Design (Gap Out-of-Scope)
PCG.002.125	The system shall provide functionality for users to upload grant-related document templates (e.g. grant proposal)	GAP	Group Interpretation is that this relates to the proposal. Delivered functionality does not accommodate the upload of proposal templates. But there is value to attach a sponsor directed template	Attachments to Proposal is a delivered functionality.  Uploading proposal templates is not supported.		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.002.126	The system shall provide functionality for users to create grant-related document templates (e.g. grant proposal)	FIT		Template proposal option available when creating a new one.		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.002.127	The system shall provide functionality for users to edit and save grant-related document templates (e.g. grant proposal)	FIT	alternately upload attachment after editing	Template proposal option available when creating a new one.		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.002.131	The system shall provide functionality to notify users when other users make edits to a grant-related document under creation (e.g. grant proposal)	FIT		Business process to use the Notify button on the page. Workflow Setup Required.		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.002.133	The system shall provide functionality for users to link multiple appropriations to a grant (e.g. aid to locality and state Ops within a block grant)	FIT		Multiple Funding Sources. Utilize Budget Items.	Full	In-Scope	In-Scope Fit
PCG.002.134	The system shall provide functionality for users to establish grant specific budget control in multiple formats including the following: grant fiscal year; Grant award amount; and period of performance	FIT	Interpretation - Ability to budget at different levels of a grant. (award, performance period,	Ability to budget at different levels of a grant.	Full	In-Scope	In-Scope Fit
PCG.002.139	The ability to place transactions on hold by transaction type (payroll/encumbrance/travel) by grant or project	FIT	why placing on hold? DOT has certain projects that will not carry PS costs. DOH when trying to close a grant, they don't want travel to continue to be charged	Reason for hold? DOT has certain projects that will not carry PS costs. DOH when trying to close a grant, they don't want travel to continue to be charged. Based on the Project status transactions could be controlled. Use PC status and status path controls.	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.002.140	The system shall provide functionality to display the full amount of the grant allocation even though it hasn't been awarded	FIT		Total Sponsor Budget	Full	In-Scope	In-Scope Fit
PCG.002.142	The ability to access the grant information online after the grant is closed	FIT		Grants, Awards, Award Profile	Full	In-Scope	In-Scope Fit
PCG.002.143	The system shall provide functionality to alert users when they decrease the grant award to an amount lower than the committed balance (committed balance = pre-encumbrance thru disbursement)	GAP	The alert part of this requirement is the gap. Continuing business processes to monitor grant obligations should be employed.	Alerting users is a GAP. Recommendation: Business Process to review commitments prior to changing grant award. PO: In scope-Business Process to monitor and adjust grant obligations before making contract change Changed to Partially Met, Delivered Only as this is being handled by a Business Process and not an enhancement.	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)
PCG.002.144	The ability for grant to have a separate calendar than project	FIT		Milestone event dates and budget periods, GL Fiscal calendar, grant start/end date period	Full	In-Scope	In-Scope Fit
PCG.002.145	The ability to capture multiple CFDA numbers on a grant	FIT		Enter multiple CFDA numbers. This feature needs to be enabled. (Set Up Financials/Supply Chain, Business Unit Related, Grants, Award Setup, Business Unit Definition)	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.003.106	When performing the overhead indirect costs allocation, associate the allocated costs to the most current relevant fiscal year period (e.g. federal)	GAP	DOL currently uses the transaction date to determine which fiscal year)(state, federal, program) to determine the appropriate funding source for the project cost.	GL Allocation DOL-High PO: In-scope		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)
PCG.002.147	The ability to load the CFDA codes from the federal website	GAP	Manual maintenance of CFDA's. Resource from OSC and SFS. Possible delay in grant award availability.	Download CFDA values from Federal Site and create a process (CI) to load corresponding PS tables.  Assumption: Updates to values will be a manual process.		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.003.117	The ability to record the payroll to a suspense code and then allocate the payroll by employee based on Time Distribution charging from LATS.	GAP	DOT-brings charges in employee by employee. DOL-yet to be determined how TD info will be brought in to PC. OT held until matched DCJ-has additional approvals for OT.	Late payment interest should hit the project but not be billed to the Federal grant.  DOL-High - Determined that Payserv cost center/chartfield could be credited PO: revisit complexity. In-scope		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)
PCG.700.001	Cutover plan: The ability to convert summary expenditure data to support budgets and billing	GAP		Part of Conversion  DOL-High  PO: in-scope		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.500.018	The ability to optionally control or track project budget in Project Costing	GAP	Action-provide to KK If interpreted for project budget control, then we can set the control option to 'Track' or 'Track without'	KK Budget Control option to be setup as Track or Track Without.  Recommendation: To be delivered.  DOL-High  PO: in-scope		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)
PCG.002.151	The system shall provide functionality for multiple agencies to make awards from a primary grant record	FIT	This requirement pertains to suballocating a piece of the project budget from the cognizant agency to another agency or through the use of customer contracts when suballocation will not be used. Changed to FIT.	This requirement pertains to suballocating a piece of the project budget from the cognizant agency to another agency or through the use of customer contracts when suballocation will not be used.	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.002.152	<p>The ability to capture various dates:</p> <ul style="list-style-type: none"> <li>. Grant Start Date (NOGA)</li> <li>. Grant End Date (NOGA)</li> <li>. Obligation Date (award commitment. OSC approval)</li> <li>. Liability Date (services.accounting recognition of state liability)</li> <li>. Liquidation Date (can be diff for diff agency)</li> <li>. Performance Start period</li> <li>. Performance End period</li> <li>. Within Performance Start and End period, there are Budget periods</li> <li>. Program Year (spending date control/next program year starting date)</li> <li>. M Year (Fed appropriation cancellation date)</li> <li>. Closeout Date (when the closeout package is due)</li> <li>. Grant Award date (when fed Gov. recognize the grant/fed signature)</li> <li>. Grant Pre. Award indicator</li> <li>. Project Start Date</li> <li>. Project End Date</li> <li>. Destruction Date (record retention date)</li> <li>. Obligation BY Date</li> </ul>	FIT	<p>some can be captured with delivered functionality, others cannot</p> <p>Action-What dates does the application capture/provide? Editable?</p>	<p>Build report</p> <p>Assumption: Further evaluation will need to be performed to see how and where Liability Date, Obligation Date (OSC Approval), Liquidation Date, Program Year, M Year, Destruction Date, Obligation BY date will be captured.</p> <p>DOL-High - DOL needs for the following dates:</p> <ul style="list-style-type: none"> <li>. Grant Start Date (NOGA)</li> <li>. Grant End Date (NOGA)</li> <li>. Liability Date (services.accounting recognition of state liability)</li> <li>. Liquidation Date (can be diff for diff agency)</li> <li>. Program Year (spending date control/next program year starting date)</li> <li>. Project Start Date</li> <li>. Project End Date</li> <li>. Obligation BY Date</li> </ul> <p>PO:Action-which are delivered, which are custom. Do these dates have other related requirements.</p>	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.002.153	The ability to have the flexible control by transaction source (e.g.. Payable invoices/journal entries) as related to liquidation date	FIT	Flexible control is ability to choose which transaction can occur. Ability to capture revenue even though expenditures are stopped. No expenditures but payroll continues No expenditures but journal vouchers SED does not want to allow any transactions past liquidation date. Change to FIT	Flexible control is ability to choose which transaction can occur. Ability to capture revenue even though expenditures are stopped. No expenditures but payroll continues No expenditures but journal vouchers SED does not want to allow any transactions past liquidation date. Project Status Control will define what transactions can occur.	Full	In-Scope	In-Scope Fit
PCG.002.154	The ability to transact/accumulate costs for a grant prior to the Grant Award date	FIT		Flexible control is ability to choose which transaction can occur. Ability to capture revenue even though expenditures are stopped. No expenditures but payroll continues No expenditures but journal vouchers SED does not want to allow any transactions past liquidation date. Project Status Control will define what transactions can occur.	Full	In-Scope	In-Scope Fit
PCG.002.155	The ability to transact/accumulate costs for a grant prior to the Grant Start date	FIT		Initiate pre-award spending from the PeopleSoft Grants Generate Award page. EGV05/GM PRE AWARD	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.002.156	The ability to enforce the Liability Date at or before to the Performance End date	GAP	Liability Date is when an entity is "owed" and is referring to the SFS obligation date. The liability is an important factor in getting reimbursed by the Federal government. The grant start date dictates when a reimbursable liabilities can occur.	Liability date is a custom field. This is not propagated to PC and will require a complex build to enforce the date validation. PO: verify the liability date is captured in PC out		Out-of-Scope	9 - Contrary to Best Practice Design (Gap Out-of-Scope)
PCG.002.157	The ability to enforce the Liability Date at or after to the Performance Start date	GAP	Liability Date is when an entity is "owed" and is referring to the SFS obligation date. The liability is an important factor in getting reimbursed by the Federal government. The grant start date dictates when a reimbursable liabilities can occur.	Liability date is a custom field. This is not propagated to PC and will require a complex build to enforce the date validation. PO: verify the liability date is captured in PC Response: It is in design to capture the liability/obligation date in the proj resource table, but there will not be any enforcement based on performance start date		Out-of-Scope	9 - Contrary to Best Practice Design (Gap Out-of-Scope)
PCG.002.158	The ability to prevent transactions against a grant after the M Year date	FIT	Meeting this with all the other date fields could prove difficult.	Based on the project status, transactions could be controlled. Meeting this with all the other date fields could prove difficult.		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.002.159	The ability to optionally apply a control on establishing new federal obligation by Obligation BY Date (e.g. Leases)	FIT	Lease interpretation - Recurring PO and voucher contract provides the controls to manage releases and distributions to meet the requirement. Changed to FIT Alternate interpretation - ability to lift hard control. Could be covered by PCG.002.156 and PCG.002.157	Lease interpretation - Recurring PO and voucher contract provides the controls to manage releases and distributions to meet the requirement. Alternate interpretation - ability to lift hard control. Could be covered by PCG.002.156 and PCG.002.157	Full	In-Scope	In-Scope Fit
PCG.002.160	The ability to update the: -Liquidation date -Performance End Date -Closeout date	FIT	Determine which dates are available	Create an attribute type and enter attribute value. Determine which dates are available	Full	In-Scope	In-Scope Fit
PCG.002.161	The ability to track the history of the: -Liquidation date -Performance End Date -Closeout date	FIT	Extension of liquidation period. Track original and then new. Various dates related to the grant are captured in had copy documents. Can be handled with statuses. Changed to FIT	Extension of liquidation period. Track original and then new. Various dates related to the grant are captured in had copy documents. Can be handled with statuses.		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.002.162	The ability to capture costs for a grant at the category and subcategory level to support reporting and optionally control	FIT		Utilize Project Costing Chartfield: Category and Subcategory	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.002.163	The system shall provide functionality for agencies to identify which data element in the grant record are required and which are optional	GAP	Depending on types of grants users want to determine which fields to make mandatory.	The requirement is to make fields required or optional based on Grant Type.  Recommendation: The system will not allow changing the required fields. If some of the optional fields are to be mandated, custom PeopleCode could be used to trigger/warn users.		Out-of-Scope	9 - Contrary to Best Practice Design (Gap Out-of-Scope)
PCG.002.164	The ability to have agency user definable fields to capture additional information on a grant	FIT		Create Attribute Types and Capture Values	Full	In-Scope	In-Scope Fit
PCG.002.165	The ability to notify interested parties on the change in status of the grant	FIT		Utilize grant resources notification and project team member notification. Workflow setup required.	Full	In-Scope	In-Scope Fit
PCG.002.166	For vendor that fail to report their A133 on time, be flagged to prevent payment	GAP	Group accepts solution. Business process continuation	Recommendation: Establish a business process to alert AP Unit to put vendor/ voucher on hold. There is not a flag in Grants module to accomplish this.		Out-of-Scope	7 - Charter - Outside of Charter Scope (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.002.167	The ability of the cognizant agency to track and report spending, regardless of the transaction Business Unit, against a sub allocated Grant.	FIT	Tracking is a FIT, reporting is a GAP. Can the 425 get the cross business unit information? Interpretation is that the information is available to report, not a specific report, Change to FIT. NYGR0010 run against multiple BUs. Desire to view any suballocated funding is desired	Tracking is a FIT, reporting is a GAP. Can the 425 get the cross business unit information? Interpretation is that the information is available to report, not a specific report, Change to FIT. NYGR0010 run against multiple BUs. Desire to view any suballocated funding is desired	Full	In-Scope	In-Scope Fit
PCG.002.168	Provide the ability to replicate the characteristic of a grant when suballocating that grant to another agency	FIT	Grant does not change, the project budget is suballocated or an additional contract line is used	Subrecipient Budget. Grant does not change, the project budget is suballocated or an additional contract line is used		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

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Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.002.169	The ability to identify and report on the unbillable costs for a project associated with the grant	GAP	what are unbillable costs? Pre-award spending, improper payment, spending exceeds budget	<p>Build report</p> <p>Assumption: Data will need to be extracted from multiple cross module tables.</p> <p>PO: In scope, partial report of costs that did not create billable costs.</p> <p>Based on the mention of a Partial Report and the statement in Requirement PCG.002.170 this is to be covered by a Business Process or using delivered functionality. Changed to Partially Met, Delivered Only</p>	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.002.170	The ability to identify and report on the disallowed costs at the project or grant level	GAP	a disallowed cost is something the Feds won't reimburse. Federal Aid ineligibility notice is provided to DOT. OMH Bondable fallout items. Current bill exception code marks an amount as ineligible. Exception code makes specific transactions. Check PC requirements (003.134) for analysis type solution Data flagging gap	Build report Assumption: Data will need to be extracted from multiple cross module tables. Merge with PCG.002.169 PO: Business Process - use project transaction chartfield like resource type to indicate that the transaction was disallowed. Based on the mention of a Partial Report statement in Requirement PCG.002.169 this is to be covered by a Business Process or using delivered functionality. Changed to Partially Met, Delivered Only	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

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Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.002.171	The ability to automate prohibiting late payment interest to a grant	GAP	Late payment interest should hit the project but not be billed to the Federal grant. Action item to investigate modification of customization to omit Federal piece. Maintenance of CF strings by project/activity (contract line) may increase over current default CF string.	Late payment interest should hit the project but not be billed to the Federal grant.  Further analysis is required. Handled by GL customization.  PO: funding rule/rate set rule and business process to exclude billing of the late interest. May need funding rule to reclass 100% fed funded to state funding of the interests. May be able to retire the late interest customization for non NYS01 and limit to NYS01  Changed to Partially Met, Delivered only based on the PO review comments. Still need to determine if the current customization in part or whole can be retired.		In-Scope	7 - Charter - Outside of Charter Scope (Gap Out-of-Scope)
PCG.002.172	The ability to capture various types of Program Income	FIT	changed to FIT by using project on revenue transaction Action item to see if combo edit for requiring project with Federal fund is in AR	Revenue transactions will be entered using Project Chartfield.	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.002.173	Ability to track submitted to the sponsor reporting requirement: track the date submission of the report, Due date, and responsible party	FIT	Action-remove from reports This is tracking that a report has been provided Gap is how to track the submitted date DOL needs to report on performance requirements of project/grant (due date, date submitted)	Recommendation: Utilize Milestones (types/dates) to capture the required data on Grants. PO: in-scope, partial (not responsible party if not PI)	Full	In-Scope	In-Scope Fit
PCG.002.174	Ability to track submitted to the sponsor billing requirement: , subcontractor activity, subcontractor number, billed date, received date, received amount, billed amount, dollars spent	FIT	sponsor is Federal government Action item to verify that all fields can be included. If so, change to FIT.	Recommendation: Sub-recipients will need to be configured in system and transactions associated with sub-recipient will be obtained through inquiry.  PO: In scope GAP-to-Fit with subrecipient functionality. Subrecipient setup against an award is delivered. They must be setup as a vendor and can be added anytime. Optional step in business process.	Full	In-Scope	In-Scope Fit
PCG.002.175	Ability to track submitted to the cognizant agency from the sub allocated agency reporting requirement: track the date submission of the report, Due date, and responsible party	GAP	Action-remove from reports This is tracking that a report has been provided Gap is how to track the submitted date Low Priority	Ability to track that the report was submitted. Tracking that a report was submitted.  Report tracking is out of scope. Allocating funds and capturing sub-recipients data is available.		Out-of-Scope	7 - Charter - Outside of Charter Scope (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.002.177	Ability to setup a principal investigator(s), and other roles with specific access and authorization privileges for a grant	FIT		Setup PI, Pre Award Administrator, Post Award Administrator. Determine what are the other roles and use PS security if required.	Full	In-Scope	In-Scope Fit
PCG.002.178	The ability to control spending during the grant liquidation period	FIT	statuses can be used to determine the types of transactions to process/allow	Project statuses can be used to determine the types of transactions to process/allow	Full	In-Scope	In-Scope Fit
PCG.002.179	The ability to control spending during the grant obligation period	FIT	statuses can be used to determine the types of transactions to process/allow	Project statuses can be used to determine the types of transactions to process/allow	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.002.180	The ability to reopen the obligation period and allow carry back transactions	GAP	Has been billed and drawn, costs were disallowed, move the cost to a closed grant, will not be rebilling the cost. Take expenses from the current year and move them back. Refund of Appropriation Fringe bill attributed to old project	Reopen and Carry Back Transactions will need to account for : 1) Disallowed Costs: Transactions that have been billed and drawn should be associated with a different Grant. 2) Move Costs to a closed Grant: Move the identified costs to a closed grant. Rebilling the cost will not be applicable. How to handle fringe associated with old project. 3) Move current costs to previous year 4) Refund of appropriation 5) Handle fringe bill associated to old project  DOL-High DOL needs the ability to perform carry back expenditure entries to prior years that have past their end date.  PO: Business process needed for when a transaction falls outside the project period for which it is intended. In-scope-Meeting this requirement via Business process change. revisit complexity. Need to evaluate solution to make sure the exception scenarios are covered.	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.002.181	The ability to have a parent grant with multiple child grants with multiple projects associated to each child grant and with a CFDA number associated to the child grant	FIT		Setup grant with associated grants with multiple projects Click on Project to see how project and activities are linked	Full	In-Scope	In-Scope Fit
PCG.003.043	The ability to reconcile direct personal cost charges that will be recorded in Project Costing to payroll and time and attendance data	GAP		The LATS system is used by employees to enter hours. The Payserv system is the Payroll module. Files from both systems will need to be interface to PS. Reconciled. Create a new record of Reconciled data at the project/pay period/employee level to with time and dollars. This reconciled record will be used as a basis for GL Allocations and to feed Project Costing for Grant related project.  DOL-HIGH For DOL assume that CMA will be costing out LATS TD charges for the pay period based on Payserv records. The detail payroll information brought in from LATS and Payserv should reconcile to the Payroll entries made by OSC by all chartfields.  PO: In-scope		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)
PCG.002.183	Ability to modify the award amount	FIT	contact amendment	Contract Amendments Feature	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.002.184	Ability to set and update the liquidation start and end date for the sub allocation funding of the grant	FIT	Different liquidation start and end date for suballocated grant funding. Project budget controls?	Utilize grant milestones to liquidation start and liquidation end dates  PO: in-scope Use project budget end date to restrict transactions. GAP-to-FIT	Full	In-Scope	In-Scope Fit
PCG.002.185	Ability to restrict spending by the agency receiving the suballocation to a period defined by the cognizant agency	FIT		The project budget process will allow the set up of default settings for the budget calendar, number of budget periods, and analysis groups at the installation level. If the Agency is setup the restriction would apply		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.002.186	The ability to use another external source (e.g. program income, block grant) to meet a match requirement	FIT	.Action - review requirement session notes for program income. Grant rate set and funding distribution can be setup to handle the program income as match. Need more info on use of Block grant. Don't want to double count the grant match. Only use against one grant. Changed to FIT	A new Budget Item "Program Income" could be used to finance(reduce for match) the non federal share of the project. Will be addressed during Program Income Design.	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.003.043a	The ability to reconcile associated leave that will be recorded in Project Costing to payroll and time and attendance data	GAP	reconciliation at department group level	<p>The LATS system is used by employees to enter hours. The Payserv system is the Payroll module. Files from both systems will need to be interface to PS. Reconciled. Create a new record of Reconciled data at the project/pay period/employee level to with time and dollars. This reconciled record will be used as a basis for GL Allocations and to feed Project Costing for Grant related project.</p> <p>DOL-High For DOL assume that CMA will be costing out LATS TD charges for the pay period based on Payserv records. The detail payroll information brought in from LATS and Payserv should reconcile to the Payroll entries made by OSC by all chartfields.</p> <p>PO: In-scope</p>		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.002.188	The ability to classify subrecipient by multiple attributes e.g. geographic	FIT	location information relates to the spending plan. Subrecipient viewed to relate to a vendor  Classification based on multiple attributes not delivered functionality Challenge in capturing consistent values (i.e. geographic regions)	Establishing Sub-Recipients, Locations and utilizing on Grant Awards.  PO: if subrecipient is a vendor, they will be in vendor file. Vendor file will have information for subrecipients that the state deals with directly. Partial solution Delivered vs Defined. Can we use delivered and wait on further statewide definitions. Action-Establish Governance process to define statewide attributes	Full	In-Scope	In-Scope Fit
PCG.002.189	By subrecipient designate whether the State will cover the Local portion of the match including within the same grant	FIT	For some grants, whether the State will cover the local match could depend on subrecipient	State will cover the local match.		In-Scope	In-Scope Fit
PCG.002.190	When we record an expenditures that will not be allocated for reimbursement to a grantor but that can meet the match requirement it should be classified as a match expenditure	FIT		Use a different analysis type to record this match. Depends on KK design / Project Budgets.	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.002.191	When we record an expenditures that will not be allocated for reimbursement to a grantor but that can meet the MOE requirement to be classify as a Maintenance Of Effort (MOE) expenditure or Leveraged State & Federal expenditure e.g. employment fed grant and state reemployment programs	FIT	need to identify the maintenance of effort cost for the program and ensure that the cost does not flow thru to the grant. Other State funded programs and local spending (memo entry) can be used to support the maintenance of effort. Look at notes from Dec 3 requirements session. Make sure rules for pricing do not price the transactions for billing or match. MOE identification methods are not necessarily the same for all agencies. Changed to FIT	need to identify the maintenance of effort cost for the program and ensure that the cost does not flow thru to the grant. Other State funded programs and local spending (memo entry) can be used to support the maintenance of effort. Look at notes from Dec 3 requirements session. Make sure rules for pricing do not price the transactions for billing or match. MOE identification methods are not necessarily the same for all agencies.	Full	In-Scope	In-Scope Fit
PCG.002.192	The ability to support matching scenarios including: -Local -State -Memo information to support In-Kind match -Donation	FIT		Use a different analysis type to record this match. Depends on KK design / Project Budgets.	Full	In-Scope	In-Scope Fit
PCG.002.193	The ability to track the spending of subrecipient funding that has been allocated back to the state e.g. Piggyback contracts	FIT	joint and adjacent	Use a different analysis type to record this match. Depends on KK design / Project Budgets.	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.002.194	For In-Kind/Memo, the ability to capture & report memo transactions, including the calculation of the billable portions	FIT	local share is not a billable portion OITS will send a memo bill to tell you what your agency's share is, but may or may not be billed. Agency then can go to Feds for reimbursement	Use a different analysis type to record this match. Depends on KK design / Project Budgets.	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.003.044	The direct cost personal charges will be reconciled with payroll data prior to recording in Project Costing	GAP	When it doesn't get reconciled, we need to design for this scenario	<p>The LATS system is used by employees to enter hours. The Payserv system is the Payroll module. Files from both systems will need to be interface to PS. Reconciled. Create a new record of Reconciled data at the project/pay period/employee level to with time and dollars. This reconciled record will be used as a basis for GL Allocations and to feed Project Costing for Grant related project.</p> <p>DOL-High For DOL assume that CMA will be costing out LATS TD charges for the pay period based on Payserv records. The detail payroll information brought in from LATS and Payserv should reconcile to the Payroll entries made by OSC by all chartfields.</p> <p>PO: In-scope Action-Business process for reconciliation needs an oversight role for unreconciled entries. Response: design calls for page to select reconciled entries for further processing</p>		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)
PCG.002.196	The ability to make adjustments to move costs back or forward between the grant fiscal year or between grants and reflects on report and draw	FIT		GL journal entry	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.002.197	Ability to have a Proposals Award Report, to include proposals awarded over a user specified amount, within a user specified period in time, ordered by award value	GAP	Some grants have proposals, others don't (block grants) LOW Priority	Build report  Assumption: Build a report to include awards generated from a proposal through Award generation process.		Out-of-Scope	8 - Analytical Report - Data Warehouse (Gap Out-of-Scope)
PCG.002.198	The ability to store and retrieve historical reports even though the related funding is lapsed	GAP	Control D.	Report Repository PO: Leave Out		Out-of-Scope	8 - Analytical Report - Data Warehouse (Gap Out-of-Scope)
PCG.002.199	Ability to generate a final financial report at a grant level and its sub-components.	GAP	related to PCG.002.061	Build report  Assumption: Data will need to be extracted from multiple cross module tables. Refer to SF425 delivered report.  PO: in-scope. use standard delivered FFR. Agency Business Process to customize it for their needs at the time of filing. Onboarding of Agencies-need to review report filing requirements  Changing to Partially Met, Delivered Only per PO comments.	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.002.200	Ability to generate a list of grants associated with lapsing appropriation	GAP		Build report  Assumption: Data will need to be extracted from multiple cross module tables.  PO: out-of-scope. Revisit for AnalyzeNY		Out-of-Scope	8 - Analytical Report - Data Warehouse (Gap Out-of-Scope)
PCG.002.201	The ability to run an adhoc report to access grant or project related information: -grant id -project id -liquidation date -grant or project description -CFDA # -grant ref # -sponsor -PI -budget attributes(e-g-- Budget ref, program) -match requirement -project Region -project County -legislative district -project type -source -journal date -document IDs(e-g-- voucher id, PO id and contract id) -supplier/vendor id and name -ALL chartfields and description	GAP	High Priority. Could be broken out into multiple reports.  Related to PCG.002.206  Is cost information required with these fields	Build report  Assumption: Data will need to be extracted from multiple cross module tables PO: Action which fields exist in PS and available le for a report, coordinate with Data Warehouse <b>In scope, partial, average</b>  According to the PO comments this should be In Scope and Partially Met, Delivered Only. Also have an outstanding Action to verify which of the data elements listed in the requirement are captured via delivered functionality and which are not.	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.002.202	The ability for the user to run the adhoc report in summary or detail transactional broken down by budgetary chart fields and/or transactional chart fields.	GAP	related to KK design of Project relationship to segregation High Priority	Build report  Assumption: Data will need to be extracted from multiple cross module tables. Depends on KK Design. PO: leave out		Out-of-Scope	8 - Analytical Report - Data Warehouse (Gap Out-of-Scope)
PCG.002.203	The ability for the user to save the report parameter for an adhoc report to a user or set of users	FIT	security setup for users. Run Control saving	Saving run controls.  PO: out-of-scope for a set of users. Original user will be saved	Full	In-Scope	In-Scope Fit
PCG.002.204	For adhoc reports, associate grant and project dates, amount fields, identifying information into a report	GAP	Related to PCG.002.201 and PCG.002.206	Build report  Assumption: Data will need to be extracted from multiple cross module tables PO: leave out		Out-of-Scope	8 - Analytical Report - Data Warehouse (Gap Out-of-Scope)
PCG.002.205	The ability to run an adhoc report to access grant and project related dates: -by date (See date list req) -SFS obligation date and SFS accounting date -Disbursement date -Document origination/creation date	GAP	Action-DOT wants posted date. Submit change request	Build report  Assumption: Data will need to be extracted from multiple cross module tables PO: verify liability date, disbursement date and obligation date fields in PR Partial, In Scope, Average	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.002.206	<p>The ability to run an adhoc detail report to access grant related information:</p> <ul style="list-style-type: none"> <li>-invoice amount</li> <li>-invoice ID</li> <li>-federal obligated</li> <li>-expenditure (including period-end accruals)</li> <li>-disbursement</li> <li>-encumbered</li> <li>-pre-encumbered</li> <li>-cash drawn</li> <li>-cash received</li> <li>-total grant authority (i.e., per Notice of Grant Award Amount)</li> <li>-total grant</li> <li>-budget vs- actual</li> <li>-grant and project or grant then project</li> <li>-correlate grant amount and show the different</li> <li>-sub allocated by grant amount by sub recipient</li> <li>-sub allocated MOU amount</li> <li>-sub allocated budgeted amount (e.g. budget journal)</li> <li>-broken down by budgetary chart fields and/or transactional chart fields</li> </ul>	GAP	Related to PCG.002.201 project parent to include suballocated funds	<p>Build report</p> <p>Assumption: Data will need to be extracted from multiple cross module tables</p> <p>PO: Requirement deemed an analytical reporting need and will be analyzed by the data warehouse reporting team to see how it can be met and recommend a timeframe. EE1 will be responsible for the Operational reporting need.</p> <p><b>Copy into all the analytical reports</b></p> <p><b>This requirement does not appear to have any operational reporting aspects changing to Out of Scope Analytical Reporting - DW</b></p>		Out-of-Scope	8 - Analytical Report - Data Warehouse (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.002.208	Ability to route federal grant reporting (425, 9130) through multi level workflow approval with final approval by certification officer	GAP	DOL Low Priority	Routing report is a GAP. Recommendation: Business Process to route report for approval.		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.002.209	Provide an audit trail for federal report workflow and approval	GAP		Routing report is a GAP. Recommendation: Workflow will provide the required audit. Manual business process to route reports. PO: out		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.002.210	Provide an audit trail for cash draw down activities	FIT	Intent-if audited, and a drawdown was picked for audit, ability to provide backing documentation. Changed to FIT	Intent-if audited, and a drawdown was picked for audit, ability to provide backing documentation.		In-Scope	In-Scope Fit
PCG.002.211	Ability to collaborate with external entities on the preparation of the grant proposal	GAP	Grant reliance on subrecipient providing information on tasks.	Recommendation: Manual business process to record collaboration in the proposal negotiation		Out-of-Scope	7 - Charter - Outside of Charter Scope (Gap Out-of-Scope)
PCG.002.212	The ability to regenerate report for specified time period and maintain consistently static results e.g. if the report for 6/30/2013, regardless when the user run it, the result will remain the same	GAP		System Design Function. PO: being addressed with obligation date reform in SFS. (close periods, and static accounting date not changed to obligation date) out  Changing to Out of Scope per Charter as this was to be handled as part of Obligation Date Phase 3 work efforts.		Out-of-Scope	7 - Charter - Outside of Charter Scope (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.002.213	The ability to view the association project to the grant and visa versa	FIT		Grant/Project/Activities are linked	Full	In-Scope	In-Scope Fit
PCG.002.214	The ability to restrict transactions by percentage threshold and by Project Activity	GAP	If a control is not available, an alert would be valuable. Budgetary and billing control. Don't want to report more MOE to Feds	Recommendation: Budget Alerts can be defined at Project / Activity level to trigger when the actual cost of the project reaches the defined percentage.  Control is not available and will need modification.		Out-of-Scope	9 - Contrary to Best Practice Design (Gap Out-of-Scope)
PCG.002.214	The ability to capture the federal obligation amount at the grant level	FIT	Can't bill over the Federal obligated amount	Can't bill over the Federal obligated amount	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.002.215	The ability to select transactions that are on hold for processing	FIT	<p>Incur cost against grant using older funding before award (pre-award spending). Will want to hold those transactions and then when the grant is awarded, select those transactions for billing processing.</p> <p>Dispute about expenditure eligibility. Transaction may or may not have been billed. Later billing after dispute resolved.</p> <p>Advances to grantees. Audit question around CMIA. Defer billing those transactions.</p> <p>Summary level holds would be helpful</p>	<p>Hold of transactions appears:</p> <p>1) Utilize pre-award - delivered. No billing can occur. Once awarded, the transactions are sent for billing.</p> <p>2) Expenditures that have been disputed and may or may not have been sent to billing.</p> <p>3) Transactions to be sent to deferred billing. Holding and releasing transactions could appear at PC, CA and BI application. All the scenarios will need to be considered for bridging the GAP during design.</p> <p>PO: Pre-award spending can be met with flag. Passive review of billable transactions. Business Process to charge old and transfer to new. GAP-to-FIT. in-scope</p>	Full	In-Scope	In-Scope Fit
PCG.002.215	Associate information from an agency to the agency grant	FIT	what information?	Multiple fields available for capturing information.	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.002.216	The ability to capture the spending tolerance (% or amount) at the project and activity level selectively enforce spending control based on the tolerance (e.g. 10% rule A102)	GAP		<p>no place to set percentage or amount. Business process would be to raise contract limit to the allowed amount, with an contract amendment. That would meet the intent of this requirement for m a functional point of view. It would be a major customization to do this as specified by the requirement.</p> <p>PO: Partial. tolerance defined at the project level (KK). In-scope.</p> <p>Changing to Partial Met, Delivered Only per PO Comments. changed solution complexity to average based on the PO agreed to solution.</p>	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)
PCG.002.217	<p>The system shall provide functionality to alert (email) users when spending against the project has reach the user defined tolerance</p> <ul style="list-style-type: none"> <li>-PI/budget bureau</li> <li>-project activity</li> <li>-grant award</li> <li>-CFs</li> <li>-life to date spending including sub allocation to other agencies</li> </ul>	GAP	<p>group doesn't know what the bullets mean. Notification exist on budget side.</p>	<p>This requirement needs to be defined by PC budget tolerances and KK .</p> <p>PO: Partial in-scope if existing functionality can be used. email notifications out-of-scope. Possible use of milestones on the contract for grant level. Action-review existing functionality for complexity.</p> <p>Response: workbench green/yellow/red dots only available with tolerance by project/activity.</p>	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.002.218	Ability to generate standard reports with data to sponsoring agencies (ETA9130) Note: PeopleSoft has SF269 which is supposed to be like the ETA.9130 and FNS.777 and ADF196	GAP	ETA9130 is similar to SF425 Similar to PCG.002.055	Similar to PCG.002.055.  ETA 9130 is similar to SF425. SF425 is a delivered report. Assumption: SFS425 with minor tweaks should support this requirement.  PO: in-scope. use standard delivered report-Agency Business Process to customize it for their needs at the time of filing. Onboarding of Agencies-need to review report filing requirements	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)
PCG.002.219	Ability to generate standard reports with data to sponsoring agencies (SF777) Note: PeopleSoft has SF269 which is supposed to be like the ETA.9130 and FNS.777 and ADF196	GAP	Similar to PCG.002.055	Similar to PCG.002.055.  ETA 9130 is similar to SF425. SF425 is a delivered report. Assumption: SFS425 with minor tweaks should support this requirement.  PO: in-scope. use standard delivered report-Agency Business Process to customize it for their needs at the time of filing. Onboarding of Agencies-need to review report filing requirements	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.002.220	Ability to generate standard reports with data to sponsoring agencies (ACF196 and ACF196R) Note: PeopleSoft has SF269 which is supposed to be like the ETA.9130 and FNS.777 and ADF196	GAP	Similar to PCG.002.055 TANF	Similar to PCG.002.055.  ETA 9130 is similar to SF425. SF425 is a delivered report. Assumption: SFS425 with minor tweaks should support this requirement.  PO: in-scope. use standard delivered report-Agency Business Process to customize it for their needs at the time of filing. Onboarding of Agencies-need to review report filing requirements  Changing to Partially Met, Delivered only per PO comments and response to teams action items	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
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PCG.002.221	<p>Due to the new, future way Project_ids will be utilized, a requirement is being proposed for a new extract for agencies, to coincide with the frequency of their current feeds-</p> <p>The following fields being suggested are open to negotiation:</p> <ul style="list-style-type: none"> <li>- Master Project ID</li> <li>- Project Child ID (Null if Project header)</li> <li>-Project Start Date</li> <li>-Project End Date</li> <li>- Project Status</li> <li>- Project Description</li> <li>- Project Fed ID</li> <li>- LTD Amount</li> <li>- YTD Amount</li> <li>- MTD Amount</li> <li>- Amount unused</li> <li>- Total Award Amount</li> </ul> <p>Similar M061 report</p>	GAP	High Priority	Bulkload Extract File		Out-of-Scope	7 - Charter - Outside of Charter Scope (Gap Out-of-Scope)
PCG.002.222	The ability to archive report output based on a user specify duration	GAP	similar to Control D functionality	Archiving Strategy is out of scope. PO: current 14 day and year end 30 day OUT		Out-of-Scope	7 - Charter - Outside of Charter Scope (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.002.223	<p>Ability to produce a report to compare budget information across multiple budget ledgers.</p> <p>Fields to include: Project, Account, Activity ID, Activity ID Description, Fund, Program, Department, Bud Ref, Budget Amount, Budget differences, GL BU</p> <p>Parameters to filter data: Ledgers Lapse Date (to exclude old projects) [required], GLBU Grant Project Fund Program Dept Budget Ref</p>	GAP	High Priority	<p>Build report</p> <p>Assumption: Data will need to be extracted from multiple cross module tables.</p> <p>PO: Requirement deemed an analytical reporting need and will be analyzed by the data warehouse reporting team to see how it can be met and recommend a timeframe. EE1 will be responsible for the Operational reporting need.</p> <p>This requirement does not appear to have any operational reporting aspects changing to Out of Scope Analytical Reporting - DW</p>		Out-of-Scope	8 - Analytical Report - Data Warehouse (Gap Out-of-Scope)
PCG.002.224	The ability to enforce that the total of the project budgets cannot exceed the grant authorized amount for grants with multiple CFDA's	GAP	projects are not directly related to the grant. There is not a 1:1 relationship	<p>Recommendation: Grants Budgets should be established with multiple CFDA's. Each CFDA could be referred on a Project/Activity for Project Budgeting. KK controls will need to be established.</p> <p>PO: In-scope Partial. Contract limits prevent overbilling as delivered. In-scope report to support project/activity budgets do not exceed contract lines in support of Policy to not budget more federal funding than the grant allows.</p>	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
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PCG.002.225	Ability to account for the fringe and indirect costs which are paid by OSC or other agency from a centralized appropriation as match to a federal grant.	FIT	memo entry to reflect match of Fringe against Grant	memo entry to reflect match of Fringe against Grant		In-Scope	In-Scope Fit
PCG.002.226	Ability to report grants by current period, life to date with filter criteria's by PI, by agency: Grant ID, encumbered, expended, disbursed, spending plan budget, by grant, account roll-up with Account description . filter by Grant ID and PI	GAP		Build report  Assumption: Further evaluation will need to be performed on capturing spending plan budget and roll up by Grant Id and PI.  PO: Requirement deemed an analytical reporting need and will be analyzed by the data warehouse reporting team to see how it can be met and recommend a timeframe. EE1 will be responsible for the Operational reporting need.		Out-of-Scope	8 - Analytical Report - Data Warehouse (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

Req ID	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.003.044a	The associated leave will be reconciled with payroll data prior to recording in Project Costing	GAP	When it doesn't get reconciled, we need to design for this scenario	<p>The LATS system is used by employees to enter hours. The Payserv system is the Payroll module. Files from both systems will need to be interface to PS. Reconciled. Create a new record of Reconciled data at the project/pay period/employee level to with time and dollars. This reconciled record will be used as a basis for GL Allocations and to feed Project Costing for Grant related project.</p> <p>DOL-High For DOL assume that CMA will be costing out LATS TD charges for the pay period based on Payserv records. The detail payroll information brought in from LATS and Payserv should reconcile to the Payroll entries made by OSC by all chartfields.</p> <p>PO: In-scope</p>		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)
PCG.003.001	Ability to setup a business manager(s), and other roles with specific access and authorization privileges for a project	FIT		Project Security: Permission List and Role will be established in EE1.		In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.003.002	Ability to define, setup and maintain multiple funding sources (sponsor / agency) basic information into a defined hierarchy.	GAP	group does not have any further feedback. Action-check requirement session notes	We know we can provide some ability to allow reporting in a hierarchal manner. Therefor the requirement is partial. If we were required to provide a new custom function to provide this based on some rules or formula - that would be very complicated.  PO: Partial solution. Delivered sequencing of funding sources to be used. In-scope	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)
PCG.003.003	Ability to relate project ID to one another (for program projects).	FIT		Standard stuff - programs or summary projects. Depending on user needs trees and tree nodes may be used. Those if needed would be built using the delivered tree manager tool builder tool.	Full	In-Scope	In-Scope Fit
PCG.003.004	Provides the capability to system-generated matching funds transfer entries.	GAP	DOL doesn't necessary want automatic transfer. Action-DOT to check with Mala B.	If this is a requirement as written it is a biggy, although during the review process it appeared to be not so much required. This is DOT  PO: Out-of-scope		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.003.005	The system shall provide functionality for users to create and save expenditure-based spending projections for each grant at any level in the chart of accounts	GAP	Can be loaded by E2CI	Perform expenditure based spending projections for each grant at any level in the chart of accounts in the Budgeting Application (2) Alternate suggestion is to customize a feature in PM.		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.003.006	The system shall provide functionality for users to create and save expenditure-based spending projections for each grant for different time periods including: Annually, Quarterly, Monthly, and Weekly.	GAP	Can be loaded by E2CI	(1) Perform expenditure based spending projections for each grant at any level in the chart of accounts in the Budgeting Application (2) Alternate suggestion is to customize a feature in PM.		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.003.007	The system shall provide functionality for users to create and save multiple versions of the expenditure-based spending projections for each grant	FIT	Not a critical need for DOL Changed to FIT based on the interpretation that after a version is selected, the others are not available any longer	Program can have many versions prior to one being "selected" Not a critical need for DOL Changed to FIT based on the interpretation that after a version is selected, the others are not available any longer		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.003.008	The system shall provide functionality for users to create and save expenditure-based spending projections for each grant at different levels in the chart of accounts	GAP	Can be loaded by E2CI	Duplicate with PCG.003.005 <b>Delete Requirement</b>		Out-of-Scope	10 - Duplicate Requirement (Gap Out-of-Scope)
PCG.003.009	The system shall provide functionality for users to create and save disbursement-based spending projections for each grant at any level in the chart of accounts	GAP	DOL does not need disbursement related projections	The requirement was that "the system shall provide functionality for users to create and save disbursement-based spending projections for each grant at any level in the chart of accounts" Subsequent meeting confirmed that DOL does not need this. <b>Delete requirement</b>		Out-of-Scope	9 - Contrary to Best Practice Design (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.003.010	The system shall provide functionality for users to create and save disbursement-based spending projections [spending plan] for each grant for different time periods including: Annually, Quarterly, Monthly, and Weekly.	GAP	DOL does not need disbursement related projections  Spending Plan is High Priority	The system is expenditure based and we confirm that DOL does not require Disbursement related projections <b>Delete requirement</b>		Out-of-Scope	9 - Contrary to Best Practice Design (Gap Out-of-Scope)
PCG.003.011	The system shall provide functionality for users to create disbursement-based spending projections for a grant based on the expenditure-based spending projections using customized business rules	GAP	DOL does not need disbursement related projections	The system is expenditure based and we confirm that DOL does not require Disbursement related projections <b>Delete requirement</b>		Out-of-Scope	9 - Contrary to Best Practice Design (Gap Out-of-Scope)
PCG.003.012	The system shall provide functionality for users to edit the spending projections over the course of the grant term	GAP	Can be loaded by E2CI	We think that the workarounds suggested will adequately meet the need, however to really change the system to exactly meet this need would be very hard		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.003.013	The system shall provide functionality for users to enter refunds of an expenditure against a grant or project	FIT		Refund of expenditure would handled in AP via credit or through AR. The project can be identified.	Full	In-Scope	In-Scope Fit
PCG.003.014	The system shall provide functionality to notify specified users of a refund of expenditure against a project	GAP		A report can be created of the refunds. This report can be run periodically and sent to users		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.003.016	The system shall provide functionality to display the total value of a grant's or project's appropriation(s)	FIT	-related to federal obligation for informational purposes -NYS related, project child budget related to state appropriation	system provide functionality to display the total value of a grant's or project's appropriation(s)	Full	In-Scope	In-Scope Fit
PCG.003.017	The system shall provide functionality for users to drilldown to the lowest level of the chart of accounts to identify detail that comprise for a transaction posted to a project	FIT		delivered functionality. Nothing to do.	Full	In-Scope	In-Scope Fit
PCG.003.018	The system shall prevent grant records from being purged (archive) until the grant is closed	GAP	Archiving/purging is out of scope for EE1	Archiving/purging is out of scope for EE1 PO: OUT		Out-of-Scope	7 - Charter - Outside of Charter Scope (Gap Out-of-Scope)
PCG.003.063	Ability to reconcile payroll costs from Payserv to personnel service (direct) charges collected to projects at the employee level	GAP	LATS reconciliation. Changed PS module to reflect LATS	The LATS system is used by employees to enter hours. The Payserv system is the Payroll module. Files from both systems will need to be interface to PS. Reconciled. Create a new record of Reconciled data at the project/pay period/employee level to with time and dollars. This reconciled record will be used as a basis for GL Allocations and to feed Project Costing for Grant related project.  PO: in-scope		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.003.021	The system shall provide functionality for users to enter and save statistical information that may be used to measure a project including: Unit of measure (e.g., number of full time equivalents, acres, square feet); Unit of measure value; Percentage of completion at a specific date; FTEs; and Work hours to date.	GAP		Their exists in PS several places where this statistical information could dwell, depending on user intents and purposes - Analysis types could be used, Statistical accounts could be set-up or other natural accounts could be use as an allocation basis.		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.003.022	The system shall provide functionality for users to enter and save a schedule for the phases, tasks and activities to occur within each project or sub-project	FIT		Delivered functionality.	Full	In-Scope	In-Scope Fit
PCG.003.023	The system shall provide functionality for users to correct transactions that were inappropriately charged to the project	FIT		Delivered functionality.	Full	In-Scope	In-Scope Fit
PCG.003.027	The system shall provide functionality to report projected project costs over time to assist in forecasting bond sale requirements	GAP		needs further analysis to determine exactly what would be required - but it would not be easy  PO: Bond analysis report is out of scope. Could identify projects that could be included in the bond, but, not forecast. Business process would need to be developed to use system information.	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.003.028	The system shall provide functionality to capture actual costs against the project associated with the payment of vendor invoices	FIT		Need to determine if they would want actual cost encumbered against a project or actual cost paid to a vendor for a project. Requirement seems to start out suggesting one thing and finishes suggesting another.	Full	In-Scope	In-Scope Fit
PCG.003.029	The ability to capture project information from other sources	FIT	what other sources?		Full	In-Scope	In-Scope Fit
PCG.003.030	The system shall provide functionality to identify only new or modified transactions to be included in the next billing for a project	FIT	interpreted that, for already billed transactions, they are not billed again.	Delivered functionality	Full	In-Scope	In-Scope Fit
PCG.003.032	The system shall provide functionality for users to identify equipment and formulate usage charges (e.g. mileage) to the project	FIT		There are several ways of meeting this need via analysis types or statistical accounts	Full	In-Scope	In-Scope Fit
PCG.003.033	The system shall provide functionality to include change orders when reporting the percentage complete by the contractor and/or project (e.g., cost and time)	FIT		The system will not include change orders when reporting. Change Orders are collected into PC if related to an amount change		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.003.034	The system shall provide functionality to automatically update a project budget upon the approval and release of one or more change orders	FIT		Meet the need although approval workflow (Virtual approver) would be required.	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.003.035	The system shall provide functionality to send a system notification when a change order has been approved	FIT		Delivered Functionality click the notify button on the amendment page and enter the email of the person(s) to be notified.	Full	In-Scope	In-Scope Fit
PCG.003.036	The system shall provide functionality to send a system notification when a change order has been denied	FIT		The system does provide functionality to send a system notification when a change order has been denied - using the notify button on the same page.	Full	In-Scope	In-Scope Fit
PCG.003.037	The system shall provide functionality for users to edit and resubmit a change order that has been rejected by a control agency	FIT		If by change order what is meant is the project request then Program management Project request allows for a disallowed request to resubmitted with changes as a new required by clicking on the "Create a New Project Request Version" button on the project request page.	Full	In-Scope	In-Scope Fit
PCG.003.038	The system shall provide functionality to track all projects associated with lapsing funds	FIT		Mostly delivered but may need something more (report) to satisfy user requirement fully	Full	In-Scope	In-Scope Fit
PCG.003.039	The ability to assign an activity type to an activity (i.e.. Federal reimbursable or not)	FIT		delivered functionality	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.003.040	The ability to capture direct/disbursed costs at the detail level to support billing and the federal audit: .Category e.g. Personal Service by date range .Employee Name .Payroll period by Project .Employee ID .Direct Labor Hours by project .Tasks .Direct Costs .Actual gross amount .Time period: Bi-Wkly/Monthly .COA string/values .Time classification: e.g. Regular/Over Time/non compensatory time	FIT		Note the actual requirement is "The ability to capture direct/disbursed costs at the detail level to support billing and the federal audit" Which is the system as delivered. Implicit is the Idea that this might also be a report. But if a report it would be covered by other requirements.	Full	In-Scope	In-Scope Fit
PCG.003.041	The ability to perform accruals and reversal to a project for personal service costs	FIT		an accrual can be done for any reason. ∴ Delivered functionality	Full	In-Scope	In-Scope Fit
PCG.003.042	The ability to bill only disbursed personnel costs to a federal grant	FIT		this should be Expensed not disbursed - since PS is an Expense based system. Given that the system can allow only expensed item to be billed.	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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		Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.003.064	Ability to reconcile payroll costs from Payserv to personnel service charges collected in an indirect cost pool at the department and employee level (e.g. administration)	GAP	LATS reconciliation. Changed PS module to reflect LATS	The LATS system is used by employees to enter hours. The Payserv system is the Payroll module. Files from both systems will need to be interface to PS. Reconciled. Create a new record of Reconciled data at the project/pay period/employee level to with time and dollars. This reconciled record will be used as a basis for GL Allocations and to feed Project Costing for Grant related project.  PO: Partial in-scope. Departmental reconciliation is out-of-scope		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)
PCG.003.065	Ability to reconcile payroll costs from Payserv to personnel service (direct) charges collected to projects at the employee level and TDS level	GAP	LATS reconciliation. Changed PS module to reflect LATS	The LATS system is used by employees to enter hours. The Payserv system is the Payroll module. Files from both systems will need to be interface to PS. Reconciled. Create a new record of Reconciled data at the project/pay period/employee level to with time and dollars. This reconciled record will be used as a basis for GL Allocations and to feed Project Costing for Grant related project.  PO: Reconciliation by employee and pay period		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

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Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.003.066	Ability to collect direct personnel charges into project costing once they have been reconciled to Payserv	GAP		<p>The LATS system is used by employees to enter hours. The Payserv system is the Payroll module. Files from both systems will need to be interface to PS. Reconciled. Create a new record of Reconciled data at the project/pay period/employee level to with time and dollars. This reconciled record will be used as a basis for GL Allocations and to feed Project Costing for Grant related project.</p> <p>PO: in-scope</p>		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)
PCG.003.066a	Ability to collect associated leave into project costing once they have been reconciled to Payserv	GAP		<p>The LATS system is used by employees to enter hours. The Payserv system is the Payroll module. Files from both systems will need to be interface to PS. Reconciled. Create a new record of Reconciled data at the project/pay period/employee level to with time and dollars. This reconciled record will be used as a basis for GL Allocations and to feed Project Costing for Grant related project.</p> <p>PO: in-scope-leave associated to direct charges. leave accrual separate from this requirement and is being addressed in GL allocations.</p>		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.003.045	The ability to notify user when a project hits a certain threshold	FIT		system will not notify a user when the system hits a certain threshold. However the system provides lots of good information regarding where things are on the Projects Recon Workbench and it has the notify button right there.	Full	In-Scope	In-Scope Fit
PCG.003.046	The ability to capture and display a local match	FIT		can use an analysis type of FDL for local distribution.	Full	In-Scope	In-Scope Fit
PCG.003.047	The ability to set specific rate to be used for revenue distribution with effective dated	FIT		Contracts Terms can be Associate contract with projects and activities	Full	In-Scope	In-Scope Fit
PCG.003.067	Based on direct hours recorded in the Time Distribution system for the most recent pay period paid, estimate a personnel service accrual for both hours and associated dollars by project for the remaining (unpaid) days of the month.	GAP	DOL end of month accrual. Want to make it as easy as possible to come up with a daily rate and apply it to the remaining days of the month. Monthly accrued expenditures and FTEs. Information to support FTEs is in PC. Accrual entries do not need budget checking. PC Allocation	The LATS system is used by employees to enter hours. The Payserv system is the Payroll module. Files from both systems will need to be interface to PS. Reconciled. Create a new record of Reconciled data at the project/pay period/employee level to with time and dollars. This reconciled record will be used as a basis for GL Allocations and to feed Project Costing for Grant related project.  DOL-High  PO: Action-get a better understanding of DOL month-end accrual process. One Standard accrual process, One standard reconciliation process.		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.003.049	The ability to capture the federal obligation amount at the project (e.g. FHWA) or program level	FIT	Contract discussion focused on contact lines and this was accepted as the likely solution.	Contract discussion focused on contact lines and this was accepted as the likely solution. PO: in-scope GAPT-to-FIT	Full	In-Scope	In-Scope Fit
PCG.003.050	Ability to capture and update Urban Area codes, congressional district, legislative district, county or counties, county allocation, economic distress, school district, economic development region, local workforce investment area, municipality (common political subdivision), minor civil division MCD, and agency designated region on a project level.	GAP	DOL, DOT, DCJS, Parks often asked for information based on the values identified. A project can have multiple locations associated. ARRA funding is/was location specific. Project and/or activity.	Need to define user fields and perhaps locations etc. this needs to be detailed carefully. The same field can be used for a different element by another agency, but analysis will need to be done to see which ones would fit in those fields  PO: A set number of agency use fields will be provided in-scope. A statewide definition of values is a broader geographic reporting need that is out-of-scope.	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)
PCG.003.051	Ability to create rate based transactions to be used for intra-unit recharge effective dated e.g. by department	GAP	DOL does not have this situation. Chargeback schemes cost allocation concept DOT has an allocation setup by project. Action-Not required for intra-unit, check if we have another for INTER-unit	PO: out-of-scope. POs recognize that the interUnit charging process needs to be evaluated.		Out-of-Scope	7 - Charter - Outside of Charter Scope (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.003.052	The system shall capture the liability date in project for each transaction where the liability date is different from the accounting date e.g. AP and GL adjustments	GAP	liability date is when you're liable to pay, obligation is when you've committed to a service under the grant/project. The ability to trace back to the liability date on a specific transaction is possible. Allocated costs must also have this trace-back capability.	this is really an AP report  PO: obligation date project. Futia/Moats. Obligation date in PC is for Grant reporting needs. Capturing liability for each transaction in PC is out-of-scope. Traceability exists back to source.		Out-of-Scope	9 - Contrary to Best Practice Design (Gap Out-of-Scope)
PCG.003.053	The ability to identify the maintenance term and costs, commitments and encumbrances associated to an IT asset	FIT		Would need the IT asset module for this PO: FIT, out of scope more relevant to ALM		Out-of-Scope	6 - Charter - Met by Post-EE1 Module (Gap Out-of-Scope)
PCG.003.054	Ability to analyze and compare awarded, expended, pre-encumbrance, encumbrance, cash reimbursed, and budgets at the project level based upon a user defined date range	FIT		user manager reconciliation workbench or flexible analysis	Full	In-Scope	In-Scope Fit
PCG.003.055	The ability to capture a Personnel service activity (DOTs function code) on an expenditure transactions	FIT	DOLs function codes are similar to activities, but DOT can use CF2. DOT org, PIN, function code (600-700 direct or indirect based on cost allocation). DOTs function codes are activities. DOT can use activity. Changed to FIT.	possible use of chartfield #2 - but needs design consideration	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.003.056	The ability to capture a Function Code on an expenditure transactions for non-personnel services (used for calculate the indirect costs)	FIT	DOLs function codes are similar to activities, but DOT can use CF2. DOT org, PIN, function code (600-700 direct or indirect based on cost allocation). DOTs function codes are activities. DOT can use activity. Changed to FIT.	possible use of chartfield #2 - but needs design consideration	Full	In-Scope	In-Scope Fit
PCG.003.057	The ability to re-categorize a project to status to Unfunded	FIT	ITS projects can be funded and then change to unfunded	project status path and status	Full	In-Scope	In-Scope Fit
PCG.003.058	The ability to track a budget transfer at a project level	FIT	Which project it was transferred from and to.	Report on Budgets at the project level	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.003.059	The ability capture and track and report State/Local Agreements tie to federal authorization run by as of date .PIN # .Contract # .Std/Supp # .Description .Status .Authorization date (FHWA Authorization date) .Date sent to CM .Approved by OSC .FED K (22008) .State K (230003) .Bond (600240) .Off.FED (220309) .Subtotal by Region .Grand Total Page x of xx and listing of Status Code sub report at the end of the report	GAP	DOT does not need this report. Only need is to capture that an SLA exists. LOW Priority Optional	DOT requirement that that have the SLA agreement only - not the rest of it.  PO: Requirement deemed an analytical reporting need and will be analyzed by the data warehouse reporting team to see how it can be met and recommend a timeframe. EE1 will be responsible for the Operational reporting need.		Out-of-Scope	8 - Analytical Report - Data Warehouse (Gap Out-of-Scope)
PCG.003.060	Ability to allocate pooled personnel service costs to individual projects and activities on a periodic (e.g., bi-weekly by pay period) basis using direct hours paid which equates to direct hours worked (regular and overtime) plus allocated leave hours as the basis	FIT				In-Scope	In-Scope Fit

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PCG.003.094	The ability to accumulate direct and leave hours by department, project, and activity.	GAP	to support cost allocations at dept. level	The LATS system is used by employees to enter hours. The Payserv system is the Payroll module. Files from both systems will need to be interface to PS. Reconciled. Create a new record of Reconciled data at the project/pay period/employee level to with time and dollars. This reconciled record will be used as a basis for GL Allocations and to feed Project Costing for Grant related project.  DOL-High  PO: In-scope		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)
PCG.003.062	Ability to charge personnel service cost to a summary project and allocate those costs to multiple related projects on a percentage based distribution	FIT	Summary project interpreted to 'dummy' project. Summary projects cannot be directly charged.		Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.003.096	The ability to adjust the prior month accrual and record actual hours and time.	GAP	reverse accrual and apply actuals	<p>The LATS system is used by employees to enter hours. The Payserv system is the Payroll module. Files from both systems will need to be interface to PS. Reconciled. Create a new record of Reconciled data at the project/pay period/employee level to with time and dollars. This reconciled record will be used as a basis for GL Allocations and to feed Project Costing for Grant related project.</p> <p>DOL-High</p> <p>PO: Action-Could this be achieved with delivered accrual process? Response: Yes</p>		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.003.097	The ability to manually adjust the accrual adjustment entries to ensure negative hours are not charged to a project.	GAP		<p>The LATS system is used by employees to enter hours. The Payserv system is the Payroll module. Files from both systems will need to be interface to PS. Reconciled. Create a new record of Reconciled data at the project/pay period/employee level to with time and dollars. This reconciled record will be used as a basis for GL Allocations and to feed Project Costing for Grant related project.</p> <p>DOL-High</p> <p>PO: Standard accrual process to provide the users the information and capability to manually approve an accrual entry.</p>		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.003.116	The ability to determine the fiscal accounting period within SFS for transactions originating from LATS through the LATS integration	GAP	DOL Fiscal year indicator is used since the same project ID is used year after year. PS and allocations always hits the current year. NPS could hit prior year. DOH IDs don't change, uses outside reconciliation and GL journal adjustments.	The LATS system is used by employees to enter hours. The Payserv system is the Payroll module. Files from both systems will need to be interface to PS. Reconciled. Create a new record of Reconciled data at the project/pay period/employee level to with time and dollars. This reconciled record will be used as a basis for GL Allocations and to feed Project Costing for Grant related project.  DOL-High- May accomplish by interface or by having CMA provide DOL project codes that are valid in both LATS and SFS.  PO: Follow same standard as the current payroll interface (pay period end date) Revisit complexity with respect to the grouping of requirements		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)

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PCG.003.118	The ability to reconcile overtime between Payserv and LATS due to the 4 week payment lag.	GAP	2 week lag for regular payroll. 4 week for OT. SED employees have to submit form for OT payment regardless of what LATS says. Payserv file does not indicate for what dates OT is paid. LATS and Payserv don't talk to one another. Pay period reconciliation tolerances, quarterly and/or annual reconciliations	<p>The LATS system is used by employees to enter hours. The Payserv system is the Payroll module. Files from both systems will need to be interface to PS. Reconciled. Create a new record of Reconciled data at the project/pay period/employee level to with time and dollars. This reconciled record will be used as a basis for GL Allocations and to feed Project Costing for Grant related project.</p> <p>DOL-High Need ability to search on Business Unit,</p> <ul style="list-style-type: none"> <li>• Customer ID</li> <li>• Contract id</li> <li>• Contract type</li> <li>• Contract status</li> <li>• Contract Start Date</li> <li>• Contract End Date</li> </ul> <p>PO: revisit complexity. in-scope</p>		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)

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PCG.300.116	The ability to capture indirect leave disbursed costs at the detail level to support billing and the federal audit: -Category (e.g. Personal Service) by date range -Employee Name -Payroll period -Employee ID -Leave Hours -Leave Costs -Time period (e.g., Bi-Wkly/Monthly) -COA string/values	GAP		Report that requires the LATS system reconciliation  DOL-High  PO: In-scope		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)
PCG.002.059	Track cost share at detailed personnel level to the individual grant	GAP	action-not a report. Change to Grants-LATS what is the value of the effort to use in reconciliation?	Setup funding distribution/rate set to create cost share.  Assumption: Detailed cost data by personnel has been interfaced and Funding/rate set distributions for cost share  PO: In-scope Project/Activity/LATS		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)
PCG.003.068	The ability to record accruals for a project for month-end federal reporting	FIT		Delivered functionality - nothing to do		In-Scope	In-Scope Fit
PCG.003.069	The ability to record reversing accruals and allocations for a project for month-end federal reporting	FIT			Full	In-Scope	In-Scope Fit

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PCG.003.070	Ability to collect into projects directly charged hours and leave hours from LATS by employee, department, project and activity.	FIT	reclassification must be at the full chartfield string	The LATS system is used by employees to enter hours. The Payserv system is the Payroll module. Files from both systems will need to be interface to PS. Reconciled. Create a new record of Reconciled data at the project/pay period/employee level to with time and dollars. This reconciled record will be used as a basis for GL Allocations and to feed Project Costing for Grant related project.  DOL-High	Full	In-Scope	In-Scope Fit
PCG.003.071	The ability to capture personal services costs by project, apply standard indirect rate to the personal service costs at the project level by employee	FIT	fit/gap participants don't breakdown by employee. DOH applies indirect rates by major department (CCH, LABS, CEH, etc.).	The LATS system is used by employees to enter hours. The Payserv system is the Payroll module. Files from both systems will need to be interface to PS. Reconciled. Create a new record of Reconciled data at the project/pay period/employee level to with time and dollars. This reconciled record will be used as a basis for GL Allocations and to feed Project Costing for Grant related project.  DOL-High	Full	In-Scope	In-Scope Fit

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PCG.003.120	The ability to reconcile overtime between Payserv and LATS due to the 4 week payment lag.	GAP		<p>Federal obligated amount we think will be recorder on the Justification tab</p> <p>PO: Requirement deemed an analytical reporting need and will be analyzed by the data warehouse reporting team to see how it can be met and recommend a timeframe. EE1 will be responsible for the Operational reporting need.</p> <p>This is a requirement related to the T&amp;L distribution process and the reconciliation to PayServ. This should be in scope Enhancement not an Analytical reporting need.</p>		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)
PCG.003.073	The ability to apply indirect rate adjustments	FIT		Use the Adjustment page	Full	In-Scope	In-Scope Fit
PCG.003.074	The ability to capture multiple indirect rates at the project level must be effective dated	FIT		use rate plans	Full	In-Scope	In-Scope Fit
PCG.003.075	The ability to capture indirect cost basis as defined by grant sponsor	FIT	sometime rate is based on PS costs and sometimes on PS + FB and sometimes all direct costs. Grant requirement formula	sometime rate is based on PS costs and sometimes on PS + FB and sometimes all direct costs. Grant requirement formula	Full	In-Scope	In-Scope Fit
PCG.003.076	The ability to apply multiple indirect rates to accumulated costs at the project level to generate indirect charge (e.g. prevent block grant has different rate for CCH and CEH)	FIT		different indirect rates can be calculated and applied to different project(s) (type)	Full	In-Scope	In-Scope Fit

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PCG.003.077	Ability to separately determine indirect charges to a project for disbursed payroll and accrued payroll	FIT		rate sets	Full	In-Scope	In-Scope Fit
PCG.003.078	The ability to make adjustments to charge to different budget authority year between the grant fiscal year or between grants and reflects on report and draw	FIT	GL Journal adjustments.  What about overdrawn grants? Will go through to billing as a negative bill, once funds are returned, bill satisfied. Payroll can go negative, OSC won't draw, but still generates a negative bill.	If user has the authority Budget journals can be created to move between budget years	Full	In-Scope	In-Scope Fit
PCG.003.079	The ability to generate an allocation based on any Chartfield or Chartfield combination (e.g. CF1 as the accumulator)	FIT			Full	In-Scope	In-Scope Fit
PCG.003.080	The ability to generate the indirect cost rate agency defined CF combination	GAP	This is generating a rate, not assigning a rate. Look at the cost at a specific CF combination, create a rate, and use it to calculate Indirect costs. Can be manually analyzed, generated, applied, or can be generated via basis allocation concepts.	Allocations  PO: out-of-scope		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.003.081	For Analytical reporting: A Project report to provide summary of agency specific Project types and fund source run by period end date .Project ID .Project type .Expenditures (including period end accruals) .Disbursements .Federal project ID .CFs .Grant ID .Encumbrances .Budget amount .Remaining balance .Subtotal by grant ID .Subtotal by federal project ID	GAP	High Priority	custom report - needs analysis  PO: Requirement deemed an analytical reporting need and will be analyzed by the data warehouse reporting team to see how it can be met and recommend a timeframe. EE1 will be responsible for the Operational reporting need.  This requirement does not appear to have any operational reporting aspects changing to Out of Scope Analytical Reporting - DW		Out-of-Scope	8 - Analytical Report - Data Warehouse (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

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Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.003.082	A Project report to provide summary of agency specific Project types and fund source run by period end date .Project ID .Project type .Expenditures (including period end accruals) .Disbursements .Federal project ID .Budget CFs .Grant ID .Encumbrances .Budget amount .Remaining balance .Subtotal by grant ID .Subtotal by federal project ID	GAP	High Priority	custom report - needs analysis  PO: Requirement deemed an analytical reporting need and will be analyzed by the data warehouse reporting team to see how it can be met and recommend a timeframe. EE1 will be responsible for the Operational reporting need.		Out-of-Scope	8 - Analytical Report - Data Warehouse (Gap Out-of-Scope)
PCG.003.083	The ability to track program income that's the revenue to the state, segregated to a grant, and track expenditures against that program income	FIT	Action-remove from reports	Use the Budget component provides an optional feature that you can use to define a relationship between revenue budgets and expenditure budgets.	Full	In-Scope	In-Scope Fit

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PCG.003.084	The ability to capture an agency business area responsible for managing the project (e.g. construction project in region 1)	GAP	DOT-captured as the first digit of the DOT PIN. Not project manager. It is identifying what region is associated with the project. Internal reporting. The PI is not related to a region organizationally. Location code can work. Payroll is based on region by department code. The PI could be assigned as a "region". A region has it's own departments/groups.	custom report - needs analysis  PO: Partial in-scope. Project ID will be system generated. Agency use fields may be used. PI field may be used, but workflow design needs to be taken into account.	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)
PCG.003.085	Provide the ability to track all financial aspects of a project at one place: Federal Obligated Amount, Encumbered Amount, Expended Amount, and Reimbursed Amount.  Note: Federal Obligated Amount = the amount obligated (i.e. Federal Standard GL obligation) by the federal government to a specific project or grant	FIT		reports need to be written > Federal Obligated amount can be entered on the Justification tab as it has a date field and is only a user reference. Could write a query for it.	Full	In-Scope	In-Scope Fit
PCG.003.086	The ability to flag a project as part of an automated allocation transfer.	FIT	DOL wants to identify that a project is an allocating project. Use Project Type or tree. Changed to FIT.		Full	In-Scope	In-Scope Fit

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PCG.003.087	The ability to allocate by project and activity for personal service costs and by project for NPS costs.	FIT	Only need to identify PS to activity.		Full	In-Scope	In-Scope Fit
PCG.003.088	The ability to schedule allocations to be run in a specified order each month. GL allocation entries result in a debit/credit entry and zero out the cost pool.	FIT			Full	In-Scope	In-Scope Fit
PCG.003.089	The ability to control the timing of the scheduled allocation.	FIT			Full	In-Scope	In-Scope Fit
PCG.003.090	The ability to approve the allocation entries before posting.	FIT			Full	In-Scope	In-Scope Fit
PCG.003.091	The ability to not post the entries and re-run the allocation process.	FIT	For GL journal creating allocations		Full	In-Scope	In-Scope Fit
PCG.003.092	The ability to track and report hours in a project by direct and allocated leave.	FIT	change to reports		Full	In-Scope	In-Scope Fit
PCG.003.093	Ability to charge costs and encumbrances to a summary project and allocate those costs to multiple related projects on a percentage based distribution	FIT	Summary projects cannot be charged. Changed to FIT.  Action- See if this is an existing requirement, if not, change process. There is a need for an encumbrance accrual. An award can be obligated, though not encumbered, based on award letter. Record via memo entry. Related business process change. Requisition?		Full	In-Scope	In-Scope Fit

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PCG.002.187	The ability to after achieving a milestone or changing from a provisional rate to final rate, retroactively change the match rate	GAP	Provisional rate used until final approval rate has been obtained. The transactions that have been billed would need to be re-priced. An allocation to adjust the billing and the match could be used. This adjustment is needed for personal services. Leave as GAP.	1) Use provisional rate until final approval rate has been obtained. 2) Re-price transactions that have been billed.  Recommendation: Allocation to adjust the billing could be used.  PO: IN-scope. No automation. Allocations may be used to support summary adjustments.		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)
PCG.003.095	The ability to accumulate hours after the leave allocation by department, project (including indirect cost pool), and activity.	FIT	Interpretation is 'paid hours'. OT hours not always paid for exempt levels. Paid hours includes amounts allocated to the project(s) DOH leave is not included in "productive hours", but is included in the hourly rate. DOL OT hours not charged to project Changed to FIT		Full	In-Scope	In-Scope Fit

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PCG.003.072	The ability to capture final indirect rate and identify all the relevant projects based on a user defined date range that have the associate provisional rate and automatically recalculate the new in direct costs based on final indirect rate taking into account effective dating of the rate and create the appropriate adjustment for project by project.	GAP	Action-Look for related entry in Grants	To do this as written would be very complex. However we do have: indirect rate we can identify relevant projects (tree node) The Rate is Effective Date What we cannot do is Automatically recalculate and apply new rates- but even if we probably wouldn't want to  PO: Effective dated rate changes in-scope for charges from that date, but not retroactive. Automated adjustment is out-of-scope. The identification of transactions to use in recalculation via manual journal is in-scope		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)
PCG.002.090	Ability to capture /display the amount of disbursement posted to the grant life-to-date broken down by budgetary chart fields and transactional chart fields.	GAP	Expenditures are supported, disbursements are not.	Create a process to update a status field in proj resource to indicate a transaction has been disbursed  Assumption: a field is available as disbursement indicator PO: custom update of a field in PC with disbursement date. Disbursement date based on cash ledger (AP payment date , Travel Expense payment date) Action: what date is being used by cash ledger? In Scope Partial Fit, Average Complexity Response: Payment date is used		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)

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PCG.003.098	The ability to allocate costs and encumbrances from one department to multiple department based on a percentage based distribution. Distribution basis may change based on account code. (e.g...rent by square feet/communication by # of devices).	FIT	Basis information needs to be in the system, or the allocation needs to be configured manually.  DOL- views some departments as location codes.		Full	In-Scope	In-Scope Fit
PCG.003.099	Ability to allocate pooled NPS costs and encumbrances to individual projects on a periodic (e.g., monthly) basis using direct hours paid and hours accrued which equates to direct hours worked (regular and overtime) plus allocated leave hours as the basis	FIT	Pool is a dummy project		Full	In-Scope	In-Scope Fit
PCG.003.100	Ability to pool costs and encumbrances by department and distribute to individual projects including individual projects and indirect cost pools within that division (e.g.: department rollup .. 1st 5.digits of department code) based on direct hours paid which equates to direct hours worked (regular and overtime) plus allocated leave hours as the basis.	FIT			Full	In-Scope	In-Scope Fit

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PCG.003.101	The ability to allocate costs on a department rollup (e.g. 1st 5.digits of department code).	FIT			Full	In-Scope	In-Scope Fit
PCG.003.102	The ability to report on the leave allocation for a user defined period of time using the basis of direct hours worked charged for the department and project	FIT	change to reports		Full	In-Scope	In-Scope Fit
PCG.003.103	The ability to classify projects or ranges of projects that are subject to automatic transfer from one funding source to another	FIT	DOL-admin costs allocated. Certain projects cannot be charged with admin. Certain projects' allocated costs will then be transferred to another project. Changed to FIT.		Full	In-Scope	In-Scope Fit
PCG.003.104	The ability to have allocations automatically transferred from one funding source to another for specifically identified projects	FIT	refer to PCG.003.103 As long as we can get to the \$s the we can allocate. The transaction would still be subject to budget checking. DOL's special project allocation. Changed to FIT		Full	In-Scope	In-Scope Fit

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PCG.003.048	The ability to capture specified Responsible Organization (e.g. local/state/thruway/enterprise/cluster) at the project level	GAP	What is resp org? DOT keeps track of administering entity (state or local or thruway). Searchable field on the project, not activity. Report based on these orgs.	Need to use a user field for this. Will need to define usage across agencies - even if values are unique to each  PO: A set number of agency use fields will be provided. Reserved statewide fields with statewide values will also be determined		In-Scope	4 - New Enhancement - Gap Solution (Gap In-Scope)
PCG.004.052	Ability to produce 'Contracts Prepaid Management' report ordered by customer, contract and filter by location .Contract Number .Customer .Start date .end date .earned amount .collected amount .unearned amount (collected, earned) .terms .contract amount including amendments (current)	GAP		Report with data from Contracts, Projects and Billing  PO: in Scope		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)
PCG.003.107	The ability to accrue fringe benefit costs and indirect costs by project based on the OSC approved rate (e.g. FBIC billing) for that fund and FY.	FIT	DOL accruals	Use existing enhancement from SFS 1 could be used. May need to be vetted and retested against 9.2	Full	In-Scope	In-Scope Fit
PCG.003.108	The ability to exclude projects from the indirect cost allocation distribution (A.87).	FIT			Full	In-Scope	In-Scope Fit

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PCG.003.109	The ability to generate the reverse accruals for Fringe Benefits and indirect costs when the bill is paid.	FIT	DOL accruals - Keep on books until it is paid. Once it is paid, it will be reversed. Not paid every month.	sounds like normal accrual but reversal is not necessarily the next period, but another period of time	Full	In-Scope	In-Scope Fit
PCG.004.088	To determine that a fund's cash balance is in line with the federal drawdown process. Ability to report any cash balance for all projects by specific fund or all funds by as of current date: .Remove any invoiced without cash applied .minus to be billed invoice(s) .report the difference	GAP	reconcile between federal system and state fund expenditures vs disbursements	reconcile between federal system and state fund expenditures vs disbursements  PO: need to defer requirement for the AR/BI draw fit/gap session.		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)
PCG.003.111	The ability to track and report the allocation percentage distributed to each project and activity by department	FIT	The allocation calculation log records the details of the allocation. The calculation log should be archived. Changed to FIT		Full	In-Scope	In-Scope Fit
PCG.003.112	The ability to distinguish a carryback entry and expenditure transfer associated with a project	FIT	Action- Check for related Grants entry GL Journal lines will carry the project/activity CFs Carryback needs to be reconciled as a business process. Use journal type identifier and line description. DOL needs to know what was originally charged and what was chargeback	Need another Journal type to used for Carry backs  DOL-High  PO: what is the GAP if another journal source can be configured for carryback? Could it be tagged as a memo entry also related to ? Response: Design is to use the project costing source type Chartfield. This is a fit via configuration	Full	In-Scope	In-Scope Fit

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PCG.003.113	The ability to track the history of the allocation business rules used at the time of the allocation for audit purposes.	FIT			Full	In-Scope	In-Scope Fit
PCG.003.114	The ability to identify and report on the source (e.g. module) and type (e.g., accrual, allocated accrual, direct charge, allocated direct charge, Dept. overhead allocated, Administrative overhead allocated) of a transactions.	FIT	journal source could be used within the allocation. Solution should be available in PC to support PM analysis		Full	In-Scope	In-Scope Fit

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PCG.003.115	The ability to crosswalk LATS project reference to SFS project ID through the LATS integration	GAP	DOL has existing projects that they want to continue to use. SFS project ID is necessary in the feed from LATS.	<p>The LATS system is used by employees to enter hours. The Payserv system is the Payroll module. Files from both systems will need to be interface to PS. Reconciled. Create a new record of Reconciled data at the project/pay period/employee level to with time and dollars. This reconciled record will be used as a basis for GL Allocations and to feed Project Costing for Grant related project.</p> <p>DOL-High - May be accomplished interface or have CMA provide DOL project codes that are valid in both LATS and SFS.</p> <p>PO: SFS will accept SFS values. Expected that the TDS system will map to SFS values if necessary. SFS can help with conversion. Complexity should be revisited.</p>		Out-of-Scope	9 - Contrary to Best Practice Design (Gap Out-of-Scope)
PCG.004.089	<p>To determine that a grant ID cash balance is in line with the federal drawdown process. Ability to report any cash balance for all projects by specific fund or all funds by as of current date:</p> <p>.Remove any invoiced without cash applied                      .minus to be billed invoice(s)                      .report the difference</p>	GAP		<p>reconcile between federal system and state fund expenditures vs disbursements</p> <p>PO: need to defer requirement for the AR/BI draw fit/gap session.</p>		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)

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PCG.002.146	The ability to report spending to a grant with multiple CFDA by each CFDA number and all CFDAs	GAP	NYGR0010 report-preprocessor cuts time to generate NYGR0039 for transactions	Build report  Assumption: Data will need to be extracted from multiple cross module tables.  PO: In-scope. Action-get examples of these multiple CFDA grants. Analyze current reports for data structure compatibility with new implementation. AnalyzeNY Response: Reports for CFDAs do not exist.		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)
PCG.002.148	The ability to report CFDA number and grant to support the annual validation of CFDA assignment	GAP		Build report  Assumption: All the data available on Grant Record(s)  Merge with PCS.002.146  PO: action-Any delivered CFDA reporting? If not, then in-scope report/query to support single audit process. Response: Reports for CFDAs do not exist.		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)

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PCG.002.149	The ability to report sub-recipient vendor spending by CFDA number, grant, project, procurement contract to meet the federal single audit requirement (OMBA133)	GAP	DOH-High Priority An individual agency's award may not meet the threshold, but the threshold may be met on a statewide level. NFP (not-for-profit) calendar year	Build report  Assumption: All the data available on Grant Record(s)  Merge with PCS.002.146  PO: action-Any delivered CFDA reporting? If not, then in-scope report/query to support single audit process. Response: Reports for CFDA's do not exist.		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)
PCG.003.121	The ability to track matching funds at the projects level including: -Local -State -Memo information to support In-Kind match -Donation	GAP	DCJ concerns that local match originates in Grants Gateway. Need integration to get it into SFS.	Funds distribution would have to set correctly - but system can do it  PO: Requirement deemed an analytical reporting need and will be analyzed by the data warehouse reporting team to see how it can be met and recommend a timeframe. EE1 will be responsible for the Operational reporting need.  Not sure why this is set to an analytical reporting requirement. The requirement states the ability to track the matching funds. Solution Comment states that the Funds Distribution functionality can meet this. Changing to Partially Met, Delivered only.	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
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PCG.003.122	The ability to track spending sub recipient funding's allocated back to the state at the projects level e.g. Piggyback contracts	FIT	Action-Check Grant related item 002.193	we are unsure yet - could the local handing back to the state a portion of their grant - become another funding source?  PO: in-scope. GAP-to-FIT. Met with pre-paid contract as a separate funding source relating to the project. State is made whole, accounting TBD.	Full	In-Scope	In-Scope Fit
PCG.003.123	The ability to move costs based upon the user defined selection criteria from one project to another all at once, without having to process transactions in the originating module	FIT	Where is the journal, in GL? Yes. Existing business practices suggest transferring in the original module.	This is just a JE. Nothing to do	Full	In-Scope	In-Scope Fit
PCG.003.124	The ability to associate existing project to a grant and automatically adjust the billing associated with the grant	FIT	Nongrant project transferred to a grant	attach the project to the contract, run funds distribution and pricing to get the billing required.	Full	In-Scope	In-Scope Fit
PCG.003.125	The ability to associate existing project associated with one grant to another grant and automatically adjust the billing associated with the each grant	GAP	Action-Check Grant related item	need a business process around this  PO: Partial. Automatically is out-of-scope. Addressed through business process (e.g. reclassification to another activity)	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.003.126	Ability to enter the budget definition end date( liquidation date) in the project parent. The system will prevent any transactions from processing after this date. If no date is entered, the date will be calculated as follows: project end date plus five years. For U.S. Dep't of Education grants, this date will be entered based on the "Last Day to Draw" as recorded in the G5 payment system.	GAP	Transaction type statuses to control what can be charged and what cannot. Action-Check Grant related item(s). Effective dating can be used in the initial project setup to setup closing dates	We do not have this requirement. However the system offers another way of doing this using transaction type and project status types - and we have nothing for the calculation based on the project end date plus 5 years  PO: in-scope partial. Use current business process to adjust dates on the budget definition. Calculation is out-of-scope.	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.003.127	The ability to capture Federal Grant authorization date at the project level e.g. Parks has different authorization dates for multiple projects associated to the same grant	FIT	DOT can't bill prior to federal authorization date	We think that the user could use the Justification Tab for this purpose. They need to be able to reference these dates so they can know if they are allowed to bill. Similar to other requirements that might be able to use the Justification tab - these are required for reference and retrieval only. We may have to add new Justification types - each item added is effective dated. The POJ_JUSTIFY Record has PROMPTS for BU, Project_ID, and EMPLID. The Xlat for JUSTIFY_TYPE which we could add values to (e.g. Region, jurisdiction, Electoral District, etc.) and only one piece of people Code associated with (just defaults to the date field with the system date). This might be a good way of letting agencies have these additional fields associated with a project that are searchable. The limitation is that reporting additional project elements, by these values would be awkward and should be disallowed.	Full	In-Scope	In-Scope Fit
PCG.003.128	The ability to capture the HP (historic preservation) ID number for the project review done by State Historic Preservation Office (e.g. 09PR05055) (this would be a static field; it is just another identification number for a project).	FIT	this would be a static field; it is just another identification number for a project	see PCG.003.127 - Justify tab use - another example	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.003.129	The ability to capture project onsite inspection status (e.g. Passed or Deficiencies exist) after projects are closed. (Inspections are scheduled every 5 years for a specified term.)	GAP	Inspections are scheduled every 5 years for a specified term Asset integration - Changed to Gap	This is really assets. After in-service inspection can take place - projects is not concerned with the asset created. As we are not doing Asset management in EE1 this is out of Scope PO: Out, more relevant to ALM		Out-of-Scope	7 - Charter - Outside of Charter Scope (Gap Out-of-Scope)
PCG.003.130	The ability to capture Date Close-out Received (from regional office), Date Final Report for Review (at central office), and Date Final Report Approved (by central office) at the project level.	FIT		see PCG.003.127 - Justify tab use - another example	Full	In-Scope	In-Scope Fit
PCG.003.131	The ability to capture the reimbursement rate (percentage) at the project level as indicated on the Federal authorization (award amount divided by total project cost * 100%).	FIT	Group does not think the calculation should be in the requirement	The ability to capture the reimbursement rate (percentage) at the project level	Full	In-Scope	In-Scope Fit
PCG.003.132	The ability to capture project underrun (grant funds unspent) upon completion of project.	FIT		Use the remaining balance in the contact Inquiry page.	Full	In-Scope	In-Scope Fit

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PCG.003.133	The ability to capture and search by Federal authorization ID (e.g. 6RT1103), State PIN (e.g. 6RT1.10.103), and agency generated project reference number (RTP.11.EN.S.01).	GAP	Fed auth id is the proj # in the fed system. State PIN is DOT's proj #. Proj Ref # is Parks. If Parks gets something from DOT, would need all three. OSC uses FHWA Fed auth ID as a Grant for Parks. Parks' proj ref # is DOTs state PIN. Parks needs to report to DOT with the state PIN and Fed auth ID identifiers Project tree and/or contract lines.	Need to determine if additional field can be used and if they will work  PO: Partial in-scope. Capture a Federal ID and a Statewide ID (e.g. project ID). Module and fields TBD. Agency ID supported with Agency use field related to the project. Can access IDs via project/grant lookup. Delivered Search capabilities will be utilized.	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)
PCG.003.134	The ability to identify and report on the unbillable costs for a project (e.g. service center billing, internal and external to the state)	FIT	Suspense account-Federal authorization could be obtained later. Upon project closeout these may be transferred to a state project. Not necessarily activity based, it could be timeframe. Analysis types can be set as billable or not Changed to FIT	need a report	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.003.135	The ability to run a report of projects by Application Type (e.g. Trails) and year of grant award showing: Program Type Project Federal authorization ID Project State PIN Project ID Project Region Project County Project status (open, closed, etc.) Short project name Project start date (Federal authorization date) Project end date Total Project Cost Project Award amount Project Amount disbursed Project Balance	GAP	Action-change to reports	Need to analyze which fields we can accommodate and where they may go before we can say how much of this we may be able to meet without extensive customizations  PO: Action- Requirement deemed an analytical reporting need and will be analyzed by the data warehouse reporting team to see how it can be met and recommend a timeframe. EE1 will be responsible for the Operational reporting need. Region and Counties are geographical concepts that have been excluded through other PO assessed reqs. Has Application type been visited  This requirement does not appear to have any operational reporting aspects changing to Out of Scope Analytical Reporting - DW		Out-of-Scope	8 - Analytical Report - Data Warehouse (Gap Out-of-Scope)
PCG.003.138	Ability to associate Projects with Program Type (e.g. NMD non-motorized use, D diverse use, or M motorized use)	FIT		Could be a Tree node of a program tree	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.004.006	Ability to support an institution defined frequency of revenue recognition and recording in the financial accounting system. Such frequency includes: daily, weekly, monthly, on demand.	FIT			Full	In-Scope	In-Scope Fit
PCG.004.007	Details recorded for each product or service offered on a contract to include description, category, price details (list price, discount and net price or negotiated price), "ship to customer", account code distribution, billing basis (timing and customer), revenue recognition basis, renewals, prepaid amounts, status (e.g. created, ready to bill, billed, closed.timber sales contract, in dispute, in default.)	FIT			Full	In-Scope	In-Scope Fit
PCG.004.009	Ability to produce a revenue contract using a standardize template with OSC's standard terms and conditions	GAP	Interpretation is to populate a template in SFS, and print out the information in a standard format. OSC does not have a template, so the need to develop it exists. Changed to GAP	This would involve creating a template that the users can fill out to upload to Contracts  PO: out-of-scope		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.004.010	Ability to have contract status of pending, created, signed, advance setup, active, pre close, completed, close, approved, waived, and withdrawn	FIT			Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.004.011	Ability to attach documents to customer contract	FIT			Full	In-Scope	In-Scope Fit
PCG.004.019	The ability to control the timing of billing for each product or service offering on a contract. The options should include milestone where billing is triggered based on an event. Percentage complete where a percentage of the total is billed based on the degree of completion. Immediate where billing is triggered in full on the next billing run.	FIT			Full	In-Scope	In-Scope Fit
PCG.004.020	The ability to record general information about the contract like currency and summary value details, significant dates (e.g. date created, last updated, date signed) billing frequency	FIT	'summary value details' references the total contract amount		Full	In-Scope	In-Scope Fit
PCG.004.021	Ability to capture user defined geographic region codes on a contract level.	GAP	Action-Find related Grants requirement	This would involve adding new fields to get to the granularity required for region code. Either directly to the Project or to the Location table..  PO: A set number of agency use fields will be provided in-scope. A statewide definition of values is a broader geographic reporting need that is out-of-scope.	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

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	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.004.023	Ability to user defined terms default by agency and change terms as necessary	Fit			Full	In-Scope	In-Scope Fit
PCG.004.026	Ability to create a new contract as a copy of an existing contract.	Fit	can you use one that is not approved?-Yes		Full	In-Scope	In-Scope Fit
PCG.004.027	Ability to link multiple contracts which are related.	Fit	Revenue contracts can span Bus. Cannot cross Bus. Master contract hierarchy		Full	In-Scope	In-Scope Fit
PCG.004.028	Ability to assign Recognition Method and Distribution Codes to PeopleSoft Contract Offerings.	Fit			Full	In-Scope	In-Scope Fit
PCG.004.030	Ability to admen the contract to change or add products/service and keep milestones and distribution codes intact.	fit			Full	In-Scope	In-Scope Fit
PCG.004.031	The contract should record details of the different products or services offered under the contract.	Fit	line level. Different lines for different product/services		Full	In-Scope	In-Scope Fit
PCG.004.033	Ability to set up and bill for professional services	FIT	it could be an FTE by a salary rate.		Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.004.034	Timing of revenue recognition may be triggered by a number of events, including milestone (deferred) where billing is triggered based on a future event. Percentage complete where a percentage of the total is billed based on the percentage complete. Immediate where revenue is recognized in full on the next billing run or when the contract is saved in a particular status (e.g. approved).	FIT	From reports standpoint, the receivableness is not used. Will OSC need to book the receivables regularly? Opportunity to align rev recog process into accounting rules.		Full	In-Scope	In-Scope Fit
PCG.004.035	Ability to recognize revenue from professional services when prepaid and recognize revenue when services are performed	FIT			Full	In-Scope	In-Scope Fit
PCG.004.036	Ability to track Customers by user define type.	FIT	Action-check process concept as the PS Module was changed		Full	In-Scope	In-Scope Fit
PCG.004.037	Ability to place contract on hold and indicate the reason for hold.	FIT			Full	In-Scope	In-Scope Fit
PCG.004.039	Ability to manage multiple letters of credit, including NSF, PHS, NASA.	FIT	Action-Add to glossary (PHS, NSF, NASA)		Full	In-Scope	In-Scope Fit
PCG.004.040	Date, Period of Amendment, Amendment Amount, Sum of all Mod and who entered and types of mods to track	FIT			Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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		Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.004.041	Ability to record and reconcile the recognized (reimbursed) revenue.	FIT	user profile preferences by contract type, not status. CAM interface impacts. Changed to GAP. Contract workflow, status security applies in CAM based on threshold amount.	could be configured to meet most of this although some of this refers to another system - which is not in Scope  DOL-High  PO: Action-Revisit to understand. Seems to be a FIT  <del>Response: FIT with accounting rules</del>	Full	In-Scope	In-Scope Fit
PCG.004.043	Ability to provide an online query and standard report of the customer profile.	FIT	Action-check for report		Full	In-Scope	In-Scope Fit
PCG.004.046	Ability to enforce contract status security . User limitation to who can change contract statuses	FIT			Full	In-Scope	In-Scope Fit
PCG.004.047	Ability to provide standard reports with the appropriate level of detail to support the institution's Letter of Credit draw downs.	GAP		Assumption: Appropriate level of detail is too open ended  PO: need to defer requirement for the AR/BI draw fit/gap session	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)
PCG.004.048	The ability to amend contract line details, to bill for and track the details of the amendments.	FIT			Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.002.150	The ability to report spending by CFDA number to meet the CMIA requirement filter by CFDA number -expenditures -disbursement -draw down -clearing pattern	GAP	High Priority There is a current CFDA disbursement report	Build report  Assumption: Disbursement and Clearing pattern will need to be captured.  PO: action-Any delivered CFDA reporting? If not, then in-scope report/query to support CMIA Response: Reports for CFDAs do not exist.		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)
PCG.002.182	The ability to report expenditure (Including period-end accruals), disbursement and receipts by CFDA number	GAP	Action-Refer to PCG.002.150 add accruals, change request	Build report  Assumption: Period-end accruals will need will need to be captured.  PO: action-Any delivered CFDA reporting? If not, then in-scope report/query to support single audit process. Response: Reports for CFDAs do not exist.		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.004.050	Ability to produce Contracts Revenue Management report ordered by customer, contract .Contract Number .Customer .Start date .end date .billed amount .collected amount .balance due .terms .contract amount including amendments (current)	GAP	High Priority	Report with data from Contracts, Projects and Billing  PO: Requirement deemed an analytical reporting need and will be analyzed by the data warehouse reporting team to see how it can be met and recommend a timeframe. EE1 will be responsible for the Operational reporting need.  Based on the requirement this appears to be more a fit with work centers similar to requirement PCG.004.056. changing to Partially Met, Delivered Only	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)
PCG.300.065	Ability to track the fed obligation amount by project to provide de-obligated amount (reduced) on a quarterly basis by Federal Aid Number and Program/Phase.	GAP	where contract line is reduced	A report to be developed.  Assumption: De-obligated amount to be the amount reduced from the Project budget. Also will be reflected on the Contract Line (with the deduced amount).  Recommendation: This to be delivered. PO: contract amendment keeps track of amount changes for contract line, not by project		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.004.054	Ability to produce Contracts Milestone Event Management report ordered by customer, contract, milestone .Contract Number .Customer .milestone description .milestone date .Start date .end date .billed amount .collected amount .balance due .terms .contract amount including amendments (current)	FIT		Report with data from Contracts, Projects and Billing  PO: In Scope - Use delivered report , determine field gaps between delivered and requirement.	Full	In-Scope	In-Scope Fit
PCG.004.056	Provide a centralized Customer Contracts dashboard that include at a minimum: .Contract Number .Customer .Start date .end date .contract amount including amendments (current) .billed amount .collected amount .balance due .terms	GAP	not typical dashboard fields.	Report with data from Contracts, Projects and Billing PO: In Scope, partial, CA work center functionality as delivered  Based on PO comments this should be Partially Met, Delivered as the use of Work Centers	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)
PCG.004.058	Identify which agency responsible for making the draw	FIT	Bill-by field		Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.004.059	The ability to route the customer contract to OSC for approval	FIT	possible BAO workflow of federal grants. CAM interface. Changed to GAP. Revenue contract only and there is a \$10K threshold		Full	In-Scope	In-Scope Fit
PCG.004.060	Once the customer contract is closed, the ability to reopen the customer contract	GAP	change project status to restrict spending Payroll will still hit. PS can prevent billing	Not In Scope. Change in Business Process on when to close a Contract. There is more flexibility to control spending in Projects, using Project Status  PO: out-of-scope		Out-of-Scope	9 - Contrary to Best Practice Design (Gap Out-of-Scope)
PCG.004.061	The ability to add a comment for reference to why user can not perform the draw	Fit	can draw yet because ....		Full	In-Scope	In-Scope Fit
PCG.004.062	The ability to support the recovery of the local share of joint state local project through an agreement with the locality (e.g. appropriated loan receivables)	Fit	Locality given money up front that needs to be repaid. ALR-before state spending a revenue agreement needs to be in place (via Revenue contract). Reimbursement based on the agreement. Not a loan so much as expending on behalf.		Full	In-Scope	In-Scope Fit
PCG.004.063	Ability to assign Distribution Codes to PeopleSoft Contract Offerings.	FIT			Full	In-Scope	In-Scope Fit
PCG.004.064	Provide full accounting support for revenue contracts, billing, and receivables.	FIT			Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.004.065	Ability to place customer on hold and indicate the reason for hold.	FIT		PO: In-scope	Full	In-Scope	In-Scope Fit
PCG.004.066	Support contract management reporting for a contract that is partially prepaid	FIT			Full	In-Scope	In-Scope Fit
PCG.004.067	The ability to establish customer contract line billing amounts and prevent billing in excess of those amounts.	FIT			Full	In-Scope	In-Scope Fit
PCG.004.068	The ability to change a sponsor associated with a customer contract after the contract has been activated	GAP	Move project to new contract, all costs follow. Billed transactions would not move and require adjusting entry. Continued business process should prevent choosing the incorrect sponsor. Possible change of Bill To customer Sometimes the Feds change org structure necessitating a sponsor change on the grant.	Sponsor or Sold to Customer can not be changed once a project is activated. If required a new contract will need to be created  PO: BOC rules-contract between two parties. If one changes, new contract needed. Out-of-scope		Out-of-Scope	9 - Contrary to Best Practice Design (Gap Out-of-Scope)
PCG.004.069	The ability to capture the costs from a shared service organization by project, fund or department, maintaining the fund and project accounting integrity, and provide adequate documentation to support reimbursement (e.g. to generate bill or draw)	FIT		Business process change to have full cost for a project. Then to allocate the cost to funding sources	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.004.070	The ability to bill based upon an estimate and later make adjustment on future bill	FIT	Aviation-fed request Basis reporting (cash vs accrual) 'FJD' billing adjustment Billing adjustments exist but would circumvent budget controls DOL payroll may be accrued, but it is not drawn. The accrual is used for reporting. DCJ Block grants require draw up front (prepaid) into trust fund. When all is done any unused is returned. Do DOL allocations need an accrual? (talk to Tony) Changed to FIT	Enter reversing accrual which will get adjusted in the future period with the actual costs. (need clarification whether prepaid would be a better option)  PO: Business Policy needed to determine draw requirements related to expenditure or disbursement taking into account estimates. In-scope with policy	Full	In-Scope	In-Scope Fit
PCG.004.071	The ability to bill/draw as a prepaid and recognition of revenue as costs are incurred.	FIT			Full	In-Scope	In-Scope Fit
PCG.004.072	The ability to capture the interest earned on a prepaid ensured that it can only be spent for allowable grant purposes	Fit			Full	In-Scope	In-Scope Fit
PCG.004.073	The ability to restrict billing to allowable disbursement for the grant contract	FIT			Full	In-Scope	In-Scope Fit
PCG.004.074	The ability to capture the specific unique Federal attribute (e.g. Financial Purpose Code) for each grant	Fit			Full	In-Scope	In-Scope Fit

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PCG.004.075	The ability to calculate the billing amount by project based on allowable reimbursement percentage	Fit			Full	In-Scope	In-Scope Fit
PCG.004.076	The ability to approve bills in mass and display the total value by attribute value	Fit			Full	In-Scope	In-Scope Fit
PCG.004.077	The ability to validate the billing amount to the obligated amount by project. Any amount over the federal obligated amount goes to the suspense account	FIT	DOT-OLTs go to the project level. Funds Distribution. Interchangeable projects can absorb OLTs of related projects	This can be accomplished with a change in Business Process. With the use on Contract Line limits and Project Budgets.  PO: contract line billing limits. GAP-to-FIT	Full	In-Scope	In-Scope Fit
PCG.004.078	The ability to establish a project hierarchy (by project or program) to support the billing reclass Also see PCG.004.078A and PCG.004.078B	FIT	Funds Distribution. Interchangeable projects can absorb OLTs of related projects. Gap is in the support of billing reclass 3 levels of hierarchy (main, multiple fed projects, multiple PINs)	A Project Hierarchy can be establish and the use of Program management to organized projects. There needs to be a look at how projects created and related to Grants. A change can prevent the constant reclassing of funding. Also the use of Fund Distribution functionality with sequencing should be utilized.  PO: Utilize sequencing as delivered. Partial-fit.	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.300.108	The ability to have a detail draw and/or disbursement activity report for a specific date range .drawn to date .amount disbursed to date .accumulative ending balance .transaction date .transaction ID e.g.. voucher ID .transaction amount .transaction type .Grant award # .Project ID Currently met with the GR39 report	GAP	accumulative ending balance (disbursed-drawn)	A report to be developed.  Since Disbursed Amount is not fed into PC, report will need to cross refer AP table.  Recommendation: This report cross refers data from AP, PC, Customer Contract, Grant. This report needs to be delivered since it supports Federal Draw-Downs.  PO: AR/BI		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)
PCG.004.078B	Based on the hierarchy, automate the re.class of expenditures Related to PCG.004.078 and PCG.004.078A	FIT	Action-remove from reports	A Project Hierarchy can be established and the use of Program management to organized projects. There needs to be a look at how projects created and related to Grants. A change can prevent the constant reclassing of funding. Also the use of Fund Distribution functionality with sequencing should be utilized  PO: not a report. EE1 will utilize delivered functionality (Pgm Mgmt. & Funding distribution sequencing where possible) Defer analysis of DOT process until agency is onboarded. Change from GAP to FIT		Out-of-Scope	9 - Contrary to Best Practice Design (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

Req ID	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
		Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.004.079	The ability to automate the billing re.class to transfer the excess amount to another project identified in the hierarchy	GAP	Funds Distribution. Interchangeable projects can absorb OLTs of related projects	A Project Hierarchy can be establish and the use of Program management to organized projects. There needs to be a look at how projects created and related to Grants. A change can prevent the constant reclassing of funding. Also the use of Fund Distribution functionality with sequencing should be utilized.  PO: Business process to move costs from one project to another to support reclass. Automation is out of scope.	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)
PCG.004.080	The ability to produce a summary statement by project/grant (ad hoc report for close.out or audit need) as of specific date range .Fed program # .by fund .by award .award # .project ID or multiple project IDs .life to date disbursement .Grant Award name .Grant Award amount .Cash drawn to date .Other revenue: STIP interest, refunds .Amount drawn less disbursement	GAP	Fed program # (DOT 5310 is a type of program assigned by Feds)	Report with data from Contracts, Projects and Billing  PO: Use delivered reports, look at 002.061 SF425 FFR is at the grant level. Similar reporting for project level data should be gathered from other project level reporting (NYGR0039). Consider as Analytical report. Partial fit - use existing reports and online inquiry pages.	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)
PCG.004.081	Ability to draw when payroll is paid	FIT			Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.004.082	The ability to record security deposit and enforce as part of the customer contract	Fit			Full	In-Scope	In-Scope Fit
PCG.004.083	The ability to produce a summary statement by grant (adhoc report for close-out or audit need) as of specific date range filter by current period and fund -Account revenue -award interest -award expenditure (including period-end accruals) -award balance (rev + interest -expenditure) -cash balance  (e.g. DCJS income statement report)	GAP		Report with data from Contracts, Projects and Billing.  PO: Delivered FFR or warehouse. Need to make sure the data fields are captured.	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.004.084	The ability to report STIP interest as income for federal reporting needs (e.g. 425, 777)	GAP	As long as the project is included, then this is a FIT. Action - does STIP have project on the entries?	As long as the project is included, then this is a FIT. Action - does STIP have project on the entries?  PO: project not on STIP. There is no restriction on how STIP is allocated.  Changes to the current STIP process is out of scope per the charter. However there is nothing that would prevent a user from creating a journal entry to reclassify the STIP interest to a lower level. Changing this to be Partially Met, Delivered.	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)
PCG.004.085	The ability for an agency to function as both the Lead Agency and a customer of the same revenue contract. In this role, the agency would need to process a billing to itself and also record the payment as revenue against the same revenue contract (e.g. DOL's AOSOS Consortium, where we oversee the revenue contract for several states, including NYS.)	FIT			Full	In-Scope	In-Scope Fit
PCG.004.086	The ability to route Revenue Contracts to the AG's Office for approval.	GAP	Can revenue contract workflow be setup? Policy decision on routing to AG.	Setup of workflow  PO: out-of-scope		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.004.087	Ability to prevent billing above the customer contract limit (amount of the grant award) and sponsor control requirement within the grant award	FIT			Full	In-Scope	In-Scope Fit
PCG.300.066	For draw down: A Project report to provide summary of agency specific Project types and fund source run by disbursement date .Project ID .Project type .Expenditures (including period.end accruals) .Disbursements .Federal project ID .CFs .Grant ID .Encumbrances .Budget amount .Remaining balance .Subtotal by grant ID .Subtotal by federal project ID	GAP	Don't need encumbrances, accruals  Project budget amount  Action-Duplicate??	A report to be developed.  Assumption: Federal Project ID will be stored in Project Costing - User Field or in the Grant Contract Application.  PO: AR/BI		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.300.109	<p>The ability to produce a summary draw activity report that display for each draw (accumulate at end of report):</p> <ul style="list-style-type: none"> <li>.the date of the draw</li> <li>.amount of the draw</li> <li>.total disbursement for the draw period</li> <li>.the diff between amount of the draw and total disbursement for the draw period</li> <li>.the date and amount of any excess cash drawn returned to the fed Gov.</li> </ul> <p>Currently similar to the NYGL 0428 report</p>	GAP		<p>A report to be developed.</p> <p>Recommendation: some field in this report is derived by calculations. Also the report cross refers AP, Customer Contract PC tables.</p> <p>PO: AR/BI</p>		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)
PCG.004.090	<p>Ability to view and report revenue transactions (cash and adj excluding the clearing accounts) associated with a Grant and Project as of specific date range filter by current period and fund</p> <ul style="list-style-type: none"> <li>.Account revenue</li> <li>.award interest</li> <li>.award expenditure</li> <li>.award balance (rev + interest-expenditure)</li> <li>.Cash and Adjustments (excluding clearing account)</li> </ul>	GAP		<p>Report with data from Contracts, Projects and Billing</p> <p>PO: Requirement deemed an analytical reporting need and will be analyzed by the data warehouse reporting team to see how it can be met and recommend a timeframe. EE1 will be responsible for the Operational reporting need.</p>		Out-of-Scope	8 - Analytical Report - Data Warehouse (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
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PCG.004.091	The ability to capture the type of revenue/customer contract.	FIT	Action- look at GFO for rev contract types	Contract type???  PO: in-scope. Action-Validate the GAP Response: FIT, as incurred, fixed fee, recurring	Full	In-Scope	In-Scope Fit
PCG.004.092	The ability to provide functionality for users to assign a unique identification number to each contract	FIT	ok		Full	In-Scope	In-Scope Fit
PCG.004.093	The ability to re-use the contract number through the life of the contract including non-approvals	FIT	For contracts that are subject to OSC approval even if they are rejected/returned back to the agency for corrections		Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.004.049	<p>The ability to capture the following attributes at the grant level for reporting:</p> <p>The attributes from the PMS system are:</p> <ul style="list-style-type: none"> <li>Account number</li> <li>DUNS Number</li> <li>Name of person making the draw</li> <li>Phone # of person making the draw</li> <li>E.mail address of person making the draw</li> <li>Payment due date</li> <li>Request Amount</li> <li>CFDA #</li> </ul> <p>Subaccount for the grant (bank information is already associated with the subaccount)</p> <p>The attributes for the ASAP system are:</p> <ul style="list-style-type: none"> <li>Payment Request type</li> <li>Payment method (ACH or Fedwire)</li> <li>Bank Relationship</li> <li>Template</li> <li>Requested settlement date</li> <li>Requestor reference number</li> <li>Account ID</li> <li>CFDA #</li> </ul> <p>Federal Draw Systems OSC uses to perform the draws outside of SFS:</p> <ul style="list-style-type: none"> <li>FED.GR.DIRECTLOAN (G5 however requires its own worksheet)</li> <li>FED.GR.G5 (G5)</li> <li>FED.GR.SMARTLINK (Smart link)</li> <li>FED.GR.REIMB (used currently to denote a non OSC)</li> </ul> <p>different Attribute Type: ASAP . Recipient ID; G5 . DUNS</p>	GAP		<p>Assumption: Multiple formats with varying required fields</p> <p>PO: need to defer requirement for the AR/BI draw fit/gap session. ESA needs to analyze the data elements to make sure the AR/BI team can create the needed report.</p>		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.004.095	The ability to populate customer id/name in a revenue contract with data in the customer file.	FIT	Need to reword to state ability to populate "customer id/name" in a customer contract with data from the customer file	PO: In-scope	Full	In-Scope	In-Scope Fit
PCG.004.096	The ability to associate a customer contract to a specific customer contact and specific customer address for billing and receipt of revenue related to the customer contract.	FIT	Reword to state "ability to associate a Customer Contract to a specific Customer Contact and specific Customer address for billing and receipt of revenue related to the customer contract. "		Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

Req ID	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.004.049A	<p>The ability to capture the following attributes at the grant level for reporting:</p> <p>The attributes for the ECHO system used for Federal Transit Administration, FTA, draw down are as follows:                      .ECN: Line of Credit no.                      .Contact: Name of Person making the Draw                      .Name of Approving Official:                      .Telephone No. of Approving Official                      .Total Amount Claimed                      .Project No.                      .Amount Claimed for Project                      .Project No.                      .Amount Requested                      (Note: Multiple projects/grants cash draw can be group in one draw down)</p> <p>The attributes from Delphi E.Invoicing system used for Federal Aviation and Rail Administration grants are as follows:                      .Type of Payment Requested: Reimbursement or Advance                      .Type of Payment Requested: Partial/Final                      .Basis of Request: Cash/Accrual                      .Federal Sponsoring Agency . FRA or FAA                      .Purchase Order No – Assigned by Federal System for corresponding grant                      .Grant Number                      .Agency                      .Amount                      .Invoice No.</p>	GAP	gap related to amount fields. Some fields may not be attributes and are not needed for a draw. These are the worksheet fields.	<p>Assumption: Multiple formats with varying required fields]</p> <p>DOT specific requirement.</p> <p>PO: need to defer requirement for the AR/BI draw fit/gap session. ESA needs to analyze the data elements to make sure the AR/BI team can create the needed report.</p>		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.004.098	Prevent creation of contracts with an invalid contract prefix	GAP	option allow	Out-of-Scope		Out-of-Scope	9 - Contrary to Best Practice Design (Gap Out-of-Scope)
PCG.004.099	Prevent creation of contracts with an invalid BU and Dept id combination	GAP	value to a having a check of this concept	Department is not at the contract or Project level. The accounting distribution rules will be combo rules validated		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.002.060	Ability to report grants by current period, life to date with filter criteria's by PI, by agency: Grant ID, encumbered, expended (including period.end accruals), disbursed, budget, available budget, by grant, account roll-up with Account description . filter by Grant ID and PI	GAP	High Priority for DOL	Build query & report  Assumption: Data will need to be extracted from multiple cross module tables.  DOL-High - replicates DOL FARS GA17 report which is used as basis for federal financial report  PO:In-scope		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)
PCG.004.101	The ability to suspend a customer contract and prevent billing.	FIT	Reword to state ability to suspend contract (may be duplicate)		Full	In-Scope	In-Scope Fit
PCG.004.102	The ability to reactivate a suspended contract to allow for billing and revenue receipt activity.	FIT	reword to allow for "billing and revenue receipt activity"		Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.004.103	The ability to capture statuses and changes to the statuses on a contract ( For example: Key statuses identified: approved, cancelled, suspended, closed)	GAP	ok (may be duplicate) related to PCG.004.010 OSC needs additional statuses and tracking of the change of status	On a contract there is a Contract Status that works in conjunction with Processing Status. The values of Processing Status are "Pending", "Active" and "Closed". The Contract status is configurable and is mapped to the Processing Status PO: In Scope Partial, Suspended (Bill Plan, Project Status transactional activity) Cancelled and Closed have same processing status  Changing to Partially Met, Delivered per the PO review comments.	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)
PCG.004.104	The ability to close a contract at the end of contract lifecycle	FIT	when term is over and all revenue has been received current process to close 1 year after end date	PO: In-scope	Full	In-Scope	In-Scope Fit
PCG.004.105	The ability to close a contract prior to completion of contract lifecycle	FIT	bill plan and rev plan must be complete before closing		Full	In-Scope	In-Scope Fit
PCG.004.106	The ability to reopen a contract that was closed prior to completion of contract lifecycle for further billing/adjustment activity.	GAP	reword for "further billing/adjustment activity"	Not In Scope. Change in Business Process on when to close a Contract. There is more flexibility to control spending in Projects, using Project Status PO: ?payment/disbursement date for re-issue of a check - use initial disbursement In Scope, Partial for Business process, average	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.004.107	Ability to reopen a contract that was closed at the completion of a contract lifecycle for further billing/adjustment activity.	GAP	reword for "further billing/adjustment activity"	Not In Scope. Change in Business Process on when to close a Contract. There is more flexibility to control spending in Projects, using Project Status  PO: out-of-scope. Business process to add additional contract line to handle closeout activities before closing the contract.		Out-of-Scope	9 - Contrary to Best Practice Design (Gap Out-of-Scope)
PCG.004.108	The ability for agency to review and correct administrative errors on a contract prior to submission for approval for example - Typos	GAP	CAM interface and statuses and security-GAP	Business Process change. Possibly working in conjunction with PCG.004.009. Template is created to upload Contract info  PO: in-scope. Business Process to review before submission. If in CAM, send back and resubmit	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)
PCG.004.109	Ability to have multiple amendments pending approval associated to a contract	GAP		Business Process change. Only able to have 1 amendment pending at a time. An amendment can contain multiple changes  PO: out-of-scope		Out-of-Scope	9 - Contrary to Best Practice Design (Gap Out-of-Scope)
PCG.004.110	The ability to capture LTD/YTD expenditures/receipts and remaining amount, and the individual transactions that comprise those amounts	FIT	invoices and AR receivables are related to the contract		Full	In-Scope	In-Scope Fit
PCG.004.111	The ability to see all related transactions associated to a contract (Requisitions, Purchase Orders, reserved funds, Receipts, Vouchers, Payments and adjustments or changes there to)	FIT			Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.004.112	The ability to manage the internal agency workflow of the contract	GAP		Workflow set up PO: Out		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.004.113	The ability to notify the user that the contract expiration date has passed when processing a billing transaction.	GAP	reword "when processing a billing transaction"	If the contract or contract line is past the end date transaction with a date after that date will not be processed  PO: in-scope. Partial, need report/inquiry delivered or Query to identify affected transactions. Business Process to review Transactions/manage contract Action-does a report exist? Transactions that went through FD related to a contract that <u>have not created BIL rows.</u>	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)
PCG.300.117	Expenditure Reports to support our Federal Indirect Cost Rate Calculation: - Report by project - PS Direct and Indirect, FB - direct and indirect, NPS - direct and Indirect; -Report by Activity - PS Direct and Indirect, FB - direct and indirect, NPS - direct and Indirect; -Report of actual expenditure, Including period-end accruals, by account rollup, direct and indirect; -Report of actual expenditure, Including period-end accruals) by account rollup, direct and indirect	GAP	DOT using function codes that are direct or indirect	REPORT would need to Be Written  PO: In-scope for the delineation of data. Report is out of scope. Allocation logs provide detail of indirect allocations.		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.002.227	Ability to generate standard reports with data to sponsoring agencies (SF425) Selection criteria by "Attribute" field value (e.g. OSC for multiple projects roll up by PAN#) (assumption: SF269 and SF272 been replaced by SF425)	GAP		Modify SF-425 Federal Financial Report.  Assumption: Further evaluation will need to be performed on using grant attributes.  PO: need to defer requirement for the AR/BI draw fit/gap session		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)
PCG.004.116	System must allow agencies to track revenue received associated to a revenue contract	FIT	ok related to PCG.007.017 DOT direct journals revenue received against a rev contract. Action-Speak to Erica Oil Spill revenue is not result of billing. No receivable. Need to know cash received against OS. Interpretation-Ability to open the revenue contract and see invoices and amount of revenue received against it. Mandatory-High		Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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		Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.004.117	The ability to search/ inquire all contracts and amendments based on any/all of the following fields- <ul style="list-style-type: none"> <li>• Business Unit,</li> <li>• Customer Name</li> <li>• Customer ID</li> <li>• Contract id</li> <li>• Contract type</li> <li>• Signed date</li> <li>• Department id</li> <li>• Contract status</li> <li>• Amendment/Sequence #</li> <li>• Contract Start Date</li> <li>• Contract End Date</li> </ul>	GAP	not all fields are searchable	search record does not exist  PO: Action-Are these in sync with what has been covered through Revenue Contract requirements? Response: Yes, it came from the BOC representatives	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)
PCG.004.118	The ability to search/ inquire all contracts and amendments based on - <ul style="list-style-type: none"> <li>• Description</li> <li>• Contract Value</li> <li>• Amendment value</li> <li>• YTD expenditure/receipts</li> <li>• LTD expenditure/receipts</li> </ul>	FIT		can't search on value  PO: use delivered search records, partial GAP to FIT	Full	In-Scope	In-Scope Fit
PCG.004.119	The ability to capture and view the original contract amount as well as the amended contract amounts	FIT		PO: In-scope	Full	In-Scope	In-Scope Fit
PCG.004.120	The ability to have contract and amendment status report for all BUs or subset	FIT		Report. PO: use M061 extract and CAM amendment request page - contract master file has some of the information. Security issue for all BU's. GAP to FIT	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.002.062	Ability to generate a list of grants with end date three months in advance	GAP	DCJ wants X months parameter	Build query Assumption: Simple query PO: In-scope. Determine best solution		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)
PCG.004.122	The ability to track history of non-amendment changes to contract	GAP		Field Audit - out of scope PO: out of scope		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.004.123	The ability to add a customer contract.	FIT		PO: In-scope	Full	In-Scope	In-Scope Fit
PCG.004.124	The ability to enter and track amendments to contracts per definition of NYS amendment and maintain amendment history.	FIT	Action-Get NYS amendment listing from Procurement		Full	In-Scope	In-Scope Fit
PCG.004.125	The ability for each contract and contract amendment submitted to OSC have a unique identifier	FIT	ok		Full	In-Scope	In-Scope Fit
PCG.005.001	Ability to record type of project request	FIT		Use an initiative type identifier that classifies the type of work that is needed in Program Management module		Out-of-Scope	6 - Charter - Met by Post-EE1 Module (Gap Out-of-Scope)
PCG.005.002	Ability to restrict categories of costs not subject to re-budgeting, i.e. not allow certain categories to be re-budgeted without approval.	Gap	Not a critical requirement	Users said this is not a critical requirement. Had some issues around defining what that categories of cost would actually be.		Out-of-Scope	9 - Contrary to Best Practice Design (Gap Out-of-Scope)
PCG.005.003	Ability to create multiple versions of a project request	FIT		Use Prgm Mgt versioning		Out-of-Scope	6 - Charter - Met by Post-EE1 Module (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

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	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.005.004	Ability to assign project manager to a project request	FIT		select )PM from Drop Down		Out-of-Scope	6 - Charter - Met by Post-EE1 Module (Gap Out-of-Scope)
PCG.005.005	Ability to assign a status to the project request	FIT		use Prgm Mgt. Project Status		Out-of-Scope	6 - Charter - Met by Post-EE1 Module (Gap Out-of-Scope)
PCG.005.006	Ability to attach documents to a project request	FIT		as delivered		Out-of-Scope	6 - Charter - Met by Post-EE1 Module (Gap Out-of-Scope)
PCG.005.007	Ability to record the project health of a program and associated projects	FIT		Program Management Options - Health Options page		Out-of-Scope	6 - Charter - Met by Post-EE1 Module (Gap Out-of-Scope)
PCG.005.008	Ability to manually record or calculate the project percent complete	FIT		enter manually on the project general tab		Out-of-Scope	6 - Charter - Met by Post-EE1 Module (Gap Out-of-Scope)
PCG.005.009	Ability to setup a program of multiple projects	FIT		delivered functionality	Full	In-Scope	In-Scope Fit
PCG.004.078A	The ability to report by .grant ID .federal project ID .state project IDs .federal authorized amount .expenditures (including period.end accruals) .disbursements .federal share percentage .project budget amount Related to PCG.004.078	GAP		Report with data from Contracts, Projects and Billing		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.005.010	Ability to create project status reports	FIT		Use the Status Report Detail page		Out-of-Scope	6 - Charter - Met by Post-EE1 Module (Gap Out-of-Scope)
PCG.005.011	Ability to create and approve change requests for projects	FIT		delivered functionality		Out-of-Scope	6 - Charter - Met by Post-EE1 Module (Gap Out-of-Scope)
PCG.005.012	Ability to create project deliverables	FIT		delivered functionality		Out-of-Scope	6 - Charter - Met by Post-EE1 Module (Gap Out-of-Scope)
PCG.005.013	Ability to create and approve project request budgets	FIT		Create project budget automatically from estimate		Out-of-Scope	6 - Charter - Met by Post-EE1 Module (Gap Out-of-Scope)
PCG.005.014	Ability to record project request risk	FIT		Project Risk page		Out-of-Scope	6 - Charter - Met by Post-EE1 Module (Gap Out-of-Scope)
PCG.005.015	Ability to record project request issues	FIT		Create Status Reports and Manage Issues and Risks		Out-of-Scope	6 - Charter - Met by Post-EE1 Module (Gap Out-of-Scope)
PCG.005.016	Ability to have workflow approval of project request	FIT				Out-of-Scope	6 - Charter - Met by Post-EE1 Module (Gap Out-of-Scope)
PCG.005.017	Ability to interface with scheduling software	FIT				Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)

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PCG.005.018	Ability to review programs via reports	FIT		Create Status Reports and Manage Issues and Risks		Out-of-Scope	7 - Charter - Outside of Charter Scope (Gap Out-of-Scope)
PCG.005.019	Ability to inquire on deliverables	FIT		Create Status Reports and Manage Issues and Risks		Out-of-Scope	6 - Charter - Met by Post-EE1 Module (Gap Out-of-Scope)
PCG.005.020	Ability to view project risk	FIT		Create Status Reports and Manage Issues and Risks		Out-of-Scope	6 - Charter - Met by Post-EE1 Module (Gap Out-of-Scope)
PCG.005.021	Ability to view project issues	FIT		Create Status Reports and Manage Issues and Risks		Out-of-Scope	6 - Charter - Met by Post-EE1 Module (Gap Out-of-Scope)
PCG.005.022	Ability to have one.stop shop area to view Program Management data (workbench)	GAP		The Project Costing Center meeting this requirement as a one stop area (more than one page )		Out-of-Scope	10 - Duplicate Requirement (Gap Out-of-Scope)
PCG.005.023	The ability to create project request with both scope and budget workflow approval	FIT		Create Status Reports and Manage Issues and Risks	Full	In-Scope	In-Scope Fit

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PCG.005.024	The ability to report outstanding status requests that have not been approved run by request ID .Location .project name .project descr .start and end date .project budget .PI .sponsor .project type	GAP	Action - move to reports	Need clarification but it looks like another report. Perhaps a business process to keep report logs  PO: in-scope with Proposal Inventory Interactive report. Out-of-scope for any customization to this report.  Per the PO comments the Proposal Inventory Interactive report will meet most of the requirements changing to Partially Met, Delivered.	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)
PCG.005.025	The ability to have workflow approval within the program office by role for budget transactions	FIT			Full	In-Scope	In-Scope Fit
PCG.005.026	The ability to have workflow approval within the program office by role for project change request including project date changes	FIT				Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.006.083	Ability to interface Fingerprint transactions from DCJS Fingerprint system with SFS to record receipt transactions and charges to customers for fingerprints processed. This is a DCJ specific interface requirement to support the DCJ onboarding to SFS in alignment with the SFS onboarding roadmap. This requirement will not be met through the EE1 project as it is outside of the scope of the Project Charter.	GAP	This is a DCJ specific interface requirement to support the DCJ onboarding to SFS in alignment with the SFS onboarding roadmap. This requirement will not be met through the EE1 project as it is outside of the scope of the Project Charter.	Out-of-Scope		Out-of-Scope	7 - Charter - Outside of Charter Scope (Gap Out-of-Scope)

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PCG.006.083A	Ability to run a statement report with the option to receive summary total or detail transactions (Prepaid amount: receipts - charges) for a Prepaid customer or all customers within a range of dates. Data: Customer name Starting balance Transactions within the date range (including date when listing detail report) Ending balance  Parameters: Summary or Detail Customer (optional – leave blank for all or select one to limit for that customer) Transaction (i.e. deposit, charge) Start Date	GAP	DCJ "bank statement" for their prepaid customers	Report		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.006.083B	The ability to produce statement report for Prepaid (Prepaid amount: receipts - charges) customers on a regular schedule. However, a customer may lose their statement or have a need for an updated statement to be run ad hoc just for them as the occasion merits.	GAP		Report		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.006.083C	Ability to produce a statement report for Prepaid customers in PDF version.	GAP		Report		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.006.083D	Need the ability to validate that prepaid payment transactions were accounted for and customer balances reconcile.	FIT			Full	In-Scope	In-Scope Fit

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PCG.006.083E	The ability to receive money from a customer in advance of performing a service; relate the money received and the service provided to a specific customer contract. Once services are performed and billed to the customer, reconcile services billed vs. amount received money in advance	FIT			Full	In-Scope	In-Scope Fit
PCG.008.001	The ability to have reports in various formats: .CSV . not wrap .PDF . wrap .excel . wrap	GAP	High priority	report styles would need to be created for each PO: Out, when developing reports, consideration of best format should be done		Out-of-Scope	8 - Analytical Report - Data Warehouse (Gap Out-of-Scope)
PCG.008.002	The ability to send an email notification with link to the report or the report itself to the report requestor or to another user regardless of BU	FIT		PO: Out-of-scope		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.100.001	Ability to attach documents to Projects/Activities	FIT		Delivered Function/Feature	Full	In-Scope	In-Scope Fit
PCG.100.002	Ability to maintain project and activity Schedule such as start date and end date	FIT		Delivered Function/Feature	Full	In-Scope	In-Scope Fit
PCG.100.003	Ability to add Projects online and utilize project template	FIT		templates need to be defined and created for agencies project types	Full	In-Scope	In-Scope Fit
PCG.100.004	Ability to Maintain project and activity Locations.	FIT		Delivered Function/Feature	Full	In-Scope	In-Scope Fit
PCG.100.005	Ability to Maintain project and activity Status.	FIT		Delivered Function/Feature	Full	In-Scope	In-Scope Fit
PCG.100.006	Ability to Utilize the User Defined Fields at the Project level (e.g. FAP)	FIT	FAP will have to use a field	This will require one of the user fields - need to consider other agencies usage etc.	Full	In-Scope	In-Scope Fit
PCG.100.007	Ability to create and define programs/mega projects and associate multiple projects with a program	FIT		can use program indicator or tree/node	Full	In-Scope	In-Scope Fit
PCG.100.008	Ability to Maintain project and activity Team such as project manager	FIT		Delivered Function/Feature	Full	In-Scope	In-Scope Fit

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PCG.100.009	Capability to use Standard Activities for Projects	FIT	what are standard activities? A predefined list of activities to chose for a project	select 'Standard Activity' in the Project Costing Definition Page when creating a Project. Activities need to be set-up	Full	In-Scope	In-Scope Fit
PCG.100.010	Ability to Smart-Code Project IDs	FIT	DOT has project IDs established before they are even in SFS. It carries throughout. High priority for DOT, DOL, Parks.	Need to define how smart coding project ids will work agency prefixes etc. will be set-up  PO: out-of-scope. Project Id will not be smart coded. Action-Need to make sure information concept is captured in the system. Project ID will be sequential, project identifier in project description. How to handle current OSC managed grants with the project ID being the grant ID.		Out-of-Scope	9 - Contrary to Best Practice Design (Gap Out-of-Scope)
PCG.100.011	Ability to send notification for Budget Alert to Project Manager automatically.	GAP	group is fine with dashboard/workspace functionality	This would be complex. If they use the system as delivered it would meet most of this requirement, in that the PM can review their projects - but there exists no notification.  PO: out-of-scope		Out-of-Scope	7 - Charter - Outside of Charter Scope (Gap Out-of-Scope)
PCG.100.012	The ability to create a set of standard activities by project type	FIT		select 'Standard Activity' in the Project Costing Definition Page when creating a Project. Activities need to be set-up	Full	In-Scope	In-Scope Fit
PCG.100.013	Ability to import a new Project definition	FIT		Delivered Function/Feature		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.100.014	Ability to copy an existing project into a new Project	FIT		Delivered Function/Feature	Full	In-Scope	In-Scope Fit

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PCG.100.015	Ability to import a new project activity definitions	FIT		Delivered Function/Feature		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.100.016	Ability to create Project Business Units	FIT	DOL has internal service fund with it's own books that is used for interagency billings	Delivered Function/Feature	Full	In-Scope	In-Scope Fit
PCG.100.017	Ability to associate Projects with Project Type (e.g. D development, P&S plans and specs, A acquisition, E equipment),	FIT			Full	In-Scope	In-Scope Fit
PCG.100.018	Ability to control a Project charge to specific GL BUs.	FIT			Full	In-Scope	In-Scope Fit
PCG.100.019	Ability to Create Generic pool project(s) which can be used year after year to support cost accumulation and re-allocation	FIT			Full	In-Scope	In-Scope Fit
PCG.100.020	Ability to utilize Project Costing Chartfield - Source Type to give additional granularity to transactions	FIT			Full	In-Scope	In-Scope Fit
PCG.100.021	Ability to utilize Project Costing Chartfield - Category to give additional granularity to transactions	FIT			Full	In-Scope	In-Scope Fit
PCG.100.022	Ability to utilize Project Costing Chartfield - Sub Category to give additional granularity to transactions	FIT			Full	In-Scope	In-Scope Fit
PCG.100.023	The Federal Grant Number needs to be tracked with the project	FIT			Full	In-Scope	In-Scope Fit
PCG.100.024	Ability to relate SubCategory to Category chartfields	FIT			Full	In-Scope	In-Scope Fit

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PCG.100.025	Ability to make project budget adjustments and maintain the versions. The budget changes should have an audit trail.	FIT	DOT needs to track Federal obligation amount. see related Grant item referencing contact line limits and amendments changed to FIT		Full	In-Scope	In-Scope Fit
PCG.100.026	The ability to record project budgets at various levels of detail in Commitment Control and accurately track associated expenditure, including period.end accruals, by project ID	FIT			Full	In-Scope	In-Scope Fit
PCG.100.027	Ability to organize projects on a tree for security and reporting	FIT			Full	In-Scope	In-Scope Fit
PCG.100.028	Ability to relate Category Chartfield to Source Type Chartfields	FIT			Full	In-Scope	In-Scope Fit
PCG.100.029	The ability to have project approval prior to any transaction (for Aviation)	FIT		utilize Project Status, Security/Workflow	Full	In-Scope	In-Scope Fit
PCG.100.031	System should provide the ability to group projects in multiple level (e.g. NY Works)	FIT			Full	In-Scope	In-Scope Fit
PCG.100.032	The ability for Project to record Supplemental Agreements (SA) must be recorded in the Project.	GAP	Action-DOT to provide more info on SLAs	Supplier Contract/Encumbrance: Contract Amendments. supplemental agreement should be recorded in Purchasing  PO: in-scope	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)
PCG.100.033	The ability to see the exceeded state amount by xx% online	FIT			Full	In-Scope	In-Scope Fit
PCG.100.034	The ability to limit to grant project relationship to one-to-one	FIT	Interpretation - To control number of projects related to a grant	Agency to adapt the business process of limiting one project to a grant.	Full	In-Scope	In-Scope Fit

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PCG.100.035	The ability to limit to project activity to 'general' (one activity)	FIT	Interpretation - To control for transactions that they only go to one activity. changed to FIT	Agency to adapt the business process of selecting general as a project activity from the activity drop-down for specific agency determined Projects. This is a business process to be adapted by the agency. Training will guide the agency on how to do it in the system.	Full	In-Scope	In-Scope Fit
PCG.100.036	Ability to identify partially or fully federally reimbursable/billable projects.	FIT	Would like to know if a project is federally funded and how much is federally funded. DOB may ask this. The relationship of project to contract to grant. Changed to FIT		Full	In-Scope	In-Scope Fit
PCG.100.037	Ability to associate various funding sources with different percentages for a project	FIT	FHWA and FTA joint projects.		Full	In-Scope	In-Scope Fit

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PCG.100.038	The ability to automatically transfer the expense overrun to another project to be billed	GAP	Related to Grant item PCG-004.078B	Expense Overrun on a project to be manually moved to another project which will be used for billing the Grantor. Automatically moving the expense over run to another project (which was predetermined ) will need modification to the delivered PeopleSoft System ( People Code Changes might be required as well)  Recommendation: Deliver using the manual workaround.  PO: interpretation for billing limits, not project. If billing,- can maintain same project Action:followup with Jim. IF BETWEEN PROJECTS THEN MANUAL BUSINESS PROCESS. Response: to keep same project, the project budget would have to be raised and the contract line, or transfer from a billable transaction to non-billable. Still a manual process.	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)
PCG.100.039	Ability to automatically transfer select proposal/award information to award account.	FIT	what is an award account? Lifecycle of proposal to award to contract.	Generate awards by creating information in the award pages from the proposal pages in PeopleSoft Grants.	Full	In-Scope	In-Scope Fit
PCG.100.040	Provide for projects and project template setup steps to be easy to define and maintain.	FIT			Full	In-Scope	In-Scope Fit
PCG.100.041	Ability to allow only certain persons to input chargeable expenses to a project.	FIT		CUSTOM we are not using PS T& L therefore enforcement of team on procurement is not delivered.	Full	In-Scope	In-Scope Fit

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PCG.100.042	Ability to restrict charging expenditures to a project if special approvals are required ( \$ ). Need to ensure that approvals have been obtained prior to charging.	FIT	Portions of a project cannot have certain transactions. B1184 approvals. PO requirement.	Security/workflow	Full	In-Scope	In-Scope Fit
PCG.100.044	Ability to establish Grant Award with project start and end dates.	FIT		Grants / PC Functionality	Full	In-Scope	In-Scope Fit
PCG.100.046	Ability to increase the Project Amount when additional project funding is required.	FIT	DOT Federal obligation amount.	DOT. Use Project Budget Amount = Project Amount	Full	In-Scope	In-Scope Fit
PCG.100.047	Ability to maintain the hierarchy between Federal Projects and State Projects when they are not the same ID for reporting and financial tracking purposes (DOT can have many State PINS to one Fed project).	FIT		use trees	Full	In-Scope	In-Scope Fit
PCG.100.048	Ability to allow or not allow costs to be charged to a project based upon status: i.e. open, late, pre., closed, suspended, unfunded (ITS)	FIT			Full	In-Scope	In-Scope Fit
PCG.100.049	For entries that impact appropriated funding, they must update the GL and keep the GL and PC reconciled	FIT	distinguish between memo entries and actual expenditures. Do we need role assignment?		Full	In-Scope	In-Scope Fit
PCG.100.050	The ability to manage the full project costs to support the project manager and federal audit	FIT	DOT-if tree rollup, can you manage at top level? Yes.		Full	In-Scope	In-Scope Fit
PCG.100.051	Ability to allow only certain persons to input chargeable time to a project.	FIT		CUSTOM we are not using PS T& L therefore enforcement of team on procurement is not delivered.	Full	In-Scope	In-Scope Fit

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PCG.100.052	Ability to restrict charging expenditures to a project if special approvals are required (Special circumstances ). Need to ensure that approvals have been obtained prior to charging.	GAP	Capital equipment (\$5,000+) needs approval from Federal Govt. Advertising costs. B1184. Travel (out-of-state, over \$500) Action-P2P related	This requirement will need to be referred to the Accounts Payable Application, since it relates to Special Approval (workflow/Security) prior to spending (i.e. vouchering). AP Workflow/Security will need to be modified/customized based on approval dollar threshold.  PO: out-of-scope PO/AP requirement; supports BSC buyer role specialization		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.200.001	Ability to define Budget Tolerance at Project Level	FIT	DCJ tolerance is the allowance for 10% over budget category.		Full	In-Scope	In-Scope Fit
PCG.200.002	Ability to record project budgets at various levels of detail such as Budget Category or Division. The system should support both control and track without control budgets.	FIT			Full	In-Scope	In-Scope Fit
PCG.200.003	The ability to have multiple projects associated with one Supplier Contract	FIT			Full	In-Scope	In-Scope Fit
PCG.200.005	The ability to budget check expenses prior to voucher invoicing	FIT	Action-change to AP/KK	AP/KK Application. From the Fit Gap session it was understood this DOT requirement, they will need to further clarify. Out of Scope.	Full	In-Scope	In-Scope Fit
PCG.200.006	Provide the ability to track all financial aspects of a project at one place: Committed Amount, Encumbered Amount, Expended Amount (including period end accruals), and Reimbursed Amount.	FIT			Full	In-Scope	In-Scope Fit
PCG.200.007	System should provide the ability to drill back to initial transaction for reporting and auditing purposes.	FIT			Full	In-Scope	In-Scope Fit

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PCG.200.008	Ability to establish date parameters for pre.award spending period	GAP	Contract has the switch to allow pre-award spending. Action-Could project start date be the field used? Not just what is billable, but also the match and MOE.	Date parameters are not available for pre-award spending. Recommendation: Utilize pre-award functionality with out date parameters as the data is not sent to Budgets.  PO: in-scope. go with delivered	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)
PCG.200.009	Ability to accommodate budget and expenditure tracking for multiple funding awards per project.	FIT			Full	In-Scope	In-Scope Fit
PCG.200.010	Ability to budget for multitask projects where each task is controlled by an individual department or by separate individuals within the same department.	GAP	Limitations at the activity level is a non-critical need	Recommendation: It was mention to the Agencies at the fit gap session this can not be done at the Activity Level. Task/activity budgets can only be controlled by the grant/project owner. Agencies to re-define their business process PO: out		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.200.011	Ability to create budgets by project year or entire project.	FIT			Full	In-Scope	In-Scope Fit
PCG.200.012	Ability to manage budgets for Federal, State, local and private grants.	GAP	local and private grants are not part of the state budget. Interpretation is to track the local share/responsibility for a project. Action-validate subrecipient budget tracking functionality	Utilize the Fund Distribution to establish budget for Federal, State, Local/Private. Each budget distribution will have its own chart of accounts which will be cross referred on charges (AP Voucher). Pricing Structure Rate Set to use only on Federal billing. KK design to be  PO: in-scope. budget managed at project level, billing limits at contract level.	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)
PCG.200.014	Ability to budget for direct and indirect (fringe benefit and overhead) costs.	FIT			Full	In-Scope	In-Scope Fit

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PCG.200.015	Ability to maintain a history of the original award amount as well as the approved funding at the time of each modification.	FIT		Contract Amendments	Full	In-Scope	In-Scope Fit
PCG.200.016	Ability to automatically close projects when expenditure equals allocated amount <i>(DOT specific req)</i>	GAP		Manual Process to be adapted , when project.  Recommendation: DOT specific requirement. DOT will need to follow a manual process since automatically close projects when expenditure equals allocated amount is not supported by PS.		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.200.017	Ability to enter project amount, short project name and long project description	FIT			Full	In-Scope	In-Scope Fit
PCG.300.001A	Ability to allocate costs from project to project	FIT			Full	In-Scope	In-Scope Fit
PCG.300.002	The ability to show progress indicators by project or phase (e.g. red/yellow/green on milestone or percent complete)	FIT			Full	In-Scope	In-Scope Fit
PCG.300.003	Ability to drill down from transaction in project costing to source document in purchasing, payables and general ledger.	FIT			Full	In-Scope	In-Scope Fit
PCG.300.004	Ability to create rate based transactions to be used for inter-unit recharge effective dated	FIT	Allocation process creates due to/due from entries Changed to FIT		Full	In-Scope	In-Scope Fit

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PCG.300.006	Ability to generate report of closed projects in a particular period filter project status (closed) and by date range .BU .Project ID .Project Begin and End Date .Amount reimbursed .Closed date .Amount disbursed .Federal ID e.g. FAP (FHWA) .Budgeted Amount .Budgeted CFs	GAP		SQR or a Query Report to be developed referring to the Project Resource table.  Assumption: Project User field to be used for FHWA FAP Number. Also Disbursed Amount is not fed into PC, report will need to cross refer AP table.  Recommendation: to be delivered with a report.  PO: Requirement deemed an analytical reporting need and will be analyzed by the data warehouse reporting team to see how it can be met and recommend a timeframe. EE1 will be responsible for the Operational reporting need.		Out-of-Scope	8 - Analytical Report - Data Warehouse (Gap Out-of-Scope)
PCG.300.007	Ability to collect transactions from a source module in the period in which they are incurred based on accounting date and provide a system reconciliation report .by BU .by Chartfields .Accounting period .Liability date	GAP	High Priority	A report to be built.  Assumption: Liability date to Accounting date - refer modification that is being worked on.  Recommendation: To be delivered with a report. PO: depends of Obligation date implementation. Out of Scope		Out-of-Scope	7 - Charter - Outside of Charter Scope (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

Req ID	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.300.008	Ability to generate a report of projects within the user specified dollar threshold .BU .Project ID .Project status .Project Begin and End Date .Amount reimbursed .Amount disbursed .Federal ID e.g. FAP (FHWA) .Budgeted Amount .Budgeted CFs .Progress indicator	GAP	what's a progress indicator? Red, yellow, green	Similar to PCG.300.006 with additional field and different report criteria.  Recommendation: One report will fulfill the needs of two requirements - PCG.300.006, PCG.300.008  PO: Requirement deemed an analytical reporting need and will be analyzed by the data warehouse reporting team to see how it can be met and recommend a timeframe. EE1 will be responsible for the Operational reporting need.		Out-of-Scope	8 - Analytical Report - Data Warehouse (Gap Out-of-Scope)
PCG.300.009	Ability to collect requisition and purchase order commitments from purchasing and eProcurement in the period in which they are incurred based on accounting date and provide a system reconciliation report -by BU -by Chartfields -Accounting period	FIT	changed to GAP for reporting piece	Integration with Purchasing and eProcurement (i.e. ordered material transactions to PeopleSoft Project Costing as committed costs) Project Costing system can provide the required information. Report to be developed.  Recommendation: One report will fulfill the needs of two requirements - PCG.300.007, PCG.300.009  PO: Accounting period as delivered . utilized delivered reconciliation report. in-scope	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.300.010	Ability to generate a summary report of life to date activity for a projects in a particular period filter by as of date .BU .Project ID .Project Begin and End Date .Amount reimbursed .Closed date .Amount disbursed .Federal ID e.g. FAP (FHWA) .Budgeted Amount .Budgeted CFs .encumbrances .expenditures (including period.end accruals)	GAP		Similar to PCG.300.006 with additional field (encumbrances .expenditures (including period. End accruals) and different report criteria.  Recommendation: One report will fulfill the needs of two requirements - PCG.300.006, PCG.300.008, PCG.300.010  PO: Requirement deemed an analytical reporting need and will be analyzed by the data warehouse reporting team to see how it can be met and recommend a timeframe. EE1 will be responsible for the Operational reporting need.		Out-of-Scope	8 - Analytical Report - Data Warehouse (Gap Out-of-Scope)
PCG.300.011	Ability to have one.stop shop area to view Projects data (workbench)	GAP		A report to be developed.  Utilizing the Project Resource table a report to be built.  PO: Requirement deemed an analytical reporting need and will be analyzed by the data warehouse reporting team to see how it can be met and recommend a timeframe. EE1 will be responsible for the Operational reporting need.  Changing this requirement to be Partially Met, Delivered Only using the work bench and work center functionality.	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.300.012	The system should provide the ability to generate a report at the project level listing: BU, Project # (PIN #), Project Name, Program Name , PI, Project Type, Project status, Contract #, CFs, Responsible Organization, Funding source (Federal Share Amounts, Local Share Amounts, State Share Amounts), Federal sponsor, Project start and end dates, budgets vs. actuals, expenditures (including period.end accruals), disbursements . filter by project ID or program (aviation/rails) area , or Responsible Organization	GAP	High Priority	A custom report to be developed. Some of the requested fields will need to be mapped to PS.  Recommendation: The report to be delivered.  PO: Requirement deemed an analytical reporting need and will be analyzed by the data warehouse reporting team to see how it can be met and recommend a timeframe. EE1 will be responsible for the Operational reporting need.  Still have an action item to be addressed by the team to determine which fields are being captured and where. This requirement does not appear to have an operational need, changing to Out of Scope Analytical report.		Out-of-Scope	8 - Analytical Report - Data Warehouse (Gap Out-of-Scope)
PCG.300.013	Ability to record interunit accounting - shared service recharge across multiple projects and activities	FIT			Full	In-Scope	In-Scope Fit
PCG.300.017	Ability to collect PCard/NetCard and TCard Expenses	FIT	Clearing account is reconciled and then recoded to the proper CFs. DOL charges travel to cost pool and then allocate out. DOLs allocation process needs the clearing account reconciliation to occur first	use allocation process	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.300.018	The ability to accumulate costs on multiple projects and include them into capitalization of a single asset (GASB34)	FIT	out of scope??	PO: Out-of-scope because of integration		Out-of-Scope	6 - Charter - Met by Post-EE1 Module (Gap Out-of-Scope)
PCG.300.019	Ability to calculate available balance from budget, expense, and commitments or encumbrances at detail level of a project budget or a roll up	FIT			Full	In-Scope	In-Scope Fit
PCG.300.020	The ability to accumulate single cost and include them into capitalization of multiple assets (GASB34)	FIT	out of scope??	PO: Out-of-scope because of integration		Out-of-Scope	6 - Charter - Met by Post-EE1 Module (Gap Out-of-Scope)
PCG.300.021	Ability to define Asset integration Rules at Project/Activity Level e.g. IT software development	FIT	out of scope?? Action-check with ALM	PO: Out-of-scope because of integration		Out-of-Scope	6 - Charter - Met by Post-EE1 Module (Gap Out-of-Scope)
PCG.300.022	The ability to produce an asset listing for a grant from sponsored funding including location	FIT	change to reports. Out of scope?? Action-check with ALM project product and purchased for the purpose of the grant/project	PO: Out-of-scope because of integration		Out-of-Scope	6 - Charter - Met by Post-EE1 Module (Gap Out-of-Scope)
PCG.300.023	Ability to complete a project and reject any new commitments or expenses.	FIT			Full	In-Scope	In-Scope Fit
PCG.300.024	The ability to have a unique project ID per each procurement contract distribution lines	FIT			Full	In-Scope	In-Scope Fit
PCG.300.025	Ability to reopen projects that have been closed.	FIT			Full	In-Scope	In-Scope Fit
PCG.300.026	Ability to associate indirect charges to a Project on Travel & Expenses	FIT			Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

Req ID	Requirement Description Statewide Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
		Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.300.027	The system shall provide functionality to alert and/or notify users when the committed balance exceeds the grant award amount	GAP	Action-check Grant item continue monitoring processes in place.	Refer Grant Requirement: PCG.002.143 PO: out-of-scope		Out-of-Scope	11 - Risk/Reward Project Officer Decision (Gap Out-of-Scope)
PCG.300.028	Ability to trace expenses to an individual grant	FIT		Via project, Project expenses can be associated to a grant	Full	In-Scope	In-Scope Fit
PCG.300.030	Ability to automatically recognize revenue for subsequence anticipated reimbursement upon the posting of expense calculations.	FIT		PO: Note-Requirement not clear. Revenue recognition to follow statewide policy. IN-scope	Full	In-Scope	In-Scope Fit
PCG.300.033	Accounting should enable revenue to be distributed across multiple CF string combination	FIT			Full	In-Scope	In-Scope Fit
PCG.300.035	Ability to analyze and compare awarded, expended, pre-encumbrance, encumbrance, cash reimbursed, and budgets at the project level	FIT			Full	In-Scope	In-Scope Fit
PCG.300.037	Ability to distinguish mandatory cost-sharing from voluntary (over match) cost-sharing.	FIT			Full	In-Scope	In-Scope Fit
PCG.300.038	Ability to capture Late Payment Interest Expense on Actuals by project and activity	FIT			Full	In-Scope	In-Scope Fit
PCG.300.039	Ability to capture all deliverables, financial and non-financial, and their due dates for the project	FIT			Full	In-Scope	In-Scope Fit
PCG.300.040	Provide ability to track cost sharing throughout a project's lifecycle.	FIT			Full	In-Scope	In-Scope Fit
PCG.300.042	Need to track pre-encumbered and encumbered cost share	FIT			Full	In-Scope	In-Scope Fit
PCG.300.043	Ability to drill down into budget, actual, or commitment totals to view supporting detail (i.e., transaction detail ) based on Chartfield combinations . e.g. bud ref, program	FIT			Full	In-Scope	In-Scope Fit
PCG.300.044	Ability to record and track Cost Share related to gifts / donations	FIT	like a memo entry Changed to FIT		Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.300.045	Ability to incorporate subcontract monitoring deliverable into project closeout process.	FIT	Intent of requirement is to prove subrecipient deliverables have been met.		Full	In-Scope	In-Scope Fit
PCG.300.046	The system will provide a project pre-closeout summary report that provides the following by project and filter at the budget reference and budget program level: -open pre-encumbrances -open encumbrances -undisbursed costs -cash received -total billing	GAP	High Priority	A report to be developed.  Need to determine Cash Received.  PO: Requirement deemed an analytical reporting need and will be analyzed by the data warehouse reporting team to see how it can be met and recommend a timeframe. EE1 will be responsible for the Operational reporting need.  This appears to be a report to support the close out process. changing to operational.	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)
PCG.300.048	Ability to collect the overhead administrative cost to support the grant reporting	FIT			Full	In-Scope	In-Scope Fit
PCG.300.053	Ability to collect expense adjustments including allocations to projects either in the period in which the original costs were incurred in or user defined period by BU	GAP	Action-DOL to investigate intention.	Cost Collection Processes - AP to PC, GL to PC.  PO: out-of-scope. Use delivered functionality		Out-of-Scope	9 - Contrary to Best Practice Design (Gap Out-of-Scope)
PCG.300.055	Ability to apply different Rate Set for different Project/Activities.	FIT			Full	In-Scope	In-Scope Fit
PCG.300.056	Ability to record and track retainage by contract, project and vendor.	FIT			Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

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		Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.300.059	Ability to handle Accruals uploaded at end of period; and automatically create the reversals in subsequent accounting period  <i>Note: input to a cost allocation process</i>	FIT			Full	In-Scope	In-Scope Fit
PCG.300.060	Ability to upload Contractors Billing directly (capture in AP)	FIT	Action-doesn't seem to be PC. E-invoicing out of scope??			Out-of-Scope	7 - Charter - Outside of Charter Scope
PCG.300.064	Ability generate accounting transactions generated in project costing back to the General Ledger	FIT			Full	In-Scope	In-Scope Fit
PCG.004.121	The ability to identify contracts that are due to expire within a date range	GAP		Report. PO: similar to grant requirement 002.061 would need to build query		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)
PCG.002.064	The ability to report personnel charges, worked hours, and associated FTE's, by department, then project and activity by individual and the associated allocated leave for the department (leave hours) and associated leave FTE's by project and activity.	GAP	DOL High Priority FTE-hours worked/standard hours in period Action-Have FTEs been captured as a requirement Leave comes to specific projects though the allocations	Build report. Depends on LATS Integration.  DOL-High - needed for UI RJM funding application and management budget reports  PO:In-scope		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.300.069	A summary report to provide a list of locally administered projects by project location filter by location and project status .Project ID .Federal Project ID .Location .Project start and end dates .Project budget amount .Disbursements .Obligation amount .Percentage of obligation .Expenditure amount (including period.end accruals) .Project status .Program income earned by the locality .Program income expenditures by locality (oversight report)	GAP	Related to PCG.003.050  Program income by locality does not need to be included Program income by project  obligation amount is the federal obligation amount	A report to be developed.  In conjunction with Grant Application (program income) a report to be developed.  Recommendation: One report will fulfill the needs of two requirements -PCG.300.008, PCG.300.069  PO: Requirement deemed an analytical reporting need and will be analyzed by the data warehouse reporting team to see how it can be met and recommend a timeframe. EE1 will be responsible for the Operational reporting need.		Out-of-Scope	8 - Analytical Report - Data Warehouse (Gap Out-of-Scope)
PCG.300.072	A report to provide obligations and amendments for federal aid projects by program and location and filter by location	GAP	DOT-currently pull from two systems (FHWA and DOT system)  amendments to the federal obligation amount	Recommendation: DOT Specific Report  A custom report to be developed using Project Information and the Project budget Details (for both Obligated, Amended Amount).  PO: Out-of-scope. Later implementation for DOT		Out-of-Scope	6 - Charter - Met by Post-EE1 Module (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.300.073	A summary report to provide remaining balance of advance funding (e.g. advance construction)for federal projects by location and agency business area responsible for managing the project filter by as of date .project ID .region .agency business area .federal program code .federal obligation amount .federal authorization amount .expenditures to date .advance funded balance (authorization amount . obligation amount ) .Fed Obligation balance (Fed obligation amount . expenditures to date amount)	GAP	DOT-currently pull from two systems (FHWA and DOT system)	A custom report to be developed with the requested fields, which needs to be mapped to PS.  Recommendation: DOT Specific Report. If needed this report can be deferred for deployment.  PO: Out-of-scope. Later implementation for DOT		Out-of-Scope	6 - Charter - Met by Post-EE1 Module (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
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PCG.300.075	A summary report to provide history of the amendment made to obligation amount by projects by location and agency business area responsible for managing the project filter by as of date .project ID .region .agency business area .federal program code .Obligation amount Subtotal by the agency business area	GAP	DOT-currently pull from two systems (FHWA and DOT system)	A custom report to be developed with the requested fields, some of which needs to be mapped to PS.  Recommendation: DOT Specific Report. Similar to the report to be build for requirement id PCG.300.073.  PO: Requirement deemed an analytical reporting need and will be analyzed by the data warehouse reporting team to see how it can be met and recommend a timeframe. EE1 will be responsible for the Operational reporting need.  There doesnt appear to be any operation information related to this requirement. changing to out of scope analytical report.		Out-of-Scope	8 - Analytical Report - Data Warehouse (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.300.083	A report to provide summary of expenditures by Chartfield combination for a Project, run by user defined CF and ranges and combination .BU .Project ID .Project Begin and End Date .Amount reimbursed .Closed date .Amount disbursed .Federal ID e.g. FAP (FHWA) .Budgeted Amount .transactional CFs .encumbrances .expenditures (including period.end accruals)	GAP	analytical req	A report be developed.  Assumption: Referring to the AP system to obtain the Disbursed Amount  Recommendation: One report will fulfill the needs of two requirements -PCG.300.008, PCG.300.069, PCG.300.083  PO: Requirement deemed an analytical reporting need and will be analyzed by the data warehouse reporting team to see how it can be met and recommend a timeframe. EE1 will be responsible for the Operational reporting need.		Out-of-Scope	8 - Analytical Report - Data Warehouse (Gap Out-of-Scope)
PCG.002.066	The ability to report personnel charges and time (FTE) by grant (including allocated leave), then project, then dept., then individual for a given time period	GAP	accumulation of all the personnel that charged the grant DOL wants department level leave allocations.	Build report. Depends on LATS Integration.  DOL-High - needed for UI RJM funding application and management budget reports  PO:In-scope		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.003.110	The ability to track and report costs by project broken out by direct charges, allocated department overhead, allocated administrative overhead, and total charges by user defined date (e.g.. monthly or LTD) for cash disbursements and accrued expenditures.	GAP	Allocations do not support disbursements. DOL-Wants PS accrual allocated without being billed. DOL indicates expenditure will work. Need to differentiate between expenditures and accrued expenditures. DOL will defer to EE1 design/OSC decision on drawing basis (exp vs. disb)	DOL-High - equates to DOL FARS - GA90's reports  PO: In-scope. Partial-Disbursements are not part of the information captured in PC		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)
PCG.300.087	A report to provide direct Personnel Services (employee payroll.by employee ID/name/hours/amounts) and associated leave by Projects, Pay Period and Chartfield combination at the grant then project level	GAP	SFS has N number	A report to be developed.  Assumption: Need to refer LAT design to obtain information to this report.  Recommendation: Based on the Last design to bring in Direct PS data, this report can be delivered.  DOL-High  PO: included with T&L dist. In-scope		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

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Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.300.096	The system shall provide functionality for users to report to the lowest level of the chart of accounts to identify all the transactions that comprise the transactions posted to a project	Gap		<p>A report to be developed to include Chartfields based on a project.</p> <p>PO: Requirement deemed an analytical reporting need and will be analyzed by the data warehouse reporting team to see how it can be met and recommend a timeframe. EE1 will be responsible for the Operational reporting need.</p> <p>There doesnt appear to be any operation information related to this requirement. changing to out of scope analytical report.</p>		Out-of-Scope	8 - Analytical Report - Data Warehouse (Gap Out-of-Scope)
PCG.300.097	Program income: the ability to record & report program income that is not recognize as revenue to the state, associated to the relevant project/grant and report remaining balance earned program income not applied to the project/grant (e.g. toll credit or picnic table)	Gap	<p>local program income is example of non-recognized revenue</p> <p>Parks tree clearing picnic tables</p>	<p>A report to be develop.</p> <p>Report to include not recognize revenue to the state and the balance amount not applied to a Project/Grant.</p> <p>Recommendation: Main users are DOT and PARK, therefore, this report can be deferred for a later delivery.</p> <p>PO: In Scope to record Program Income, Partial and Average</p>		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
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PCG.300.098	Program income: the ability to record & report program income that is recognized as revenue to the state, , associated to the relevant project/grant and report remaining balance earned program income not applied to the project/grant	Gap		<p>A report to be develop.</p> <p>Similar to PCG.300.097 but here the income is recognize as revenue to the State.</p> <p>Recommendation: Assuming this report also might be for DOT, PARK the report can be deferred for a later delivery/deployment.</p> <p>DOL-High -- for DOL Program Income revenue is recognized and considered earned at the time of receipt</p> <p>PO: in-scope</p>		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.300.099	The ability to capture/maintain.track changes/report the obligation amount by project	GAP		<p>A report to be developed.</p> <p>Assumption: Obligated amount field needs to be mapped to PS,(for example, Contract line amount).</p> <p>Recommendation: This report is being requested by DOT, since they are not the lead agency this report can be deferred for a later delivery/deployment.</p> <p>PO: In-Scope partial for capturing the amount at the contract line, not by project. Information can be retrieved via contract amendment history</p> <p>Per PO comments changing this to be Partially Met. Delivered.</p>	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

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PCG.300.100	Exception report: Display transactions that have different accounting date than the liability date by module to module. E.g. PC to Source of transaction.	GAP	listing of transactions where the PC liability date and source liability date are different	<p>A report to be developed.</p> <p>Cross refer to the modification made to the Liability Date concept. It not solely pertaining to PC but to the rest of the applications.</p> <p>Recommendation: Once liability date has been designed (to be a separate date field than Accounting Date) this report will assist agencies. Need to deliver this report.</p> <p>PO: Out-of-scope. Obligation date project. Get to Futia/Moats</p>		Out-of-Scope	7 - Charter - Outside of Charter Scope (Gap Out-of-Scope)
PCG.300.101	<p>Ability to send transactions from projects module to PS subsystems and GL in the period in which they are incurred based on accounting date and provide a system reconciliation report</p> <p>.by BU</p> <p>.by Chartfields</p> <p>.Accounting period</p> <p>.Liability date</p>	Gap		<p>A report to be developed.</p> <p>Cross refer to the modification made to the Liability Date concept. Source Type will be used to identify PC transactions.</p> <p><b>Recommendation: One report will fulfill the needs of two requirements - PCG.300.007, PCG.300.101 (Similar Report)</b></p> <p>PO: allocations/distributions will follow delivered functionality. OUT-OF-SCOPE</p>		Out-of-Scope	10 - Duplicate Requirement (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.300.102	The system will provide detail listing of in-process transactions for a project or project type (e.g. IT project portfolio) as of report run date, run for user define date compared to the project End Date, filter by Chartfield value, and that provides the following by project: .in.process pre.encumbrances .in.process encumbrances .journal transactions in.process .undisbursed costs .cash received .total billing	GAP	High Priority	<p>A report to be developed.</p> <p>The in- process transactions associated to a project can be extracted via Query report or SQR referring GL or PC records.</p> <p>Undisbursed costs are associated to a Voucher but payment has not yet disbursed.</p> <p>Need some clarity on Cash Received.</p> <p><b>Recommendation: Since this is a high Priority request (from ITS) and the solution is not very complicated, we recommended the solution to be delivered.</b></p> <p>PO: Use existing module reports/inquiries. Business Process to review transactions before closeout. Utilize solution for closeout report. Multiple extracts could be used to get this data. Data warehouse discussion. Action-find related requirement/recommendation (FFR). Out-of-scope Response: found it PCG.002.199 and PCG.002.061</p>		Out-of-Scope	10 - Duplicate Requirement (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.300.103	The system will provide a project pre.closeout summary report that provides the following by project and filter at the budget reference and budget program level: .in.process pre.encumbrances .in.process encumbrances .journals transactions in.process .T&E, AP transactions in.process .cash received .total billing	GAP	High Priority related to PCG.300.046	This requirement is similar to PCG.300.102. The report criteria is little different and report to have one additional field of .T&E, AP transactions in.process.  Need some clarity on Cash Received.  <b>Recommendation: One report will fulfill the needs of two requirements - PCG.300.102, PCG.300.103</b>  PO: Use existing module reports/inquiries. Business Process to review transactions before closeout. Utilize solution for closeout report. Multiple extracts could be used to get this data. Data warehouse discussion. Action-find related requirement/recommendation (FFR). Out-of-scope Response: found it PCG.002.199 and PCG.002.061		Out-of-Scope	10 - Duplicate Requirement (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.300.104	The system will provide detail listing of open transactions for a project or project type (e.g. IT project portfolio) as of report run date, run for user define date compared to the project End Date, filter by Chartfield value (e.g. budget ref/program), and that provides the following by project: .open pre.encumbrances .open encumbrances .period.end accruals .journal transactions in.process .undisbursed costs .cash received .total billing	GAP	High Priority related to PCG.300.046	This requirement is similar to PCG.300.102. The report criteria is little different.  Need some clarity on Cash Received.  Recommendation: One report will fulfill the needs of three requirements - PCG.300.102, PCG.300.103, PCG.300.104.  PO: Use existing module reports/inquiries. Business Process to review transactions before closeout. Utilize solution for closeout report. Multiple extracts could be used to get this data. Data warehouse discussion. Action-find related requirement/recommendation (FFR). Out-of-scope Response: found it PCG.002.199 and PCG.002.061		Out-of-Scope	10 - Duplicate Requirement (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.300.105	Ability to report retainage by contract, project and vendor filter by project or vendor contract: .BU .Vendor .Project ID .Vendor Contract ID .CFs .Amount .Voucher ID .Voucher date .PO ID .PO date .Retainage percentage .Vendor amendment ID	GAP	vendor amendment id-contract	A report to developed.  This report used AP records can be deferred to AP application for possible merger with some on the similar AP Report requirement.  Recommendation: to be delivered in AP  PO: Out-of-scope.		Out-of-Scope	7 - Charter - Outside of Charter Scope (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.300.107	The system should provide the ability to generate a report at the project level listing: BU, Project # (PIN #), Project Name, grant ID, budgets vs. actuals, expenditures (including period.end accruals), disbursements . filter by project ID, or by grant ID, or by an Activity ID	GAP		<p>A Report to be developed.</p> <p>Upon Voucher approval the transactions gets in PC (Analysis type ACT). If disbursement data is needs, AP records to be joint to the report query.</p> <p>Recommendation: Excluding Disbursement Data the report can be delivered with less complications (Partially meeting the requirement)</p> <p>PO: Requirement deemed an analytical reporting need and will be analyzed by the data warehouse reporting team to see how it can be met and recommend a timeframe. EE1 will be responsible for the Operational reporting need.</p> <p>There doesnt appear to be any operation information related to this requirement. changing to out of scope analytical report.</p>		Out-of-Scope	8 - Analytical Report - Data Warehouse (Gap Out-of-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.300.110	The ability to receive a notification of a project that is not in a closed status with a zero \$ available budget	GAP	dashboard/workspace is acceptable	<p>A report to be developed to display open projects with zero amount. User notification is not feasible but a report can be generated periodically - therefore, the solution might be partial.</p> <p>Recommendation: This requirement can not be deferred for delivery since the requirements can be met by report as opposed to notification.</p> <p>PO: In-scope partial. Information need. Notification out-of-scope</p>		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)
PCG.300.094	A report to provide summary and detail of expenditures by PS (Personnel Service), NPS (Non.Personnel Services), and fringe and indirect at the grant then project level. Including accruals, encumbrance and pre-encumbrance	GAP		<p>A report to be developed to provide detail and summary information at the Grant and Project level.</p> <p>DOL-High -- is this duplicative of PCG.002-060?</p> <p>PO: In-scope</p>		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)
PCG.002.195	The ability to capture and report grant expenditure, disbursement, encumbrances tied to the segregation ledger (budget reference, program Chartfield)	GAP	interpret for budgetary levels with segregation ledger language High Priority	<p>Build report</p> <p>Assumption: Data will need to be extracted from multiple cross module tables.</p> <p>DOL-High - Need reconciliation between segregations and projects. (Important to DOL. OTDA and other agencies.)</p> <p>PO: In-scope</p>		In-Scope	5 - New Enhancement - Report Solution (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.300.111	A report to show all active Project Activities related to a grant project that are not linked to the customer contract: PCBU Project ID Activity ID	GAP	exception report	Recommendation: non-complex report to be develop and delivered. Since this is an optional requirement it can be delayed from delivery.		Out-of-Scope	9 - Contrary to Best Practice Design (Gap Out-of-Scope)
PCG.300.112	The ability to capture and search by portfolio identification numbers at the project level.	FIT		<p>If it needs to be a report, then a report needs to be created referring to the User Field which will store the Portfolio Identification Number.</p> <p>If it is for online search, then the search criteria needs to be modified to accommodate the user field which will store the Portfolio Identification number.</p> <p>depends on where portfolio identification number</p> <p>Recommendation: might only be used by ITS, therefore, can be deferred for alter delivery/deployment.</p> <p>PO: Use Program Management's project ID. GAP-to-FIT. Action-change process concept to Program Management. In-scope Response: done</p>	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.300.113	<p>The ability to capture:</p> <p>.GL CTRL: e.g. GL control account to be charged with expenditures of the project. The last 2 digits are used</p> <ul style="list-style-type: none"> <li>• '61' for Highway projects including projects funded for Hwy planning &amp; research activities</li> <li>• '65' for Mass transit projects</li> <li>• '42' for administrative &amp; other non.capital projects.</li> </ul> <p>.CB. This code is used on an exception basis, on federal aid project costs only, to identify those costs which are not eligible for normal federal participation. CB codes referring to "ineligible" costs populate the non.part field on the current bill and CB codes referring to "suspense" populate the suspense (not billing suspense) field on the current bill.</p> <p>.SYS: refers to 'location' of project (e.g.1 – State Hwy system, 4. County roads, 5. Town roads)</p> <p>.FHWA Per:The Federal share of the project i.e. 80% = 80/20 split between federal and state</p> <p>Related to PCG0300.114</p>	FIT		<p>PO: Capture of Information associated to the transaction. IN-scope partial for the capture. Simple complexity. Smart coding out-of-scope</p>	Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.300.114	The ability to run report which includes every projects hierarchy by BU .PIN .Code .CTRL .PRG .FED_PROJ .DESCR .Contract ID .CB .BOND_CD .FHWA_PER .AUTH_DATE .PHASE .SYS Related to PCG0300.113	GAP	DOT would only need PIN, code (ordering code), Federal Project ID,	A report to be developed.  Need to determine the PS mapping for the following fields: .Code .PRG .CB .BOND_CD .FHWA_PER .AUTH_DATE .SYS  Recommendation: DOT Specific Report, therefore, possible for later delivery.		Out-of-Scope	8 - Analytical Report - Data Warehouse (Gap Out-of-Scope)
PCG.300.115	The ability to perform period end accruals to projects without affecting the approp/segregation budget.	GAP	process being examined	The system supports Accrual functionality.  PO: in-scope. Met with info analysis type.	Partial	In-Scope	1 - Partially Met, Delivered Only (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.005.009A	Ability to report on the program as a whole (i.e. ARRA, NY Works) including total budget, encumbrances, expenditures, remaining budget, federal obligations, and reimbursement. Related to PCG.005.009	GAP	Action - move to reports Need to identify projects that fall into the same program Trees, contract types, grant types/information, project/activity	This is a report - it may need a tree and node  PO: in-scope Action-look at report created for the ARRA programs Response: FIT. Configuration of project type or contract type could be used, or projects of the program(summary project) could be associated to the program(summary project) via tree configuration  Per Response from Action taken from PO review this appears to be met by an existing 9.0 report for ARRA.		In-Scope	3 - Retrofit 9.0 Custom with Change (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

Req ID	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
		Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.300.084	A report to provide detail of expenditures (including period-end accruals) by Project run by user defined CF and ranges and combination filter by transaction source -BU -Project ID -Project Begin and End Date -Amount reimbursed -Closed date -Amount disbursed -Federal ID e-g- FAP (FHWA) -Budgeted Amount -transactional CFs -transaction amount -Document transaction ID -Supplier Contract ID -PO ID -Transaction source -Transaction type (e-g-, Allocation, Accrual) -location (like the current GR39 report)	GAP	transaction source (GLE, GLR, etc.)  analytical req	A report to be developed.  Need to determine the PS mapping for the following fields: .Amount disbursed . Federal ID e-g- FAP (FHWA) . Document transaction ID . Document transaction ID  Recommendation: DOT Specific Report, therefore, possible for later delivery. PO: Action-need verify fields exist in PS and which fields map to fields in GR39. In scope, Partial, Average  Changing to met by 9.0 customization with changes.		In-Scope	3 - Retrofit 9.0 Custom with Change (Gap In-Scope)
PCG.300.118	Create an FBIC reconciliation report both monthly and cumulative by grant/project. Total PS, Total FB and IC charged to project, Calculated FB and IC (PS * rate), Actual vs. Calculated FB and IC	GAP		A report to be developed for FBIC reconciliation.  Recommendation: In conjunction with PC data, GL Team could produce a report.  PO: out-of-scope for EE1. Action: validate FBIC process not impacted by ESA.. If so, address the FBIC process		Out-of-Scope	7 - Charter - Outside of Charter Scope (Gap Out-of-Scope)
PCG.500.004	Ability to control display order for Project Chartfields - defined at the statewide level	FIT			Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.500.005	Ability to restrict users drilldown functionality to other modules	FIT			Full	In-Scope	In-Scope Fit
PCG.500.010	The ability to restrict access to employee data stored in Project Costing	FIT	Employee information is not stored in PC aside from the 'N' number	Security to be established to restrict access to Employee 'N' number information ('N' Number is a replacement to employee SS#). Recommendation: To be delivered  PO: in-scope with delivered component page security. GAP-to-FIT	Full	In-Scope	In-Scope Fit
PCG.500.011	The ability to have a funding for a project independent of the availability of appropriation/segregation	FIT			Full	In-Scope	In-Scope Fit
PCG.500.012	The system shall prevent project records from being purged (archive) until the project is closed	FIT			Full	In-Scope	In-Scope Fit
PCG.500.013	The ability to optionally enter a project budget in Project Costing	FIT	DOT does not have a project concept of some projects, but they still want to spend against it. DOL wants the grant funding to control the spending, does not want budget.	PO: IN-scope. Federal Grants require a project	Full	In-Scope	In-Scope Fit
PCG.500.014	Ability to associate direct charges to a Project on Travel & Expenses	FIT			Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.500.015	The sum of expenditure for a given set of programs or grants associated with a given appropriation (except for personal services) cannot exceed the available appropriation	FIT	Action-provide to KK	<p>KK Control Options to be established as Track for Non-Personal Service related Grant/Projects.</p> <p>Assumption: based on the requirement, Personal Services cost might exceed the Grant/Project Appropriations, KK Definition Control Option to be Track without Budget. Refer KK Design.</p> <p>Recommendation: To be delivered.</p> <p>PO: in-scope met through KK design GAP-to-FIT</p>	Full	In-Scope	In-Scope Fit
PCG.500.016	The ability to control and prevent overdrawn against the grant contract	FIT	overdrawn is drawing more than disbursements. If disbursements are less than drawn, then this is being overdrawn. Accruals cannot be drawn. Can the contract amount be reduced under disbursement/expenditure amount? Yes.		Full	In-Scope	In-Scope Fit

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.500.017	The have the flexibility to allow temporarily overspending at the grant budget (e.g. for installment grant) or prevent overspending	FIT	Action-provide to KK If interpreted for project budget control, then we can set the control option to 'Track' or 'Track without'	KK Budget Control option to be setup as Track or Track Without.  Assumption: KK Budget Definition Design  DOL-High - DOL need to allow overspending which will be adjusted/transferred manually to other grants  PO: Action-why is this a GAP? Reponses: FIT. Configuration of contract and KK definitions. Use a contract line limit with KK_PRJP as 'Track with budget' for individual projects.	Full	In-Scope	In-Scope Fit
PCG.004.115	Ability to receive a revenue contract master file daily.	GAP	ok on revenue contract master file but "contract" file would not be in scope for the customer contract requirements.  Listing of all activity related to revenue contracts Action-Review M061 and translate for Revenue Contracts. Kellie to provide daily operational email example Mandatory-High	Interface  PO: in-scope to the extent that rev contracts are on M061 Action-Review M061 and translate for Revenue Contracts		In-Scope	3 - Retrofit 9.0 Custom with Change (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.500.019	Ability to move transaction from one project to another	FIT			Full	In-Scope	In-Scope Fit
PCG.500.020	For reimbursement programs (e.g. FHWA), the flexibility to have open ended project start and end dates that are funded by the funding source	FIT	project start and end date are required. A way-in-the future date is acceptable.	must have a date - but can use a date away in the future	Full	In-Scope	In-Scope Fit
PCG.500.021	The ability to control spending at the project and activity level based on status	FIT			Full	In-Scope	In-Scope Fit
PCG.500.022	Ability to maintain a history of the Federal Obligated Amount as well as the approved funding at the time of each modification.	FIT	Action-Contract related item Contract lines Changed to FIT		Full	In-Scope	In-Scope Fit
PCG.600.003	Ability to send and receive information from Scheduling Program (e.g. MS projects, Primavera)	FIT			Full	In-Scope	In-Scope Fit
PCG.600.006	Project Costing information needs to interfaced to data warehouse	GAP	Note: defer to AnalyzeNY	Interface would need to be written  PO: Out-of-Scope. Check with Analyze NY for BI APPs ETL		Out-of-Scope	8 - Analytical Report - Data Warehouse (Gap Out-of-Scope)
PCG.600.009	Ability for the bulk load interface to accommodate project costing CFs and transactional details	GAP	Action-send to Bulkload team	Bulk load functionality  PO: in-scope met through bulkload design		In-Scope	3 - Retrofit 9.0 Custom with Change (Gap In-Scope)

EE1 ESA In\_Out of Scope Requirements Detail

	Requirement Description	PS Fit/Gap		Recommended Solution		Scope	
Req ID	Statewide Requirement Description	Fit/Gap	Solution Comments	Solution Comments/Assumptions	Solution Full/Partial	Final Requirement Scope (In Scope or Out of Scope)	Gap In-Scope & Out-of-Scope Sub-classification Classification Number
PCG.600.010	Ability for the bulk load extract interface to accommodate project costing CFs and transactional details	GAP	Action-send to Bulkload team	Bulk load functionality PO: in-scope met through extract design		In-Scope	3 - Retrofit 9.0 Custom with Change (Gap In-Scope)
PCG.003.019	Ability to capture and calculation to ensure compliant with CMIA (Cash Management Improvement Act)	GAP	what are we capturing and calculating? Payment dates and reimbursement date. DOT - when expended, when drawn, difference Note: Follow up with OSC/Matt & DOB: James Kauffman	We need more information about this. We can in all probability accommodate this, but difficulty is hard to estimate at this time PO: In-scope. CMIA reporting needs to be rearchitected due to PC collection of expenditures that have not been disbursed.		In-Scope	3 - Retrofit 9.0 Custom with Change (Gap In-Scope)
<b>Key for Column H Codes:</b> 1 Partially Met, Delivered Only (Gap In-Scope) 2 Retrofit 9.0 Custom As-Is (Gap In-Scope) 3 Retrofit 9.0 Custom with Change (Gap In-Scope) 4 New Enhancement - Gap Solution (Gap In-Scope) 5 New Enhancement - Report Solution (Gap In-Scope) 6 Charter - Met by Post-EE1 Module (Gap Out-of-Scope) 7 Charter - Outside of Charter Scope (Gap Out-of-Scope) 8 Analytical Report - Data Warehouse (Gap Out-of-Scope) 9 Contrary to Best Practice Design (Gap Out-of-Scope) 10 Duplicate Requirement (Gap Out-of-Scope)							