



# EE1

## Bulkload Work Group

October 17<sup>th</sup> , 2014

# Overview

- Future Topics
- Questions & Answers with OSC Bureau of Contracts (BOC – Peter Vander Veer)
- Procurement Data Clarifications
- Conversion Update
- Testing Updates
- Release Information
- Work Group Discussion

# Future Topics

**Workgroups will be held:**

**October 28<sup>th</sup> - TBD**

**November (Wednesday)12<sup>th</sup> – TBD**

**November 25<sup>th</sup> – Testing/Troubleshooting**

**December 9<sup>th</sup> – Testing/Troubleshooting**

**M101 Field Mapping – to be provided on SFS Secure**

**Note: Each session will also include time allotted to conversion items and/or business process change impacts as available.**

# Q & A with OSC Bureau of Contracts

- [Link to FAQ's on Procurement](#)

QUESTIONS ?



# Procurement Data Clarifications

## Contract, Purchase Order and Voucher Lines:

- SFS will honor agency submitted values for line numbers submitted via bulkload as below
- SFS online updates including conversion will always utilize the next available sequential number
- If a source system has contract lines starting at 47, rather than 1 or 2 this value can be submitted and returned in the primary contract extracts (PC and M061/CMF)

Type of Line	Result if Blank	Result if Agency Specified
Contract	[NEXT]	Submitted Value
Contract Distribution	[NEXT]	Submitted Value
Purchase Order	[NEXT]	Submitted Value
Purchase Order Shipment	[NEXT]	Submitted Value
Purchase Order Distribution	[NEXT]	Submitted Value
Voucher	[NEXT]	Submitted Value
Voucher (and Refund) Distribution	[NEXT]	[NEXT] - Distribution line number field is not available on VOD & RFD. SFS always auto generates the distribution line number.

# Procurement Data Clarifications

## PSP Budget Check:

- Design changes have separated the PSP budget check from the primary budget check, while they will run sequentially they will no longer be dependent on each other
- If a PO passes the primary budget check but the PO fails the PSP Budget check, then funds will be reserved in all budgets (in all KK Ledgers) EXCEPT the State Financial Plan Ledgers.

Scenario	BUDGET_HDR_STATUS (Approp/Seg)	PSP_BUDGET_HDR_STATUS (State Financial Plan)	PO_STATUS/ Eligible for Dispatch	Net Ledger Impact
Primary budget check fails	E (Error)	N (Not Checked)	A (Approved)/ Cannot be Dispatched	None
Primary budget check passes, but PSP budget check fails	V (Valid)	E (Error)	A (Approved)/ Cannot be Dispatched	Funds reserved in all KK ledgers except State Financial Plan
Both budget check processes pass	V (Valid)	V (Valid)	D (Dispatched)	Funds reserved in all KK ledgers including the State Financial Plan

# Conversion Update

- SFS has converted all inbound formats to PeopleSoft for all future EE1 test environments
- SFS is currently performing the following conversions in the TSTFIN1 environment:
  - Appropriation/Segregation
  - Budget Attributes
  - Project Budgets
- For a general overview of the budget conversions see the 9/16/14 presentation here:  
<https://www.sfs.ny.gov/files/EE1/Bulkload/EE1BulkloadPresentation20140916.pdf>

# Conversion Next Steps

- SFS will be posting extracts after the completion of conversion activities
- These extracts will encompass activity since the last extract execution, including the conversion activity
- These extracts may contain non-conversion budget journals posted for:
  - Establishing DOB Financial Plan balances
  - Transfers to move reserved funds to available
  - Tests for new Appropriation/Segregation Budgets

# Segregation Conversion Goals

- ✓ Budget journals will be created to increase the KK\_SEG to 100% of KK\_APPROP in the new fiscal year
  - ✓ Most Business Units Successfully posted after initial run, for these BUs:
    - ✓ Existing authority has been converted to the new budget reference value
    - ✓ Unsegregated balances have been loaded to the reserved amount
  - ❑ Some Business Units are in error and are being remediated now, we expect 100% conversion success rate after changes are applied

# Segregation Conversion Results

- KLB and M041 will demonstrate the available balances for each Segregation ledger
- Adjustments to KK\_SEG can be seen on the BDH/BDL extracts
- Journals generated by conversion will be on the BDH with:
  - JOURNAL\_DATE = 4/1/2015
  - LEDGER\_GROUP = KK\_SEG
  - DTTM\_STAMP\_SEC, POSTED\_DATE, JRNL\_CREATE\_DTTM 10/16/2014 or later
  - OPRID = CNVADM
  - DESCR, DESCR254 = EE1 Segregation Conversion
  - FISCAL\_YEAR = 2016
  - ACCOUNTING\_PERIOD = 1
  - KK\_GEN\_PARENT = Y
- Failures can be identified by
  - BD\_HDR\_STATUS , BUDGET\_HDR\_STATUS = E
  - POSTED\_DATE is blank

# Segregation Conversion Results

- BDL will demonstrate the line adjustments made to establish the new budget
- Budget Reference will be in new reserved format (BUDGET\_REF = R201213, R201314, or R201415)
- Subsequent journals may re-establish the spending authority by changing the budget reference to the available reference (BUDGET\_REF = 2012-13, 2013-14, or 2014-15)
- Example of Converted Line:
  - BUSINESS\_UNIT = NYS01
  - JOURNAL\_ID =1544841
  - ACCOUNT = 51000
  - DEPTID = 7000000
  - FUND\_CODE = 40150
  - PROGRAM\_CODE = 80467
  - BUDGET\_REF = R201415
  - LINE\_DESCR = Contractual Services
  - MONETARY\_AMOUNT = -1500000
- This establishes \$1,500,000.00 in the 2014-15 budget year reserve amount

# Transaction Testing Schedule

- Here are the estimated dates that SFS will be ready to accept various inbound transactions

Transactions	Layouts	1-Oct	13-Oct	27-Oct
Regular/Single Payment Vouchers	VOH, VOL, VOD	1.08	1.08	1.08
Expense Reports	EXH, EXL, EXD	1.08	1.08	1.08
Adjustment Vouchers (Credit Memos/Refund of Approp.)	RFH, RFL, RFD	1.08	1.08	1.08
GL Journals (Including Payroll)	JEH, JEL		1.08	1.08
Revenue/Misc. Receipts	RVH, RVL		1.08	1.08
Bills	B01-4		1.08	1.08
Customers	C01-3		1.08	1.08
Vendor Master File Request	VMF		1.08	1.08
Procurement Contracts	PCH, PCL, PCD			1.08
Purchase Orders (Contract and Non-contract)	POH, POL, POS, POD			1.08

# Bulkload Testing Dashboard

- The existing Bulkload Testing Page will be updated with a new look and feel.
- [Link to new Bulkload Testing Home Page](#)
- [Link to new Bulkload Data Explanations Page](#)
- [Current link to Bulkload Testing Home Page on SFS Secure](#)

# Current/Future Test Availability

## Current Testing

- **Inbound Transactions in Layout 1.08** : Vouchers, Expenses, Refunds, GL Journals (including Payroll), Revenue and Miscellaneous Receipts, Bills, and Customers
- **Outbound:** IDL, ENL, extracts to be scheduled
- **Note:** No conversion data

## Future Testing – 10/27/14

- **Inbound Transactions :**
- All previous transactions in 1.08
- Procurement Contracts in 1.09
- Purchase Orders in 1.09
- **Outbound:** IDL, ENL, extracts to be scheduled
- **Note:** all converted data included

- **Integration Test Environment:** TSTSFIN1
- **Production snapshot date:** September 4<sup>th</sup> at 3:51AM
- **Inbound Naming:** TST1 \_ , 20 max characters
- **Contact:** SFS Help Desk - provide EE1 in subject line with agency and file name information. [sfs.sm.HelpDesk@sfs.ny.gov](mailto:sfs.sm.HelpDesk@sfs.ny.gov)

# Planned 1.09 Release Changes

## Bulkload Changes

Format ID	Field# Name	Description of Change	Reason for Change
VOH	#21 TVOH-P-CONTR-NUM	Contract Number removed	ContractID and Contract line number now stored on the VOL inbound layout
POH	#13 FILLER	Update field to allow transmission of PO Reference	

## Extract Changes

Format ID	Field# Name	Description of Change	Reason for Change
PCH	CONTRACT_PROVISIONS	Add Field	Return submitted data
PCH	AGENCY_CONTACT_INFO	Add Field	Return submitted data
PCH	CONTR_DESCR2	Add Field	Return submitted data
TRA	#6 ACCOUNTING_LINE	Update type length to 9(5)	Incorrectly identified as 9(38)
TRA	#30 JOURNAL_LINE	Update type length 9(5)	Incorrectly identified as 9(38)
TRA	#31 DESCR	Update field name (DESCR60) and type length x(60)	Incorrectly identified as X(30)

# Planned 1.09 Defect Fixes/Clarifications

## Informational Bulkload Updates

Format ID	Field# Name	Description of Change	Reason for Change
POH	#14 TPOH-PO-TYPE	Removed field and replaced with Filler	No longer required by business process, values transmitted in the field will be ignored
POH	#16 FILLER	Update type length x(298)	Character count is currently showing incorrect at x(306), start and end positions are correct
VOL	#17 FILLER	Update type length x(693)	Character count is currently showing incorrect at x(753), start and end positions are correct
PCH	#10 TCOH-CONTR-DESCR	Update field name to TPCH-NY-ST-CNTRCT-DESCR	Changed label to better reflect where data is stored in SFS
PCH	#20 TPCH-NY-CONTR-ID	Update description field	Better reflect use of field

# Planned 1.09 Defect Fixes/Clarifications

## Informational Extract Updates

Format ID	Field# Name	Description of Change	Reason for Change
PCL	#21 UNIT_PRICE	Update type length 9(15,5)	Currently type length of -9(15,5), negative values not allowed or expected
PCH	#42 DESCR	Update field name to NY_CONTR_ID	Changed label to better reflect where data is stored in SFS

# Known Issues – Future Releases

## Bulkload

Format ID	Field# Name	Description of Change	Reason for Change
RFH	#10 TRFH-P-CONTR-NUM	Mark as Filler	Business Process change
RFH	#13 TRFH-ORIG-VOU-NUM	Mark as Filler	Business Process change
RFL	TRFL-ORIG-VOU-BU	Add Field	Business Process change
RFL	TRFL-ORIG-VOU-NUM	Add Field	Business Process change
PCL	#7 TPCL-UNIT-PRICE	Reposition, update type length to 9(15,5) and edit description	Current format is X(16), and actual field value will not fit in allotted space

## Extracts

Format ID	Field# Name	Description of Change	Reason for Change
POH	PSP_BUDGET_HDR_STATUS	Add Field	Design change has added new way to identify PSP budget status
RVH	PAYMENT_SEQ# PAYMENT_ID PAYMENT_AMT PAYMENT_METHOD BUDGET_HDR_STATUS	Add Fields	Add in order to be in-line with the inbound RVH lines

# Questions

