



Statewide Financial System Program Agenda/Minutes

Date:	4/9/2014	Time:	1:30pm – 2:15pm
Subject:	EE1 – Chart of Accounts (COA) Conversion in PayServ	Location:	SFS South 2
Meeting Facilitator:	Mike Mullin / Terry Anderson (SFS)	Minutes Prepared by:	Denise Davis (SFS)
Objective:	Discussion regarding EE1 PayServ conversion from cost centers to COA.		

Attendees:					
Ed Bouryng (SFS)	X	Peg Sherman (SFS)	X	Moses Kanya (ITS)	X
Mike Mullin (SFS)	X	Mary Ryan (DOB)	X	John Corbett (OSC)	X
Michele Hasso (OSC)	X	Colleen Conley (OSC)	X	Jim Schumaker (SFS)	X
Melissa Heid (OSC)	X	Robin Robii (OSC)	X	Moss Cail (SFS)	
Terry Anderson (SFS)	X	Matthew McGeady (OSC)	X	David Hasso (OSC)	
Rich Thomas (SFS)	X	Denise Davis (SFS)	X		

Task Assigned	Staff Assigned (first and last name)	Due Date	To Do Added (PMO Use)
Share list of agencies that still use cost center with the Office of the State Comptroller (OSC).	Mike Mullin (SFS)	4/11/2014	
Provide write up with more details on the proposed interim solution for PayServ to continue to use Cost centers to minimize the impacts of switching over to Statewide Financial System (SFS) COA.	Mike Mullin	4/11/2014	
SFS to attend meeting with OSC Payroll, State Education Department (SED), Department of Health (DOH), and others who use time/labor distribution to: discuss transition; dispel myths; and clearly articulate agency issues and possible solutions.	Mike Mullin (SFS), Rich Thomas (SFS), et.al		
Review proposal to keep cost centers in the Legacy system (interim solution). OSC Payroll will contact Mike Mullin (SFS) with questions.	OSC Payroll		
Provide OSC Payroll with specific data needed from PayServ for the Time and Labor distribution effort.	Mike Mullin (SFS)	4/11/2014	

The Following Decision(s) Have Been Made
Decision: There is no plan for the SFS to accept or provide outputs in cost center format.

Notes:

There is a translation tool between the SFS and agency Legacy systems to maintain cost center “single source of truth.” Its end date is linked to the roadmap of processes and when agencies are expected to come online.

An interim solution to maintain cost center mapping to support integration with Legacy systems may minimize the work effort on OSC Payroll's side and provide PayServ to establish their own timeline to convert over completely to SFS COA. The cost centers would be translated to ChartFields by PayServ for the interfaces they send to SFS to record Payroll expenditures and vouchers. SFS will continue to send the BUD003 to PayServ. The M081Cost Center Mapping extract will be sent to PayServ where they can use in their process of building the interfaces to the SFS. SFS will write up this interim solution and provide to PayServ by the end of this week.

The team discussed the need for PayServ to make a decision and begin to communicate to the Payroll User Group. PayServ team requested if members of the SFS EE1 team could participate in the next Payroll user group to help in answering questions. The PayServ team asked if SFS has a list of agency systems that are cost center based. SFS has a list of financial systems that still use legacy cost centers but we do not have a list of other non-financial systems that still use cost centers. Most agencies have internal systems for Time and Labor or HR that would be impacted by a change in PayServ to move to SFS COA. SFS will provide the list of agency systems that are using cost centers as a starting point for PayServ to reach out to agencies to attempt to assess the impacts.