



Statewide Financial System Program Agenda/Minutes

Date:	Wednesday, November 12, 2014	Time:	9:30am - 11:30am
Subject:	Payment Scheduled Projection (PSP) Workgroup	Location:	SFS; Video Conferencing Room
Meeting Facilitator:	Ed Bouryng	Minutes Prepared by:	Denise Davis
Objective:	Capital PSP Methods Discussion		

Attendees:					
Marilyn Bell (OMH)	X	Matthew Haas (DOT)		Dan Saxe (OGS)	
Peter Baran (DOB)	X	Jennifer Harkin (SCF)		Zach Scarchilli (DOB)	X
Ed Bouryng (EE1 – SFS)	X	Sharon Hover (SCF)	X	Trish Schaap (SFS)	
Colin Brady (DOB)		Kerry Hughes (SCF)	X	Jim Schumacher (KPMG)	X
Adam Brown (OGS)		Don Juron (SED)		Victoria Scialdone (SCF)	
Tim Chiplock (DOT)	X	Paul Kalinowski (SFS)		Peg Sherman (SFS)	
John Corbett (OSC)		Andy Klippel (SED)	X	Eugene Sit (DOB)	
Susan Costello (CFS)		Kelly Kurposka (DOB)		Emil Slane (OMH)	
Grace Cunningham (SED)		Annette Mendel (DOT)		Pat Slavick (SFS)	
Robert Curtin (OGS)		Bryan Miller (SFS)		Jerome Smith (DOB)	
Denise Davis (SFS)	X	Kimberly Miller (OGS)		Brad Stevens (DOB)	
Owen Devine (ITS)		Mike Mullin (SFS)	X	David Stewart (SFS)	
Sandra Downey (DOC)	X	Abu Nazem (DOB)		Eric Swanson (OSC)	
Scott Downing (OGS)	X	Dave Nagy (DOT)	X	Kevin Sweet (CFS)	X
Gerry Drahos (KPMG)		John Nieckarz (SFS)		Brad Valachovic (UCS)	X
Ron Epstein (DOT)		Kristen Padilla (ITS)	X	John Walters (DOB)	
Brian Fimple (SFS)	X	Theresa Papa (ITS)		Rick Washburn (SFS)	
Shiva Ganapatiraju (DOT)	X	Dennis Quinn (ITS)		Robyn Wilson (SFS)	
Bonnie Gold (ITS)		Martha Ross (SFS)		Mary Woehrmann (ITS)	
Virginia Greenwood (SFS)		Carl Ruppert (OGS)	X	Lisa Wright (SFS)	
Kim Gurney (DOC)		Mary Ryan (DOB)	X	Roz Yezzi (OGS-BSC)	

Agenda:

What	Who	Time
Conversion	Brian Fimple (SFS) / Ed Bouryng (SFS-EE1)	120 min

NEW Action Items			
Task Assigned	Staff Assigned (first and last name)	Due Date	To Do Added (PMO Use)
Provide most current list of PSP methods to group.	Brian Fimple		
Review current PSP methods and come back with additional PSP methods for conversion.	PSP Workgroup Members		
Provide logic for data conversion for contract profile related to PSP for distribution to agencies.	Mike Mullin		
Change the next PSP Workgroup meeting to Tuesday the week of Thanksgiving.	Denise Davis	completed	

The Following Decision(s) Were Made
<p>Decisions:</p> <ul style="list-style-type: none"> ○

DISCUSSION POINTS:

PO with state and federal funds has two different PSP impacts. Lapse date is checked via lapse control at distribution level, and the allocation is percentages at the PO level are updated. Lapsing control uses funds' lapsing dates. Exceptions and how they are used will be discussed in the future. There is the ability to exempt funds from lapsing controls.

Automated approach to allocation types may benefit DOT. PSP Allocation uses a weighted average for Model types. If POs are entirely state or entirely federal the weighted average would likely not apply.

Any allocations over five-year could be budgeted by DOB or the KK Financial Plan set to track without budget for continuity. CFS would like budget coding to keep track.

Action Item: Brian to provide most current list of PSP methods to group.

Action Item: Members to review current PSP methods and come back with additional PSP methods for conversion.

State Ops and aid-to-localities should not need separate PSP methods for conversion because lapse control should be in place.

State Ops local and State Ops Capital communication is needed to communicate with all agencies. Include information about:

1. Plan for workshop with agencies first to expedite the understanding. Use training room D. Experts will be the PSP Workgroup.
2. How to establish agency contract defaults and OSC's involvement. Every contract will have a profile. Summarize what the contract profile does, and that the contract profile does not derive PSP Method.
3. Know what will be recommended for base BU default (PO + 30 days).
4. Configurations and how to formulate requests to SFS.
5. Role mapping
6. PSP Primer to be released prior to the event.
7. Specific suggested audience: budget staff and purchasing managers
8. 2-3 hour time frame due to complex information, preceded by DOB examiners. Two hours may rush things.

Action Item: Mike to provide logic for data conversion for contract profile related to PSP for distribution to agencies. It is a field to provide in the bulkload file.

Changes to budget will have no impact to the PSP.

Action Item: Change the next PSP Workgroup meeting to Tuesday the week of Thanksgiving.

NEXT STEPS:

1. Discuss PSP's impacts on State/Federal funds on a single PO.
2. Guidance for contract profiles
3. Develop agenda for agency Workshop