

Draft Requirement: Planned PO Report

Provide a report that provides PO transactional details relating to the Planned ledger in a format that can be downloaded to Excel. The report run control parameters include (a) Planned ledger, to include two options – one for the capital quarterly Planned ledger and one for the non-capital quarterly Planned ledger, (b) GL Business Unit and (c) optional run control parameter fields for the Planned ledger budgetary Chartfields. The report includes only those Purchase Orders that have related Planned Amounts $\neq 0$. The GL Business Unit is a required run control parameter. The report columns include GL Business Unit, budgetary Chartfields, [PSP Method](#), PO ID, PO Line Number, PO Distribution Number, PO Line Description, Vendor Name, PO Creation Date, Planned Amount, Planned Liquidations, and Planned Balance. A report total is provided at the bottom of the report to sum the three Planned Amount columns.