



Statewide Financial System Program Agenda/Minutes

Date:	05/27/2014	Time:	12:00pm
Subject:	PAM & RealNet Data Conversion	Location:	OGS Conference Room, 36 th floor, Corning Tower
Meeting Facilitator:	Don Wynn	Minutes Prepared by:	Melinda Vasto
Objective:	Discuss Asset data elements that exist in PAM & RealNet systems and SFS' expectations of OGS teams for data conversion. <ul style="list-style-type: none"> • PAM data will be converted into SFS for April 2015. • RealNet data will be converted into SFS for October 2015. 		
Presentation/Handouts:	N/A		

Attendees:					
Vivek Bharti	X	Jim Schumacher		Bruce Davis (OGS)	X
Chris Solomon		Laura Ruhle (OGS)	X	Ralph Hill (OGS)	X
Rakesh Gambhir		Dan Saxe (OGS)	X	Adam Brown (BSC)	
Don Wynn	X	Bob Kirker (OGS)	X	Crystie Weatherby-Hilt (ITS)	X
Melinda Vasto (phone)	X	Richard Barone (phone)	X	Ananda Syamala(phone)	X
William Dixon(phone)	X	Eliel Mamousette (ITS)	X		

Agenda:

What	Who	Time
Discuss EE1 data conversion	Don	10 mins
Discussion about legacy system data <ol style="list-style-type: none"> 1. Review asset data present in PAM 2. Review asset data present in RealNet that is not in PAM 3. Discuss which RealNet data should be included in PAM conversion exercise in preparation for April 2015 go-live of Asset Management module 	Group	40 mins
Set follow-up meeting, discuss Action Items	Don	10 mins

OLD Action Items				
Task Assigned	Staff Assigned (first and last name)	Due Date	To Do Added (PMO Use)	Requirement #

NEW Action Items				
Task Assigned	Staff Assigned (first and last name)	Due Date	To Do Added (PMO Use)	Requirement #
SFS ALM Project Plan provided to OGS	Don Wynn	6-3-14		
Data Cleanup will begin in the legacy system (Updates will be provided to the entire Data Conversion Team periodically)	Bruce Davis and Dan Saxe	Begin 6-3-14		
The OGS Technical Team will begin working closely with the SFS Data Conversion	Vic Bharti and Crystie	Begin 6-3-14		

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NEW Action Items				
Task Assigned	Staff Assigned (first and last name)	Due Date	To Do Added (PMO Use)	Requirement #
Team. They will discuss technical issues and approaches without getting into detail until the Data Conversion Design Document becomes available.	Weatherly-Hilt			
Notify SFS Management of the plan to add 400,000 new items to the database in PAM before 'go live'.	Don Wynn	5-28-14		

The Following Decision(s) Have Been Made
Decision:

The Following Decision(s) Are Pending
Decision:
Staff Assigned (first and last name):
Due Date:

Real Property (RealNet) and PAM have overlapping tables.
 Scope is now: Asset Management PAM in April and RealNet in October.
 This means PAM conversion on 4/1/15 – entering no more transactional data in PAM from that date forward
 10/1/15 Conversion of all of RealNet into PS, at that time, all transactional data now in PS.

The Data to convert on 4/1 –PAM conversion data to allow functionality in PeopleSoft

PAM replicates to RealNet and then the Real Property then adds to that data (additional detail levels).

What are some examples of what is in RealNet that is dependent on PAM?

Land under water- not in PAM.

Project data to link to the Asset?

What will happen in RealNet between April 1 to October date?

Can still work, won't be opening new projects. As long as the asset doesn't change, they will be okay. 50-100 added per quarter, DOT is added in later via an upload. Inventory added bi-annually.

OGS has a survey out to 18 Agencies to add their Land to Statewide Database.

DOT has 400,000 or more Land records that were appropriated through mapping process. Some SUNY date is there but there is new data to be added.

Conversion data will include active assets only. Retired assets will not convert.
If Land, how is active or inactive? If disposed, not part of the inventory.

Christie can we hold off on PAM conversion until October to provide OGS more time to clean up or validate data?

DOT is now adding infrastructure as it is a GASB requirement. No, there was a waiver that DOT was exempt and didn't have to report.

Non state assets into PAM? Can't put non state asset into PAM if not needed to report for year end.

Today's process is that PAM has a front end where agencies enter the asset. The record then goes to OGS and they complete the record.

What is RealNet Asset related that is not in PAM?

Land and acreage. Original square footage from the original deed but Dan's team reduces that number for their use. (more space related than overall total)

SFS ACTION: Project plan with timeline to OGS.

OGS was not aware of the SFS date in August for Conversion planning.

There is also a Functional task for design for conversion that Don's team responsible for working with Vic's team to complete this task.

Dan- Has the GB provided feedback on the gaps that OGS is concerned about?

The meeting exceeded the allotted time but I think it was generally productive.

We have several action Items from the meeting.

1. A copy of the EE1 Project Plan will be provided to the OGS Team Target Date 6-3-2014 – assigned to Don(SFS)
2. Data Cleanup will begin in the legacy system (Updates will be provided to the entire Data Conversion Team periodically) –Target Date to Start 6-3-2014 - Assigned to Bruce(OGS) and Dan(OGS)
3. The OGS Technical Team will begin working closely with the SFS Data Conversion Team. They will discuss technical issues and approaches without getting into detail until the Data Conversion Design Document becomes available. Target date 6-3-2014 to start – Assigned to Vic (SFS) and Christie Weatherly-Hilt (ITS)
4. Notify SFS Management of the plan to add 400,000 new items to the database in PAM before 'go live' - Target Date 6-3-2014 – Assigned to Don