



Procure to Pay Community Council Agenda

Date:	Wednesday, October 12	Time:	1:00 p.m. – 3:00 p.m.
Subject:	Procure-to-Pay Community Council Meeting		
WebEx Log In:	Meeting Number: 645 502 321 Meeting Password: 33pPJzgp Event address for attendees https://meetny.webex.com/meetny/j.php?MTID=m184af2f122f469c99d6f87728a0967ef		
Conf. Call:	Provide your number when you join the meeting to receive a call back. Alternatively, you can call one of the following numbers: Local: 1-518-549-0500, Toll Free: 1-844-633-8697		

Agenda:

Topics	Time
Council Welcome & Introductions <ul style="list-style-type: none"> • Council Member Introductions • Housekeeping Reminders • Agenda Overview 	1:00 p.m. – 1:10 p.m.
Using the SFS – Procurement <ul style="list-style-type: none"> • 2016 Summer Update • September Lapsing Update • Non-PO Adjustment Changes • Customer ID • Return to Vendor • ACH • Travel Approver Routing 	1:10 p.m. – 2:10 p.m.
Upcoming Events - A Look Ahead <ul style="list-style-type: none"> • OSC Fall Conference • Winter Update 	2:10 p.m. – 2:50 p.m.
Meeting Wrap Up <ul style="list-style-type: none"> • Questions and Answers • Suggestions for future agenda topics 	2:50 p.m. – 3:00 p.m.

Reminder: Winter Update Bulkload Impacts to be discussed from 3:00 p.m. – 3:30 p.m.

At the conclusion of the Procure-to-Pay Community Council meeting, all bulkload agencies are welcome to join the WebEx from 3:00 p.m. - 3:30 p.m. to hear more about Winter Update Bulkload Impacts.